

Casco Bay Hockey Association
Board of Directors Meeting Minutes
Dec. 5, 2016

Board Member Attendance

Board Member	Position	Dec. 5
Shawn Damon	President	x
Chris Kennedy	Treasurer	x
Glenn Jonsson	Secretary	X
John Veilleux	Non Board member – CBA liaison (non voting)	x
Stephanie Haskin	Registrar	
Tom Clifford	Referee Equipment Director	x
Eric Turgeon	Travel Director	x
Jason Cyr	Coaching Director	x
Amanda Woodford	Tournament Director	x
Rich Lappin	Marketing Director	
Scott Matusovich	Girls Director	
Rachel Pargeter	Girls Assistant/Webmaster	x
Heather Geoghan	Casco Bay Academy	X
Matt Goodrich	Mites Director	
Scott Rousseau	Squirts Director	x
Melissa Riley	PeeWee Bantam Director	X
Meg Brooks Swift	TA Director	X

Presidents Report

****Board unanimously approved Sarah Kramlich's return to the Board as Treasurer and to transfer banking account authorization rights from Chris Kennedy to Sarah Kramlich. ****

CB Academy report:

Numbers back up to where they should be -- lots of coaches and players.

BTI - 68

LTP - 78

Still no extra mid-week ice for LTP. Otherwise rolling along and making things work.

One of our coaches made some trainers for helping kids learn how to skate that are WAY better than the buckets. Basically he crafted it from PVC pipe from Home Depot. I talked with him about it after Tom Clifford happened to be at a BTI practice to see them in action, and he's willing to put them together for us to have a bunch to use for kids instead of buckets. He said they are approximately \$50 each to cover materials. HOWEVER, then he went on to say that he found them at Dicks Online (<http://m.dickssportinggoods.com/product/index.jsp?productId=16347756&camp=CSE:GooglePLA:16347756>:

14276670-DSG:HOCKEY_ICE-HOCKEY_HOCKEY-ACCESSORIES&gclid=Cj0KEQiA08rBBRDUn4qproqwzYMBEiQAqpzns91Zr7jQK_y0QwOS6_MD-qo1isAJC14TfJyv3biVoaIaAspI8P8HAQ) for \$35 each. The Dick's ones come apart (his would be glued) or fold down for better storage and way less cumbersome. He's still willing to do it, but thinks the Dicks ones are a better deal and might be better quality. I haven't done much other digging (Do they sell these at Play it Again??)

Is this something that the board could support. I'm thinking if we had 6 of them, it could make a big difference to get kids in a better position than pushing around buckets (and it doesn't give them an option to sit as the buckets do). Would love to know if this is something we can get ordered for session II of BTI.

Scheduler Report:

6, 7:10 and 8:20 AM hours at PIA are hard to fill. Mite parents resisting going to 6 and 7:10. Looking to fill these hours. Chris will use his discretion to fill these hours on a regular basis. Scheduler Update

- Met with all rink managers to repair damaged relationship with CBHA, address immediate issues, and obtain/confirm core CBHA ice allocation.
- Resolved master schedule formatting errors/issues (cell reference value assignment) that created significant data integrity issues throughout.
- Updated master schedule to align with core ice allocation from the rinks.
- Identified open hours of ice w/ immediate impacts attempting to fill them with CBHA events including pond/pick-up.
- Sent revised filtered copies of master to rink managers for review and confirmation....awaiting their response, but expect additional updates will be needed for rink take-backs.
- Next steps:
 - o Submit master (all events) to CBHA Division Directors for review/verification.
 - o Submit master (games only) to MeAHA and other youth hockey organizations for review/verification.
 - o Upload master to NGIN (MeAHA and CBHA) to ensure accurate schedule info online
 - o Start working on CBHA hosted tournaments.
 - o Start working on Mite EP schedule.

Treasurer Update

- Keeping current on all CBHA payables (equipment, ice, tournament fees, skills, dryland conditioning, etc.).
- Sarah Kramlich is processing all CBHA registrations (Travel and House) which is an enormous help with close to 800 total skaters. She may step back into the Treasurer role for the remainder of the season or until we can get another volunteer to take this core position.
- CBHA Tax Accountant submitted extension for prior season fiscal year close-out. Sarah & I will discuss and address outstanding actions needed prior to fiscal year close-out.
- Scholarship awards have all been paid via funds in our Scholarship account.
- Issuing individual registration fee discount/promo codes for late registrants for BTI and LTP which result in prorated registration fees. This significantly streamlines the process by avoiding mailing and depositing of personal checks for prorated registration fees while ensuring we have accurate accounting (NGIN and Quickbooks Online).
- Coach expense reimbursement for USAH certification, online modules, and SafeSport will occur after the holidays.

Arena Update:

Gaskets on chiller to be replaced asap but functioning well now due to colder temps. Wall in front of chiller going up soon. All hours sold out until projected close on 3/12.

Girls Update

2 issues to discuss

1) MeAHA has offered us to host the Girls state games march 3-5. Games have been at NSB for the last few years and I did voice my concern about this months ago and offered to host it then. I was told it would be at NSB regardless and the MeAHA website was updated to show this, so not sure why they are floating it out to us now.

I would ice for

2 games Friday evening U19 and U14

4 games Sat Same location 2 u19 and 2 U14. 2 am 2 afternoon.

