Park Rapids Amateur Hockey Association

Board Meeting Minutes

Date: 4/10/17

1. Call to Order: By: Pete Time: 5:03 p.m.
2. Agenda Approval – Matt/Norita/Passed
3. Minutes Approval – Matt/Norita/Passed
4. Director’s Reports
   1. Executive
   2. Treasurer
      1. Nancy sent out bank statements.
      2. Signs didn’t do as well this year. We took down 8 signs this year.
      3. We spent $8000 over budget this year.
         1. We did have a gaming theft of $7939, which would have contributed to this, but is the entire reason for all that was spent over budget.
            1. Fundraising was cut last year – we did not do the BSU tickets, and this was not replaced.
            2. Jerseys were an added expense this year as well.
            3. Costs paid out for the tournaments we hosted also impacted this.
            4. Concession sales were up this past year, but we also had added expenses to bring in this additional revenue.

Scott and Chris Burlingame expressed interest in being concession managers this year.

Motion to approve: Brent S/Norita/Passed

We need to look into ways to improve our revenue in the concession stands.

* + 1. Motion to approve treasurer’s report: Norita/Laura/Passed
  1. Facilities Management
  2. Staffing
     1. Jeromy stated that he thinks Garret is coming back. Josh is going to be working through the summer with Ed to learn the scheduling.
        1. There is a possibility that we may need another employee next year if Mike does not come back.
        2. Jeromy will check with Mike to see what his plan is.
        3. Jeromy will also check with Garret and Josh to see if they know of anyone that would be interested in this position before we spend the money to advertise.
           1. Also discussed advertising on the Chamber website, Facebook, and on the hockey website, before paying for an ad in the paper.
  3. Administrative
     1. Eight families did not complete their volunteer hours.
        1. Shaun will contact these families to let them know that their checks will be cashed.
  4. Capital
     1. Blake applied for Round-Up fund through Itasca Mantrap.
     2. He is currently working on the Spangler grant.
  5. Hockey Development
     1. Matt will be meeting with Derek Ricke regarding with what they want to move forward with for next year regarding coaches.
        1. Lance has already expressed interest in coaching Bantams again next year.
        2. Matt and Derek will be discussing what Derek is able/willing to help with this coming year.
        3. Last year’s focus was mostly on Safe Sport and making sure coaches had everything completed and submitted on time.
        4. Matt discussed moving up coaching deadline to move forward sooner.
  6. Gaming
     1. Foxy’s contacted Dez and they would like to put in an additional machine in their bar. We currently are paying $207.38 for rent, so we would have to double the rent payment, also need starting bank of $4800.
        1. In the month of March Foxy’s brought in $2149.
        2. They are thinking they could double their sales with this addition, and they will be busier with the upcoming summer season.
        3. Motion to approve adding a second machine to Foxy’s: Matt/Norita/Passed
     2. Dez is wondering if she can have a key to the rink so all the games can be stored here. Some of the games are being stored at Shai’s currently.
        1. Will have to check with Brent Hagen about this.
     3. Gaming revenue increased, as did expenses. Donations decreased this year. Donations are what are paid to the association. Donation over the past season has been $3000-4000 per month, up from $2000 from the previous year.
     4. Motion to approve gaming report: Norita/Matt/Passed

1. Old Business
   1. Policy Book Approval
      1. Changes were made as discussed in previous meeting. Motion to approve policy book changes: Norita/Brent S/Passed
   2. By-law changes
      1. There was some discussion about changing by-laws regarding length of terms for board members, and having the president be voted in versus the vice president automatically moving up.
         1. Norita stated that this needs to be presented to the association before changes can be made.
2. New Business
   1. Minnesota Hockey Conferences
      1. Hockey director conference on April 22 and April 23 in St. Louis Park.
         1. Matt thinks he should be able to attend this. He will check his schedule.
      2. Coach leadership conference on May 5 and May 6.
         1. Nancy asked if we, as a board, encouraged coaches to attend would reimburse gas for those that attended.
3. Next meeting date is: 4/24/17
4. Adjournment: By: Matt/Shaun/Passed Time: 5:50 p.m.