



**Thunder Bay Queens
Coaching Application Package for
2021/2022 Season**
amended April 30, 2021



The Coaching Application package consists of the attached application form, plus the information requirements outlined below.

Incomplete applications will not be considered.

Information Requirements (please attach to your completed application form).

1. Coaching Philosophy

An outline of the principles that you would call upon to coach the team applied for. This should include your philosophy on player development and equal ice time.

2. Annual Plan

At minimum, provide an outline of the team goals and objectives for the season, specifically from both a skills and team development perspective. Include proposed tournaments, and other details of your plan for the season.

3. Budget (Proposed)

An estimate of the anticipated costs associated with your proposed plan. Use the following guidelines to produce your budget:

Revenues

- φ Player fees
- φ Corporate sponsorship
- φ Parental contributions
- φ Fundraising
- φ Miscellaneous

Expenditures

- φ Tournaments:
Entry fees, Motorcoach expenses, air fares, coaches expenses
- φ Ice:
Additional ice, Referees/timekeepers
- φ Equipment:
Team apparel, practice jerseys, misc. (water bottles, coaching board)
- φ Miscellaneous:
Bank service charges, Christmas party, year-end party, sponsor plaque, etc.

4. Coaching Resume

Provide a detailed outline of your prior coaching experience; including both educational/ theory and practical.

APPLICATION PACKAGE MUST BE RECEIVED BY Friday, May 14, 2021 by 3pm.



Thunder Bay Queens
2021/2022 Application for Head Coach
 Amended April 30, 2021



PERSONAL INFORMATION

Name: _____

Address: _____ Postal Code: _____

E-mail: _____ Home Telephone: _____

Business Telephone: _____ Cell Phone: _____

Team(s) for which you are applying:

U11 U13 U15A U15AA U18A U18AA

If your coaching staff is interested in more than one team, please prioritize your choices.

1. _____
2. _____
3. _____

Provide a list of all staff members that will be included on your roster. Note: You must provide at least one staff member. All staff members require board approval.

1. _____
2. _____
3. _____
4. _____

Education/Training:

Please provide information on education/training you have completed that is relevant to your ability to be an effective Head Coach (add additional page(s) if necessary).

Year	School/Course Attended	Major/Specialty/Subject	Other information

Certificates Achieved: Please attach copy of certificate(s)

Coaching: Coach Intermediate Advanced NCCP # _____
 : C1 C2 D1 D2 HP1 HP2

Trainer: Certificate # _____

Speak Out Training: Certificate # _____

Criminal Record Check:

Other Certifications/Seminars:

Experience:

Coaching: Total number of years coaching: Women's _ Men's _

Year	Association	Division (Atom, Novice, etc.)	Level (House, A, etc.)
Women's			

Men's			

(add additional page(s) if necessary)

Playing: Total number of years played _____

Year	Association	Division (Atom, Novice, etc.)	Level (House, A, etc.)

(add additional page(s) if necessary)

Other related sports experience: (playing, coaching, etc.)

References:

Please provide the name and contact information of three references who can comment on your qualifications to coach the team for which you are applying. The first reference must be a Board member of your most recent association.

Name: _____

Telephone: _____

Alternate Telephone: _____

Board/Association: _____

Name: _____

Telephone: _____

Alternate Telephone: _____

Your relationship to reference: _____

Name: _____

Telephone: _____

Alternate Telephone: _____

Your relationship to reference: _____

By signing this application you certify that:

- i) all information you have provided is accurate and complete;
- ii) you and all members of your staff WILL obtain a Thunder Bay Police Records Check by **31 August 2021**;
- iii) all members of your staff will provide proof of applicable certification (speak out mandatory for all staff, trainers' certificate required for all trainers) by **30 September 2021**;
- iv) you agree to abide by the TBWHA Constitution and Bylaws, Playing Rules, and Queens principles, policies and guidelines;
- v) you agree to upgrade your coaching skills as required; and
- vi) you consent to release of your personal information to the Thunder Bay Queens organization by the associations listed in your resume and by governing bodies including Hockey Northwestern Ontario, the Ontario Hockey Federation, and the OWHA.

Print Name
amended April 30 2021

Signature

Date