



## SCFSC Board Meeting Minutes

February 20th, 2017

**Board Members:** Beth Donnelly, Carol Thelen, Crista Mrozek, Debbie Timm, Janelle Honer, Sonja Torborg, Kim Vaverek, and Paula Wavrin

**Invited Guests:** Kaycee Eiyneck, Jennifer Feldewerd

**Absent:** Gabriela Juarez

Carol Thelen called the meeting to order at 6:49 p.m.

January meeting minutes were reviewed and two changes were made. Debbie Timm made a motion to approve. A second motion was made by Crista Mrozek and all board members approved.

There was a discussion around individual fundraising. Fundraising money cannot be paid out as cash. Any fundraised money on a skaters account stays with the club if there is a balance after the skater leaves the club. We will add this to the by-lays prior to the end of the FY.

There was also clarification around paid or trade positions within the club. The club is a 95% Volunteer lead operated club. We currently have two paid/trade positions - the Webmaster position is credited in trade 3 months of ice fee's for their work and the Financial Administrator position is credited in trade 12 months if ice fee's for their work. The people in these two roles also complete at least 20 hours of volunteer work within the club. The other board member positions are Volunteer positions and there is no additional paid or trade positions within the club.

### Reports

- X-Skate numbers
  - 15 High (2 second family skaters), 17 Low (3 second family skaters).
- LTS Skaters
  - 63 total skaters, 7 of those skaters are in LTS Plus.
  - 13 new skaters started between January and February
- Average of skaters each session.
  - Sun AM -18, Monday AM -11, Tues Eve -16, Wed AM -11, Wed PM - 10, Thurs Eve -12, Fri AM -11, Sat AM -11.
  - Please make sure your skater is signing in before taking the ice.
- Financials (July 2016- Jan 2017) were discussed. Paula Wavrin made a motion to approve the Financials. A second motion was made by Crista Mrozek and all board members approved.
  - Checkbook balance \$ 85256.66 as of January 31st.
  - Freestyle income was clarified. The amount recorded includes invoicing through the end of March.
  - Kaycee and Crista will get together to customize the report so that all categories are more transparent.
- The board is looking at the possibility of splitting the LTS Director position. This would relieve some of Jenny's duties and hopefully be able to add some other LTS duties that the board would like to see done. If decided on, would most likely start this summer. Jenny will put together a proposal for the board to consider.

- We are in need of sponsorships. The deadline for the Ice Show program is March 1st. Please ask around and see if you know any companies/businesses that would consider sponsoring the club.
- Pizza Fundraising
  - Accounts have been credited. Pizza will be picked up Monday Feb. 27th, during Ice Show pictures.
  - Beth Donnelly is working on the flower fundraiser. We are hoping to hand out the Flower fundraiser sheets during dress rehearsal. We will also post it on our website for download.
- Advertising
  - We will be placing a Facebook ad for the Ice Show, 7 days before the show.
  - Kim Vaverek will contact Time Square about advertising the show.
  - Kim will also look into WJON (What's Happening) for advertising the show.
  - We will be advertising with the St. Cloud Times again at the cost of \$180 for 16,740 impressions. Kim will contact them to see if they will come take pictures during dress rehearsal for the ad.
  - Kim is also going to check with small town newsletters.
- Carol will tally all volunteer hours to date and send out so everyone is aware of their hours.

## Old Business

- **Ice Show**
  - Crista Mrozek asked the board some apparel questions and will get back to the company. The apparel forms will be available soon.
  - Janelle Honer is looking into getting another lift to help hang the decorations.
- **Board Members**
  - Lisa Stang is joining the board in March or no later than April, filling an open position.
  - Janelle Honer updated the board members sheet. There are three terms up soon, two which are parents of seniors.
  - We are looking for 2-5 more board members. If interested, please contact anyone on the board for details.
- Lori Stuart has decided to step down from chairing the LTS competition. She has made a great guide for the next person to chair the event. We have talked to two different people that might be interested in this position.
- The board discussed an email that we received from a parent that had some concerns. Carol Thelen will email this parent with the answers or decisions the board made.
- The "Off Ice Coaching Training" sessions that were reviewed during last board meeting were clarified and approved. It consists of 4 classes at \$160 that the club will pay and the focus is on freestyle coaching/training. This will be open to any members of our club who have the qualifications or are working on the qualifications to teach freestyle or LTS. A minimum of 5 skaters are needed for the class. Sonja Torborg made a motion to approve. A second motion was made by Kim Vaverek and all board members approved.
- **Gene Theisen Award**
  - Nominees are- Paula Wavrin, Crista Mrozek, Gabriela Juarez, and Sonja Torborg.
  - The board heard all the requests from the website and voted privately.
  - Winner to be announced at the Ice Show.

## New Business

- Collegiate Ice is \$70 a year. They can then choose X-Skate High or Low or buy-on ice. They must have a USFSA membership.
- The form regarding freestyle coaching reimbursement will be added to the website and emailed to all coaches.
- We discussed changing the FY but decided to continue to keep it at July 1st. June's ice will be paid by June 30th so that it is included in the correct FY.
- Carol Thelen (President) will be added to the club's bank account. Kaycee (FA), Paula Wavrin (Treasure), Crista Mrozek (Vice Present) will remain on the account at this time.
- Spring Banquet

- We are looking into a different location this year for the banquet. The Country Club was discussed and Paula Wavrin will contact them regarding menu options and pricing.
- Sunday April 23rd @ 4:30pm will be the date for the Spring Banquet.
- The board is hoping to do some strategic planning for the next FY. We will meet for a longer period of time to be able to go through the past year. Also looking to confirm and fill all positions of the board and have a game plan going forward. Looking at doing this during our April board meeting.

### **Comments and Announcements**

- Ice Show Annie Costumes are in and Janelle Honer will get a hold of all skaters and get them their costumes before pictures.
- Ice Show Pictures and Pizza Fundraiser pick up - Monday, Feb 27th
- Ice Show practice will be the weeks of March 5th & March 19th. We will not practice the week of March 12th due to too many skaters being gone for spring break.

Carol Thelen made a motion to adjourn the meeting at 8:40p.m. A second motion was made by Janelle Honer and all board members approved.

The March board meeting will be held March 20th (3rd Monday of March). The meeting will be at 6:45pm (after Ice Show practice). Janelle Honer will reserve board room at MAC closer to date.