4 games but need 5+ hours on Sunday for OT if needed as there can be no ties and we have to do awards.
Ideally at (FIC or NYA)

If there is open ice for this I would like to do it but not at the expense of moving other teams/programs. But I need to let them know tuesday.

2) U14 T4 is very low on numbers currently at 11. We have had 2 girls that want to play but money is a big issue. One had contacted Paul but has not heard back. Not sure the other one has yet. Either way I feel like this is necessary piece in terms of growing the game for girls, making it safe in terms of numbers on the team, and providing a fun season for all. Either way this team is happening so any money we get into the budget helps.
Hoping Tom will be there to aide in this discussion.

Girl's TA/Webmaster

Need to get trained on schedule uploading. All other web responsibilities are going well.

Marketing Report

DD Mug program:

- Mug sales are in full swing. Order deadline is this coming weekend on 12/11. Have scheduled order drop off times on both Saturday and Sunday. Please get word out to teams to keep selling!
- Mugs are expected to be delivered to me next week so that we can do distribution on the weekend of 12/17-12/18. Distribution will be at Family Ice again. Could use assistance on either Saturday or Sunday morning. I expect to be there between 8-10. Please let me know if you're able to assist.
- Some good early updates on sales. Will have preliminary count sometime early next week once orders are received.

Sticker sales:

- Announcement has gone out to TAs. Looking to get orders filled by 12/15. TAs collecting orders and Jennifer Winkler (Squirt Tier III TA) will run point for distributing.
- Feedback has been very positive so far with many folks buying 2-3 apiece.

UMaine hockey tickets:

- Still considering this but concerned about too much at once. Will see how Mug sales and distribution go and then reconsider.

MeAHA Grant:

- Submitted grant and just waiting on response back from MeAHA.

Squirt Report

May possibly add a second T3 team next year.

TA Update:

We have TAs for all teams (9 travel, 22 House and 2 LTP/BTI). Rachel P coordinating Girls. All TAs have binders and are now in the system to report scores. Each TA knows about SafeSport training. TAs have been sharing the information about Mugs, Stickers and Apparel with their families and response seems good. All Casco Bay Arena discount cards and PIAS discount cards have been distributed through TAs.

Mite Report

-We need to start planning the end of year tournament for March 4th and 5th. Would like to have ice time at FIC for this tournament again this year.

-Email recently sent to figure out how many EP teams we will have. We need to set up registration, budget and ice times.

Tournament Report

Christmas Pond Hockey Classic: Need to determine if the Christmas Pond Hockey Classic is to be held again at CBA for Squirt, Peewee and Bantam. December 26th - 28th was tentatively scheduled. The original plan was to have division directors and coaches coordinate the tournament. The pond hockey format was created with a less formal play due to lower numbers as many families travel during the holidays. Final ice allotment is dependent on how many players are available for each team within the divisions. Last year the teams consisted of 3 to 4 players and it was a huge success. No officials were needed as coaches were at the rink. Information from last year with rules and scheduled layout is attached for reference.

Season ending tournaments: Looking to secure ice on the master calendar for the season ending tournaments. Information needs to be loaded to the website ASAP so that e-mails can be sent to outside associations in Maine as well as out of state. In previous years we had a good showing from teams outside of Maine coming from as far away as Vermont and Rhode Island, but early posting is key.

Proposed schedule as follows to avoid conflicts with Squirt teams attending outside tournaments. Bantam and Mites historically have shared a weekend as Mites are Saturday and Sunday only, preference at FIC and Bantams are historically lower numbers and therefore lower ice allotment needs.

March 4th & 5th - Mites Cross Ice

March 3rd, 4th & 5th - Bantams

March 10th, 11th & 12th Nothing

March 17th, 18th & 19th - Squirts & Peewees IF ICE ALLOWS

March 10th – 12th are the State Tier IV tournaments for both Squirts and Bantams so this creates a conflict with the two divisions being on same weekend and Squirt preferred weekend of March 17th – 19th. The only option to accommodate States and outside tournaments CB Squirt teams are attending is for Squirts and Pee wee to run on the same weekend (March 17th - 19th)

TIER IV STATE TOURNAMENTS 2016-17

AGE DIVISION	LEVEL OF PLAY	DATES	LOCATION
Squirts	Tier IV	Feb 24-26	Maranacook
Peewees	Tier IV	Mar 10-12	Brewer
Bantams	Tier IV	Mar 10-12	SAM

Also of note, March 3-4 is the Squirt Tier IV Tournament in Auburn that Bob Berube/MHD runs and the Rockland/Samoset Tourney for Squirts is also that weekend but appears to be changed to March 10-12. We have Casco Squirt teams registered for both currently. Due to this possible conflict, here are alternate options for season ending weekends per division.

Option 1:

March 4th & 5th - Mites Cross Ice AND Bantam (March 3rd-5th)

March 10th-12th - Nothing

March 17th-19th - Squirts AND Peewees (If CBA ice is out, this may not be feasible for ice needs)

Option 2:

March 3rd - 5th – Bantam and Pee wee

March 10th- 12th - Mites

March 17th - 19th - Squirts

Meeting adjourned at 7:35

Submitted by

Glenn Jonsson

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