

SAM Board Meeting

MINUTES

01/18/17

6:00 P.M.

THE ICE VAULT

MEETING CALLED BY	Susan Smith, President		
TYPE OF MEETING	Regularly Scheduled Monthly Meeting		
FACILITATOR	Susan Smith, President		
NOTE TAKER	Diana Kelley, Secretary		
BOARD MEMBERS PRESENT	Board Member	Title	* = Present
	Susan Smith	President	*
	Steven Prescott	Vice President	Absent
	Diana Kelley	Secretary	*
	Sandra Prescott	Treasurer	*
	Vaughn Smith	Hockey Representative	Absent
	Jamie Wren	Figure Skating Representative	Absent
	Kandra Ayotte-Foster	Fundraising Representative	*
	Jeff Morton	Member At Large	Call In
	Eric Nason	Member At Large	*
OTHER ATTENDEES	Dawn, FS Chair; Peter Prescott, Trustee		

Next Meeting Date: *February 15, 2017* Meetings will be held regularly on the 3rd Wednesday of each month at 6:00 p.m. at the Ice Vault unless otherwise noted.

Agenda Topics

SECRETARY'S REPORT

DIANA KELLEY

DISCUSSION	Meeting Minutes from November and December were reviewed and discussed. A motion was made to accept the minutes for November and December as amended.		
	Motion to accept: Eric Nason	Second: Sandra Prescott	All in favor
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

PRESIDENTS REPORT

SUSAN SMITH

DISCUSSION	Hockey and Figure Skating need to check the SAM voicemail box on a regular basis and delete voicemail messages.		
	Internet Issues at the rink. Not able to access the internet due to the rink cutting back on access to the public. SAM Board needs access in order to do business.		
	A motion was made to offer a 6 month probation to a new employee hired on to do the Figure Skating Financials.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

VICE PRESIDENT

STEVEN PRESCOTT (ABSENT)

DISCUSSION	No formal report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TREASURER

SANDRA PRESCOTT

DISCUSSION	The Treasurer's report was distributed showing the balance to date including all assets to date. A copy of the Treasurer's Report is available upon request.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

HOCKEY REPRESENTATIVE

VAUGHN SMITH (ABSENT)

DISCUSSION	Hockey will reimburse the USA hockey registration fee to all hockey coaches.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FIGURE SKATING REPRESENTATIVE

JAMIE WREN (ABSENT)

DISCUSSION	<p>Dawn presented the FS notes to the Board on Jamie's behalf. February is the Competition and Tests and having internet access is a must.</p> <p>Katrina is the new Director for Basic Skills.</p> <p>The Board has authorized the use of start-up funds to purchase new coats for the FS coaches with the SAM logo and coach name.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

IT REPORT

(VACANT)

DISCUSSION	No formal report. Bill Boardman continues to fill in to provide support and send out emails to FSC & HSC.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Looking for IT/PR Board Member		ASAP	

FUNDRAISING REPORT

KANDRA AYOTTE-FOSTER

DISCUSSION	The Red Barn Fundraiser will be January 30, 2017.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TRUSTEES REPORT

PETER PRESCOTT

DISCUSSION	Needs fundraising numbers for 2015/2016 for Hockey and Figure Skating. Would like to see growth numbers of all SAM programs. (Dan / Dawn) Information on scholarships granted. (Sandra / Heather / Dawn).		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

UNFINISHED BUSINESS

DISCUSSION	SAM Summer Hockey: An approved contract and organizer fee must be approved by the Board. This position should be posted for applications. A motion was made to pay the Invoice for the Organizer of the 2016 Summer Hockey Program. A motion to approve: Eric Nason Second: Kandra Ayotte-Foster All in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

NEW BUSINESS

DISCUSSION	Travel membership forms need to be completed and turned into the Hockey Secretary.
	Motion to refund a house hockey player a refund due to an injury that occurred prior to the start of the season.
	Motion: Vaughn Smith Second: Kandra Foster All in favor
	A motion was made to approve the amended hockey budget.
	Motion: Eric Nason Second: Jeff Morton All in favor
CONCLUSIONS	

NEXT SCHEDULED MEETING	The next regular scheduled meeting will be February 15, 2017 at 6:00 pm at the Ice Vault. A special meeting has been called for Wednesday, January 25, 2016 at 6:00pm.
MEETING TIME	Meeting started at 6:00 pm and ended at 7:50 pm.
SPECIAL NOTES	
MOTION TO ADJOURN	Motion to Adjourn: Eric Nason Second: Sandra Prescott All in favor