



CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)
 Board Meeting Minutes – December 19, 2016
 Victoria Recreation Center – Blue Line Room
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Mike Newman @ 7:13 pm

2.) **Roll Call/Introductions:**

*= present; ^= by phone for closed session only

Board Members	
Brian Hegarty	<i>President</i>
*Mike Newman	<i>Vice President</i>
*Dawn Rodell Riley	<i>Treasurer</i>
Jeff Weyandt	<i>Jr. Gold</i>
*John Lynch	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
Jay Musolf	<i>Mites</i>
*Brian Baker	<i>Mini Mites/Termites</i>
*Jeffrey Peltier	<i>U10, U12, U14</i>
*Cordell Mack	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coordinator</i>
*Lori Hill	<i>Accounting</i>
Michelle Fontaine	<i>Website</i>
*Tammy Lueck	<i>Registrar</i>
Brenda Reddan	<i>Concessions (CCC)</i>
Rachel Anderson	<i>Concession (VRC)</i>
Joyce Thomas	<i>Volunteers</i>
Courtney Hamre	<i>Brick City</i>
Mike Colleran	<i>Equipment</i>
Jeff Heil	<i>BHDC Chair.</i>
Chad Hanson	<i>GHDC Chair.</i>
Aaron Broten	<i>BHDC</i>
Frank Mork	<i>GHDC</i>
Steve Hamre	<i>Golf Tournament</i>
*Jenny McPartland	<i>Brick City</i>
*Beth Johnson	<i>Jamboree Coordinator</i>
*Caitlin Johnson	<i>Jamboree Coordinator</i>
Ty Uhlenkamp	<i>SafeSport</i>

List of Members at Large in Attendance:

- None

3.) **November Minutes Approval:** Approved in off-cycle vote. Will be posted to the web site.

4.) **Special Reports/Guests On The Agenda:**

- None

5.) **Standard Agenda:**



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A. Executive Updates

i. President – Brian Hegarty

- Lots of small clean up and new issues/projects to discuss.
- Addressed PW AA issues.
- 2017 Jersey replacement RFP to be conducted.
 - Draft RFP document created by VP Newman; being reviewed.
 - Commissioner Parker suggested creating an RFP page on the site to manage submissions.
- Finances – planned update on budget mechanics and status of actuals v. budgeted amounts will be pushed to January meeting.
- Big thank you to the Brick City team for a successful event.
- Raffle tickets are available for team manager pick up and distribution.
- Jamboree planning team will present on their progress to date and ask for assistance where needed. See below
- Tryout feedback sessions still to be planned. HDC session report on this topic is below.
- Key volunteer positions still need to be filled. Important that all Board members attend January meeting for an update on this topic.
- Open executive positions and call for an election still to be done; expression of interest received for the VP – Administration position.
- Concession update: at CCC, the stand still seems to be closed at key times. Several BoD members reported being there for games and the stand is closed. The changes made do not seem to be working as planned so far.
 - Suggested to drop the idea of allowing “employees” to decide what times they want to have the stand open. Have it open and they need to come to work on those times. Otherwise, we’re at the mercy of their desired schedules which may not match our needs.
- Big thanks to Jeff Weyandt for Jr. Gold commissioner work. Jeff has resigned and this position needs to be filled for the balance of this season so that we have a full complement of board members.
- Executive BoD members in attendance agreed to put two additional players on scholarship for their remaining payments.

