

Board Member Attendance

Board Member	Position	Jan. 5
<i>Shawn Damon</i>	<i>President</i>	x
<i>Chris Kennedy</i>	<i>Treasurer</i>	X
<i>Glenn Jonsson</i>	<i>Secretary</i>	X
<i>John Veilleux</i>	<i>Non Board member – CBA liaison (non voting)</i>	
<i>Stephanie Haskin</i>	<i>Registrar</i>	
<i>Tom Clifford</i>	<i>Referee Equipment Director</i>	x
<i>Eric Turgeon</i>	<i>Travel Director</i>	x
<i>Jason Cyr</i>	<i>Coaching Director</i>	X
<i>Amanda Woodford</i>	<i>Tournament Director</i>	x
<i>Rich Lappin</i>	<i>Marketing Director</i>	X
<i>Scott Matusovich</i>	<i>Girls Director</i>	X
<i>Rachel Pargeter</i>	<i>Girls Assistant/Webmaster</i>	X
<i>Heather Geoghan</i>	<i>Casco Bay Academy</i>	
<i>Matt Goodrich</i>	<i>Mites Director</i>	X
<i>Scott Rousseau</i>	<i>Squirts Director</i>	X
<i>Melissa Riley</i>	<i>PeeWee Bantam Director</i>	X
<i>Meg Brooks Swift</i>	<i>TA Director</i>	X

Presidents Report

CB Academy report:

Approx 64 registered for BTI Session II (or both sessions and continuing on)
 Approx 85 registered for LTP.

Ice time is still a concern at LTP. We have 85 +/- kids on the ice ALL TOGETHER on Tuesday nights. We have 5 Saturday ice times at 5:30 p.m. before a 7:10 or 8:20 Sunday morning skate. Is there any other midweek ice at FIC or CBA that we can offer to help these kids gain an opportunity to scrimmage before they move into league play next season? Feb vacation ice? We had pond hockey opportunities but they needed to pay with punches and \$\$ and I'm not sure that's fair. Are there more upcoming pond hockey opportunities that we could use for this purpose and not require additional payment from families?

Do we want to order CBA pucks or medals for end of season?

Scheduler Report

- BTI & LTP ice is in good shape through seasons' end with the exception of an additional hour of mid-week ice Heather is requesting which we simply don't have w/o impacting other programs. There are no early evening hours available at any of the rinks. LTP & Mites need early times, Squirts can go an hour later, and Peewee/Bantam another hour later. With all the programs/teams in our organization and expansion to include skills sessions, we are max'd out on mid-week ice. Something's gotta give to free up another mid-week hour for LTP. Feb vacation ice particularly at CBA is a viable option....and I can check on ice availability at our other rinks.

- Mite House ice is set through season's end so looking good on that front. Mite EP ice is coming together based upon available ice and working around Mite tournaments the teams will be attending over the next few weeks. Practice ice is looking good, but game ice will be spotty at best until mid-March due to our programming ice needs across all of CBHA plus all the tournaments we are hosting in February and March. I'm confident we'll find a way to make it work.

- Squirt House ice is looking better if not good through season's end, but Scott R & I have more to do for the Southern Conf games/tournament working around CBHA hosted tournaments.

- Peewee/Bantam House...traditionally the most difficult to manage due to inconsistent ice availability/times.....continues to be a work-in-progress. Melissa has been very supportive, understanding, and patient as I continue to push through. As she stated below in her report, we will be reviewing and balancing the ice across all teams which in some cases may mean some teams who had more ice in the 1st half of the season get less than other teams the 2nd half of the season....to achieve proper balance across the entire season. We are also exploring extending the season a week or two if needed given the tournaments we'll be hosting and impact on available ice.

