



SCFSC Board Meeting Minutes

May 22, 2017

Board Members: Beth Donnelly, Carol Thelen, Crista Mrozek, Debbie Timm, Gabriela Juarez, Janelle Honer, Kim Vaverek, Lisa Stang, Patti Clymer, Paula Wavrin, and Sonja Torborg

Invited Guests: Kaycee Eiyneck

Carol Thelen called the meeting to order at 6:51 p.m.

April meeting minutes were reviewed. Paula Wavrin made a motion to approve. A second motion was made by Lisa Stang and all board members approved.

Gratitude:

The board thanked Janelle Honer for stepping up and being the Interim LTS Director. The board also recognized Beth Donnelly on her great work with the flower fundraiser. A thank you for all the people who helped in making the banquet possible, lots of compliments. Another thank you was given to Carol Thelen for the work on the new club SportsEngine website.

Reports

- X-Skate numbers
 - 15 High (2 second family skaters), 15 Low (3 second family skaters). We will lose the three seniors (Alexa, Sara, Isabella) to X-Skate in June.
- LTS Skaters
 - 56 total skaters, 8 of those skaters are in LTS Plus.
 - There are a lot of LTS skaters taking the summer off.
- Average of skaters each session.
 - Sun AM -12, Monday AM -6, Tues Eve -12, Wed AM -6, Wed PM -12, Thurs Eve -16, Fri AM -5, Sat AM -6. We don't think these numbers are an accurate reflection of skaters on the ice. Too many skaters are not signing in. We need to have Ice Monitors on each sessions for safety and support reasons.
 - Please make sure your skater is signing in before taking the ice.
 - Bank Account/Checkbook balance \$ 80,290.40 as of April 30th. This does not include ice of \$6153.75 for April.
 - We have a current FY balance of \$22,000.00 as of May 30th, 2017. This is higher than any FY in the previous 10 years. This is not where we want or need to be. This is another indication that lowering fee's was the right thing to do.
 - Kaycee, Carol & Crista have club debit cards. Please contact them to use instead of turning in receipts for reimbursement.
 - We had a discussion regarding LTS coaches getting credit on their accounts rather than getting a check. The board decided that legally this wouldn't be a good move due to taxes and other problems it might bring to the club as being an employee.
- Off Ice Training
 - Debbie Timm talked about the Re-Juv off ice training.
 - Skaters will have to sign waivers and set up payment plan at Re-Juv.
 - Tuesday & Thursday at 10:00am will be the classes this summer.

- Debbie will get the information together and get it to Sonja or Carol to put on the website.
- Flower Fundraiser
 - We had a great turn out with 19 skaters ordered flowers.
 - Pick up and the deliver went smooth.
 - Beth agreed to continue to do the flower fundraiser next year.
- Volunteer Hours
 - Gabriela brought a sheet with all volunteer hours and the board looked over.
 - Beth Donnelly made a motion to prorate hours to \$20 an hour. A second motion was by Crista Mrozek and all board members approved.
 - Gabriela will send out emails and the parents that have not put in their volunteer hours will get billed.
 - The board looked over the volunteer requirements and made some changes.
 - LTS skaters that participate in the Ice Show are required to do 5 volunteer hours.
 - LTS skaters that do not participate in the Ice Show are not required to volunteer but will be highly encouraged.
 - LTS Plus skaters are required to volunteer 15 hours.
 - Freestyle skaters are required to volunteer 20 hours

Old Business

- LTS Director Position
 - Sonja & Beth brought forward their recommendations regarding the LTS Director position. Janelle Honer was recommended and the board discussed and approved. Thank you to Sonja, Beth and Lori Stuart for their work on this hire.
 - Sonja Torborg made a motion to pay the LTS Director for \$6000.00 a year with a \$500.00 incentive bonus to grow the program. A second motion was made by Paula Wavrin and all board members approved.
- Board Members
 - We have 4 people that are interested in joining the board. The board discussed and will vote next month.
 - The board wants to make sure they are aware that joining the board is a 3-year commitment. Attendance at Board meetings are mandatory.
 - Kim Vaverek's term is up and she has agreed to stay on for another 3 years.
- Spring Banquet Wrap Up
 - Everyone was pleased with the banquet this year.
 - The slide show was great, the decorations were perfect and many more compliments were shared. The awards and recognition went well.
 - Location was nice and we plan to reserve the St. Cloud CC for next year again.
 - We would like to have ALL SCFSC coaches in attendance at the banquet.
- Senior Skaters
 - There was a discussion regarding letting the senior skaters skate on the 6 added sessions in June before the next test session at no cost.
 - Crista Mrozek made a motion to approve senior skaters to skate at no cost for those 6 sessions. A second motion was made by Kim Vaverek and all board members approved.
 - If the senior skater wants to skate all summer then they will pay for X-skate.

New Business

- Ice Show Guidelines
 - Guidelines from June 2012 were discussed.
 - One bullet point was taken out under Learn to Skate guidelines. Debbie Timm made a motion to remove this bullet. A second was made by Lisa Stang and board members approved, one apposed.
 - Coaches set up the ice show order and then the Pro on the board will bring to Ice Show chairs to review and board will approve.

- Gabriela Juarez made a motion to approve the guidelines. A second motion was made by Sonja Torborg. Some board members approved and 3 opposed.
 - New Ice Show Guidelines are now posted on the website.
- SportsEngine
 - Go Live Wednesday May 24th
 - LTS summer schedule is up
 - The 30-day notice to financial administrator if you are wanted to be done skating is no longer. If a skater quits or plans to take a break you will have to notify the financial administrator and president by the 20th of the month to be effective by the 1st of the next month.
- Freestyle Program Director
 - The board discussed a draft of the freestyle director position duties.
 - Crista will revise draft.
 - Board discussed pay amount at \$6000.00 a year.
 - This was tabled and will be discussed soon.
- Ice Schedules – both Fall/Winter Freestyle and LTS need to be to Todd at the MAC prior to July 1st.
- SCFSC 2017-2018 Draft Budget
 - The board reviewed and discussed the 17-18 budget.
 - Kim Vaverek made a motion to approve the budget. A second motion was made by Beth Donnelly and all board members approved.
 - Our goal for FY 17-18 is to have a “zero” base budget. We just want to break even with revenue and expenses. Our reserves will have at least \$75,000 balance at the end of the current FY.

Comments and Announcements

- Remi Deyak will be a new Dance this summer.

Carol Thelen made a motion to adjourn the meeting at 9:00pm. A second motion was made by Janelle Honer and all board members approved.

The June board meeting will be held June 19th (3rd Monday of June). The meeting will be at 6:30pm.