ii. Vice President – Mike Newman

- HDCs



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- Cordell to be the GHDC BoD liaison since both HDCs are having their meetings on the same night which conflicts with D6 meetings as well. VP Newman cannot attend all 3 sets of meetings.
 - BHDC conducted a postmortem on tryouts (evaluator feedback, impact of specific changes made for tryouts, team placement and clear misses and what to do about it).
 - Some good ideas came about and will continue to be considered.
 - BoD members again raised the idea of closing tryouts like other associations.
 - Waconia HA is conducting a poll re tryout ideas and the CCHA will participate and get whatever information is collected in that process.
 - BHDC working on getting coaching materials to coaches. Amount in budget for administrative help to be finalized at or before January meeting.
 - Operating Policy Handbook is posted on the web site and is “live.”
 - District 6 updates:
 - No outdoor weather policy currently in place. D6 defers to the policies of the owners/operators of the outdoor sheets. Not sure that’s a good idea: at Edina, it doesn’t close unless air temp is -10F or wind chill hits -15F.
 - Reminder from D6 President about sportsmanship and asked attendees to remind coaches and commissioners about this area of focus. A couple of incidents have been reported to the President that he found troubling.
 - No goalie subs at 10U/Squirt; goalie substitution forms that were signed in recent weeks for these levels probably shouldn’t have been. VP Newman proposes that we ask for a rule change in the event that both of a team’s goalies are injured or sick. Everyone agrees that’s better than asking a kid who’s never played goalie to don the gear.
- iii. Treasurer – Dawn Rodell-Riley
- Budget review – actuals v. plan; next meeting and how it works and final assessments will be due.
 - 15U B - signed up for 3 tournaments but we don’t have multiple teams as planned; 2 were refunded in full; ½ of one was kept by the tournament – what happens? General fund will have to cover the ½ tournament charge.
 - People with prior season balances have all gotten current.
 - Need to go through list of people who are way behind on payments this year at special session in January. Players may need to be pulled off the ice. This cannot continue.

B. Updates to the Board.

- i. Brian Baker – Lower Mite Commissioner



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- Other set of boards is in; people now know how to get them on and off after the initial learning curve. Should no longer be cutting into ice time of teams that follow use of the boards.
 - We are still turning people away – 7 or 8 people have asked and continue to ask. Whoever takes over this level next year needs to figure out how to accommodate bigger numbers due to population growth.
- ii. Jay Musolf – Upper Mite Commissioner
- Pond Hockey Tourney is 12/28-12/31
 - Raffle is up and running with Lindsay Lundeen running the show and Jay assisting with getting it up and running.
 - Mariucci Day is Jan 8th – all mites upper and lower will attend
 - Mite Hockey Schedule is mostly complete with full ice starting 1/7 – and the D6 game limit is in place currently.
 - New jamboree coordinators have planning underway for the Mite Jamboree
- iii. Cordell Mack – Lower U Commissioner
- Pond hockey is 12/31 and 1/1/17
 - EP is going to play in Jamboree
 - GHDC
 - Coaching imbalance across some teams; 7 or 8 coaches on one team and 3-4 on another; a lot of shared ice with an army of coaches and the other side being thin; HDC will communicate with one coach to run a more integrated practice
 - Post mortem on tryout process to occur January
 - Would like to know who the coaches will be earlier than when teams get made
 - Talent evaluation was probably a lower concern coming out of the process as the player placement seems to have been about right.
 - Recruitment – EP recruiting for next year is starting in January of 2017; it's free to all EP residents that want to play, but it's sponsored by someone
- iv. Jeff Peltier – Upper U Commissioner
- Pre-season skates were done by the high school this year; think about whether that works for next year.
 - Dawn to check re whether the girls' evaluators have been paid.
 - Some concern was expressed about putting 15U B players on the one A team we have, but it's working out better than expected. No safety issues have come to light.
- v. Jesse Parker – Squirt Commissioner
- One player/parent issue has come to light but will be dealt with one way or the other.
 - Everything else is going well.



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- vi. Jay Girard – PeeWee Commissioner
 - Overall the program is going well, but D6 is tough at this level this year. Teams are winning outside of district play and are placing high in tournaments.
 - Might be another issue brewing re goaltending.

- vii. John Lynch – Bantam Commissioner
 - Bantams are winning games across the levels. A and B1 are doing very well.
 - Never received anything from the D6 Supplemental Disciplinary hearing after it was held and there should have been in order to kick off the appeal process. Check with President Hegarty; if he hasn't received anything, he should request the writing from D6 so the appeal can be taken if the parents still desire to do so. Likely they will.

- viii. Jeff Weyandt – Jr. Gold Commissioner
 - Resigned as planned; need a substitute.

