



Columbia Heights Athletic Boosters

530 Mill Street N. E. Columbia Heights, MN 55421

Minutes

Membership Monthly Meeting

Wednesday, April 19th, 2017

1. **MEETING CALLED TO ORDER** at 7:10pm by Jeremy Deel
Attendance sheet was passed around

2. **SECRETARY'S REPORT:** Ellen Surbrook
Motion by **Mark C.**, 2nd by **Nick N.** to approve the minutes from the March 2017 meeting. Motion carried. All ayes.

3. **TREASURER'S REPORT/GENERAL ACCOUNT:** Karen Schultz
End of month checking account balance was \$18,323.35 as of 3/31/17. Account was balanced & reconciled with the Northeast Bank statement. Motion by **Sandy B.**, 2nd by **Jared S.** to accept & approve the Treasurer's report. Motion carried. All ayes.

A copy of the NE Bank Statement is available from the treasurer

4. **CHARITABLE GAMBLING REPORT:** Suzy Vescio

End of month checking balance in our gambling account was: \$24,218.81 as of March 31st, 2017, when the account was balanced & reconciled to the Northeast Bank statement.

Total normal & allowable expenses for the month of March were \$_-13,634.11.

Lawful Purpose donations were \$-7,466.00.

Net profit was \$13,546.89.

See attached "Gambling Report", including 7 electronic payments totaling \$ 9,795.70

Motion by **Tom G.**, 2nd **Roxy S.** to approve the Gambling report for March 2017. Motion carried. All ayes.

Necessary expenses for the month of May 2017, are estimated to be \$18,700.00.

***See attached" Allowable Expense Report" ***

Motion by **Mark V.**, 2nd by **Sandy B.** to pre-approve necessary expenses for the month of May 2017.

Motion carried, all ayes.

5. Lawful Purpose Donation Requests: Trevor Major

There were 9 requests, 0 tabled, and 0 denials for the month.

See attached "Lawful Purpose Requests" for April 2017

6. CARE AND CONCERN REPORT: Kay Mayer

Keith W. heard that Jack Bartlett went to the hospital. Nothing additional known about this.

7. BOOSTERS CORNER: All

Old Business:

- a. Booster Wagon & Garage Clean Up Day: Saturday, May 6th: 9am-Noon. Volunteers needed; Roxy, Sandy, Nick, Jeremy, Suzy - all have volunteered so far.
- b. Suzy: Saturday Bingo at Sarna's done May 20th; Sarna's looking at doing Merchandise & Handbag Bingo one Wednesday a month during the summer months.
- c. Volunteers scheduled for Monday Bingo and Meat Raffles through June or July.
- d. Booster Awards Dinner - April 26th. RSVP to Suzy by 4/19.
- e. Thanks to the volunteers who helped with the year end ticket count.
- f. Alex Wong: Thanks to all who attended the Lenz Benefit. Much appreciated by the family.
- g. Baseball Tournament - Jared proposed cancelling tournament due to lack of interest (currently, only 5 teams had signed up). Table until next year and perhaps start advertising earlier.
- h. Mark C. - Annual Golf tournament: Tuesday, July 18th @ Majestic Oaks. Register online/through our website. Looking for 1 person to help him.
- i. Troy - Thanks to the Boosters for the Baseball field windscreens.
- j. Troy - Softball windscreens - have been ordered but not here yet. Appreciation evening TBD once windscreens come and are up.
- k. Heights Hustle - June 24th. Registration will be online via our website. Committee met and discussed ideas for generating interest/participants at Heights Hustle (price structure, registering online, amenities, music, awards, reaching out to running clubs & military/Armories, posting info on additional web sites).
- l. Website up & running. Currently, minutes and agendas will be posted on the website and emailed out; work toward minutes and agendas only being posted on the website. Ellen, Karen, & Kevin currently have ownership access. Suggestion to post yearly (per our fiscal year) donation total on website. We need to keep posting current pictures/photos. Golf tournament registration is up & running on the website.

New Business:

- a. Lisa B. - Spoke on the Columbia Heights Farmer's Market. Flyers were passed out with Facebook page info and survey info - please take the survey!
- b. Tom G. - Booster Wagon at Top Valu: Tom has volunteers scheduled for all summer weekends starting Memorial Day Weekend. Need volunteers to haul the wagon each weekend; Jeremy will send out an email for wagon hauling volunteers.
- c. Splash Pad - Huset Park. June 7th Open House. 4:30-7pm; food to start at 5:15. They would like Booster Wagon for food. Keith will bring the Booster Wagon over to Huset. Volunteers: Clara, Suzy,; finalize details at May meeting. Kevin will let Liz know we can help.
- d. May Booster Meeting: Motion by Kevin G., 2nd by Mark V. to change May meeting date to: Tuesday, May 16th (CHHS Scholarship Award night on our regularly scheduled Booster meeting night). All ayes, motion passed. Ellen will contact Deanna about meeting room at Murzyn.
- e. Scholarship Awards Night - Wed. May 17th. Kevin will present scholarships.
Motion by Tom G., 2nd by Roxy S. to award the following:
Gary Major Memorial Scholarship: \$2,000
Joe Klis Memorial Scholarship: \$1,500
Tim Bowe Memorial Scholarship: \$1,500

All ayes, motion passed.

- f. Nick N. - Heights Jamboree

Waffle Breakfast Sunday morning; looking for 10 people to work at the breakfast 8am-Noon; Lion's would donate \$500 to Booster General Fund.

Jamboree carnival will be charging admission. 2 admission gates need to be staffed. Lion's club offering 2 spots each shift to Booster members and half of the gates fees would be donated to our General Account. Shifts : Fri. 4-10pm; Sat. 11am-11pm (split into 2 shifts); Sun. 11am-4pm. Finalize volunteers at May meeting.

Meeting adjourned at 8 p.m.

Respectfully submitted,

Ellen Surbrook

Columbia Heights Athletic Boosters Club, Inc.