- Travel Boys & Travel Girls practice and game ice is in good shape with the exception of non-league friendly games which are a challenge given ice availability. While they were budgeted for from a financial perspective, analysis was not done to confirm ice availability. In seasons past, we always assumed that we could find ice for non-league friendly games and for the most part, we've been successful. Given our expanded program offerings, all the tournaments we are hosting, and 3 Mite EP teams....finding available ice will be a challenge. I will reach out to alternate rinks to secure available ice to the extent possible.

- I am close to having a good read on aggregate ice demand for all CBHA-hosted tournaments. I am reaching out to our core CBHA rinks and beyond to determine aggregate ice availability and will then come up with an ice allocation plan for all tournaments working with Amanda, Eric, and Scott M.

Chris to send the master schedule to Sarah to reconcile outstanding ice invoices.

The board has discussed that the \$5000 paid to Sally Morris for the central scheduler role is reflective of the work performed. Sally had initially agreed to be compensated \$13,000 for the role but left the role in mid October. There was discussion that we ask Sally for the last \$3000 back but the Board agrees that there is no point in asking Sally for this money back. General consensus is that she did more work than what she was paid for. Chris Kennedy assumed the role of central scheduler upon Sally's departure.

A motion was made to disburse the remainder of the funds owed to Sally to Chris Kennedy. The motion was passed.

□ Lastly, thanks to Rachel P. for working with Division Directors to manually load/update calendar events (practices, games, etc.) on NGIN.

CBA Arena Update:

Great holiday pond hockey attendance, with some mid-morning hours getting 30-40 skaters. We will have base pond hockey hours during Feb vacation (except 2/20 – girls tourney) and single day holidays AND whenever there are snow days. Thanks to Rachel for posting to CBHA website and an email blast to all.

Generally, CBHA appears to be using base hours without much fallow ice. Holidays tough this season for the arena/CBHA since it involved both weekend days on consecutive weeks. Girls tournament ice set aside for 2/20. Amanda and Chris will need to coordinate CBA ice for other tournaments. Matt G – hosting a mites cross-ice or EP tournament in 3rd week of March might be a good option to off-set cancellation of mites year-end tournament.

Infrared space heaters installed behind each bench to warm hands and feet during cold mornings – particularly for the mites.

CBA personnel is strong this season with no apparent “weak links.” Chiller issues stabilized with gaskets to be replaced hopefully in off season. Construction of wall on rink side of chiller in the works to address heat/humidity and noise issues.

Official last day of ice at CBA is Sunday, 3/19/17 after last SMMSHL playoff game. CBHA base hours through 3/19 to accommodate end of season tournaments, mites EP, etc. Box lacrosse programming slated to begin on Sat, 3/25. More info to follow.

After 2 seasons of operations, CBA is doing very well. Due to higher than expected operational costs, rates will be going up for anchor tenants but will still be significantly below market rate.

More to be discussed at next meeting. To offset expenses from hockey operations, we will need a greater emphasis/focus on off-season use of arena.

Any feedback on CBA is welcome. We appear to be settling in quite nicely. Thanks for Chris K for stepping in to fill the scheduling breach. And to Sarah for stepping back into treasurer slot to allow Chris to handle scheduling. It might be a good idea for a short email blast to all explaining the scheduling challenges and plan. Might help with some of the rash of emails.

Girl's Travel Report:

Biggest issue to deal with is Tourney Ice and possibly hosting NE Regionals which is on the agenda.

U14 T4 remains small in numbers due to injury and illness. Not sure what else we can do at this point for numbers.

Need to look at how we divide teams up next year in this regard.

Other issue is deposits not being paid by girls on the U12 B team that were added in the summer after deposit registration closed in order to fill the roster. Need to make this a single fee next year with late summer and fall registration.

NEGHL was a tremendous success for the U12 A , U14 A and U16 and 19s this year. Great games a little more travel but many home games. Will advocate to do this next year.

I need to check and maybe Shawn can ask at the next MeAHA meeting but I believe all girls travel tryouts for National bound teams (U14, U16 and U19) can not take place until after Nationals which would be in early April?

So if this is true need to make sure there is a rink open we can get ice.