- ix. Apparel – Sarah Grobel
 - No report.

- x. Branding Committee
 - VP Newman to start the process of registering CCHA trademarks and pulling in licensing strategy for authorized vendors only:
 - CHASKA CHANHASSEN HOCKEY ASSOCIATION (word mark)
 - Word and design registration for medallion/crest on CCHA jerseys
 - Design mark for overlapping C's
 - Design mark Crossed sticks and CC combination
 - First license agreement out for signature.

- xi. Brick City – Jenny McPartland
 - Tournament went well
 - No material complaints
 - Numbers – with team registration fees, etc. revenue \$53,000 less expenses of about \$20,000 in true expenses, plus \$21,000; net about \$13,000.
 - Volunteers showed up after signing up early; it really helped to have the teams that were participating take shifts early during a signup period.
 - Need to change the volunteer policy so that the fine for the shift missed is by hour, not \$25 for the whole shift.
 - Courtney Hamre as a possible replacement.

- xii. Golf Tournament – Steve Hamre – No report.



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- xiii. Concessions – Rachel Anderson/Brenda Redden
 - No report, but see above.

- xiv. Equipment – Mike Colleran/Charlie Borene
 - *[No report/attendance; comments below are from the Board members in attendance.]*
 - Equipment still needs to be removed from the Blueline Room. Tryouts have been over for a couple of months.
 - Need to have equipment moved from one location to another from time to time, and this needs to be the responsibility of these coordinators. Believed that this is part of the current role description.
 - We can't have commissioners and coaches scrambling to move equipment.
 - Refresh job description for this position. One more ask to get this function going properly and then people will ask for action to be taken.

- xv. Website – Michelle Fontaine
 - [Out sick – notes read by others]
 - Get well!
 - Will be interested in the VP administration when open.
 - Admin side of the CCHA needs to know about players moving teams (rumor about this) and when people withdraw so rosters can be updated with D6/USA Hockey.
 - Web site upgrade completed without complaints, but if someone has them pass them along.
 - Reorganization of site pages will occur in January, commissioners need to provide updates for pages as the season progresses.

- xvi. Accounting – Lori Hill
 - Need a closed session meeting about who owes what for players. This will occur in January.
 - Verifying who still needs a volunteer check turned in, but believe we have them all.
 - Ask Joyce to run a report re who has/hasn't yet fulfilled volunteer hours.

- xvii. Jamboree Volunteers
 - Welcome Beth and Caitlin!
 - Cordell to put together an FAQ for outside teams
 - What's the lead time for the program, sponsors, etc.?
 - Paula has the layout and does the program to plug in teams.
 - Tammy Lueck can/will provide a list of players and teams from the CCHA teams to begin populating things for the jamboree.



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- Meet with Cordell and Jay to go over the budget to plan giveaways to players and coaches, trophies, etc.
- xviii. SafeSport – Ty Uhlenkamp
- Welcome Ty.
 - Had one issue that Ty used to introduce himself to team managers
 - Working with Michelle to get a tab on the web page to build awareness
 - Will be following up on the coaches re locker room monitoring and cell phones.
 - Coaches need to take seriously the SafeSport obligations. Please target the girls' teams as first priority as some issues have come up and had to be addressed.
- xix. Tammy Lueck
- Thank you to the Board for all of the help getting coaches identified so initial rosters could go in on time.
 - Coaches and what they need to do before 12/31 - report handed out showing who needs what. If they don't complete by 12/31, they're off the ice. No exceptions.
 - Most coaches need to do something.
 - No communication at all from some coaches after being notified; no excuse for this as they've received multiple messages.
 - No roster changes after 12/31/16; players/coaches cannot switch teams after that date.
- 6.) Closed Session Discussion (required for individual player/member discussion, family financial discussion, disciplinary action, etc.)**
None.
- 7.) Next Meeting – Monday, January 16th @ 7 pm, VRC Blue Line Room**
- Motion to Adjourn: By Commissioner Mack, Second by Commissioner Baker.
- Time: 9:03 pm.