

WINTER CUP 2018
Tournament CHECK IN - ACADEMY

Team Name/Age Group:	
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ELECTRONIC

	<ul style="list-style-type: none"> ➤ Upload all required documents (See Documents section) ➤ DO NOT print Game Reports until documents have been approved ➤ Upload deadline is Wednesday January 24, 5 pm
	<ul style="list-style-type: none"> ➤ After upload, send email to triumphtournaments@gmail.com ➤ Include in subject line – Electronic Upload Completed and your Team Name/Age Group
	<ul style="list-style-type: none"> ➤ Documents will be reviewed and an acknowledgement email sent on status of your electronic check in ➤ No additional changes can be made once approved
	<ul style="list-style-type: none"> ➤ Contact triumphtournaments@gmail.com regarding any questions
	<ul style="list-style-type: none"> ➤ Keep hard copy of all uploaded paperwork with you throughout the tournament along with medical releases
	<ul style="list-style-type: none"> ➤ PRINT GAME REPORTS once approved and bring to Check In

DOCUMENTS – all documents required to be in your possession throughout the tournament

UPLOAD IN DOC TAB	<p>PLAYING ROSTERS</p> <p>NTX TEAMS:</p> <ul style="list-style-type: none"> ➤ SANCTIONED Academy Tournament Roster (not regular league roster) – must be signed by association registrar ➤ You are allowed to use an Academy Tournament Roster from another tournament within the current soccer year – only those players listed allowed to play in the tournament <p>US CLUB TEAMS:</p> <ul style="list-style-type: none"> ➤ Official US Club Roster ➤ Each player must have a Card Valid date - if NO CARD is listed for a player then that player has not completed their US Club registration, and they are not eligible to play
UPLOAD IN DOC TAB	<p>Guest Players:</p> <ul style="list-style-type: none"> ➤ NTX teams: No guest players allowed for Academy teams ➤ US Club teams: Players not listed on your approved roster must have a US Club Player Loan form
	<p>Medical Releases:</p> <ul style="list-style-type: none"> ➤ USYSA, NTSSA, US Club – membership forms contain medical release information ➤ Required to have on your possession throughout the tournament ➤ These DO NOT need to be uploaded
	<p>Game Report is the Game Roster & Misconduct Report – 1 for each preliminary game</p> <ul style="list-style-type: none"> ➤ Must be printed from Got Soccer ➤ Game Reports will be stamped at check-in ➤ Tournament HQ will hand out a Score Card to teams advancing to Semi and Finals on Sunday
UPLOAD IN DOC TAB	<p>Travel Teams – outside NTX jurisdiction</p> <ul style="list-style-type: none"> ➤ USYS Travel Authorization ➤ Travel ID cards (player, coaches, and managers)
ROSTER TAB	<p>GOTSOCCKER ROSTER – this differs from the Playing/League Roster</p> <ul style="list-style-type: none"> ➤ Required by ALL TEAMS ➤ Setup roster of all players in your GotSoccer team account under this tournament event ➤ PHOTOS are REQUIRED for all players ➤ Remove players not attending this event; add guest players if applicable ➤ This roster is used to populate the Game Reports – refer to How To Docs
	Tournament Committee - Verify Receipt of Fee