Lastly, U14 A currently ranked 11th in the country of 140 teams for T2, and U12 A is 16th of 100 teams in T2. We are really making noise on a regional and national level. Teams want to play us and one of the reasons this tourney is so important

Girls Admin:

1. Moving along smoothly with TA's
2. Girls schedules being maintained online
3. Ref needs being communicated with Tom
4. Scoring of girls games being checked on to make sure scores are reported on time

Webmaster:

- Tier IV schedules for Mites and Squirts are now online through at least 2/4. These were entered manually, line by line, but in the absence of a master that is ready to upload it had to be done.
- Working on setting up a tournaments section of the Casco Bay website so our hosted tournaments can have schedules on Sports Engine and scores reported online so teams don't have to go back to the rink to view a board to find out scores/standings. This would be new for us and should be up and running by the girls tournament in Feb. and the same template can be used by other non-MeAHA tournaments hosted by CB if desired.

Well Bee fundraising/marketing email created and sent out for holiday shopping in December and other events being posted to CB website and/or emailed to parents as they come in.

ACE Report:

As of this morning, we have 159 registered coaches. Of those, 1 failed to meet the 12/31 deadline for level certification. 2 are missing background checks, but Stephanie is on top of it. We are 100% compliant with Safe Sport.

For the 1 coach who did not level up in time, we are asking USAH for an exception for him to coach the remainder of the season. We did it last year for the handful of coaches we had, so we need to do it again this year.

Mites Report:

Regular Season:

- Mites will be rotating Sunday morning ice with Squirts at NYA.
- All 8 teams attending the Gladiator Tourney Jan 14/15. Casco Bay is paying for all 8 teams to make up for missed end of year tournament. Sarah has already sent the check to Denise at Gladiators
- 4 teams attending Rockport Tournament in Feb and 4 attending Bangor Tournament in Feb
- Last weekend is March 4/5 but many some of our kids will be at the Mite EP tournament.
- I need to order end of year medals

Mite EP

- We start this Sat Jan 7
- 39 registered for 3 teams total (participation around 90%)
- Cost was \$220 with a promise of 8 practice hours and at least 6 games
- Jerseys and Socks should be in to PIAS anyday.
- Caitlin Jordan is helping me run Mite EP. She will be coordinating teams, coaches and practice plans. I will be working with Chris and the other programs to schedule games
- Jan/Feb ice times looks to be just about complete.

Marketing/Fundraising update:

Dunkin Donuts Mug program:

Very successful program this year. We've grossed over \$55,000 to date with more sales expected this weekend. We will sell most of the 3,000 mugs we've received. Expenses will be less than \$2,000 which is great. Many prizes have been distributed.

Dunkin Sportsperson of the month has begun with posters now up in DD stores: We need additional players selected for this honor. Would like to get CBA kids the next couple of months. Would like to get a member of one of the girl's team as well to ensure we're covering each division. We have 5 more months to cover,

Dunkin contract: Have started initial discussions with DD about next year's contract. This is year 3 of 3 of our contract. I expect the number of mugs to go down next year but am hopeful that DD will continue to support youth hockey in Maine. We've offered up two dasher board signs as an initial commitment to our partnership.

Sticker sales: We had some initial good sales for stickers. We've grossed over \$729 with a net of \$490. Thought we'd get through a lot more of these but were selling at same time as mugs. Will do another push now that mug sales are over. Would be great if we could sell these right at cBA. Would make it easy for people to get them without having to locate 1-2 people who have them.

Dasher boards ads: Still looking for these opportunities.

MeAHA grant: Have run into some challenges here with MeAHA. They will be re-reviewing at their next meeting.

Peewee/Bantam House Report:

For the most part, Bantam seems to be running fairly well. The only issue is small teams (13) with a few injured players and high school conflicts have made for very small benches. Only a few complaints from parents about all the ice being on weekends.

Peewee House schedule is on the mend – a big thanks to Chris K for all the time and headache has had to deal with. I am still fielding complaints from parents about ice time, multiple skate times on weekends, etc. I sent out an email to 2 teams who have been shorted ice this season (relative to the other peewee teams) just to let them know that I am aware of the situation and will work to make it right. I would like to extend the season for these two teams into March to make up for the missing ice time. I believe we'll have the ice at CBA. I don't see that we can realistically make it up with week night ice this season, but it is something I will discuss with Chris K after I complete the season accounting he has requested from me.

One peewee house team still had not received their socks as of last weekend – they were missing 6 Scott R received the wrong order 4 times from Bauer. The coach finally broke down and ordered the socks online and had them Fed Exed to his house. He is requesting to be reimbursed for the socks.

Coed Travel Program Update:

The coed travel teams are in mid-season form and things are operating smoothly.

Minor adjustments here and there reacting to weather related cancelations and rink (NYA) ice take-back.

Positive feedback from players and parents regarding weekly dryland sessions with Mike Carmody at Foreside Fitness. Considering adding additional “open hours” for optional additional training, paid per visit by the individuals.

Most teams are faring well in MEAHA:

SQT2 – Tied First (of 4 teams)

SQT3 – Tied Third (of 12 teams)

PWT2 – Fourth (of 6 teams)

PWT3 – First (of 11 teams) – undefeated at 13-0

BTT2 – Tied fifth (of 6 teams)

BTT3 – Fifth (of 7 teams)

Will need to start planning for 2017-18 tryouts by this time next month.

Registrar Report:

All teams have been rostered with the exception of Mite EP teams. At this point, I am getting small changes of adding players and coaches, but only a handful. I would ask that if anyone has

a coach or player to add, please have the division director contact me to make the addition. I have had a couple of TA's contact me and I would rather this information come from DDs.

All roster links were sent to DDs and I think I sent most to Meg. When a team is attending a tourney and needs a 'state signed' roster, those links will provide the certified roster.

As we approach play off season, I would have all TA's check their rosters for accuracy as well as birth certificate verification. If they have any BC's unverified, please forward a photo to me and I will verify the information. Additionally there have been some changes to rosters, and their old scoresheet labels may not yet reflect those changes. Please let me know if you need new labels. We have a few coaches who are still pending approval, so the labels do not yet reflect the changes.

Treasurer's Report:

Update on the receivable list: All families have been contacted. However, DDs please scan the list and, if any of them are your players, please reach out and let them know that this balance needs to be paid ASAP. It is about a 50-50 mix between deposits that were never paid upon committing to a travel team and credit card declines from November. The deadline to pay will be 1.15.17. Unless that person has reached out to me to make an alternative plan, they will be removed from the roster and will not be allowed to participate on that team until the balance is paid or alternative arrangements are made. This deadline is much later than anything I have allowed in the past but under the circumstances, I think it is only fair.

Working through the P&L YTD as inherited from the previous treasurer in the transition of roles.

Tournament Director's Report:

Currently working with all involved with any tournament (T2, T3, and girls') to secure ice needs with Chris. Many moving parts and hours required, including some conflicts from other tournaments which may require utilizing any and all ice from other "local" rinks outside of the typical CBHA locations. There may be "early" morning hours utilized (if required) to meet the ice needs. This has not been finalized, but just passing along a heads up to DD's as we may need to utilize the 7am hour at a minimum.

Expanded Tournament Director role for next season needs to be discussed and determined based on events of current season. There may be a better way to move forward with this role to benefit all CBHA hosted events and expand our presence in all divisions, not only in Maine but outside as well.

TA Report:

All TAs on board and I'm fielding various questions. Thanks to Rich's hard work we got all of the mugs distributed this year through the TAs. Stickers were also distributed. Thanks to Scott all

merchandise was available before Christmas. All TAs were asked to complete Safe Sport, but not sure how I follow-up on this.

Meeting adjourned at

Submitted by

Glenn Jonsson