

# Bylaws, Rules and Regulations of Macon County Soccer Club

## Article 1 – Name

- The name shall be the **Macon County Soccer Club**, Inc. a non-profit corporation formed under the Laws of North Carolina, Chapter 55A of the General Status, Section 501(a)(3) of the Internal Revenue Code and comply with the Bylaws of North Carolina Youth Soccer Association.

## Article 2 – Offices and Incorporation

- Registered Office of the corporation and a copy of the Bylaws shall be filed with the Secretary of State's office of North Carolina.
- **Macon County Soccer Club** shall be incorporated under the Laws of North Carolina, hereafter referred to as the CLUB.
- The Office of incorporation shall be in the County of **Macon** in the State of North Carolina.

## Article 3 – Purpose

The purpose shall be to:

1. Foster the physical, mental and emotional growth and development of **Macon** County residents through the sport of SOCCER at all age levels.
2. Provide opportunities for soccer teams from one area to compete against teams from other areas of the country and state.
3. Promote soccer in **Macon** County and North Carolina.
4. Guard the interest of the Players and Teams at all times, therefore noting Church, School and Home should come before soccer (sports).
5. Recognize the purpose of athletics (Soccer) as being to promote the physical, emotional, mental, moral and social well being of the individual participants.

## Article 4 – Parent Organizations

- The CLUB shall be a member of the North Carolina Youth Soccer Association and North Carolina Amateur Soccer Association.
- The CLUB shall always abide by the Bylaws, Rules and Regulations of FIFA, USSF, USYSA, and NCYSA.

## Article 5 – Code of Conduct

- The NCYSA Code of Conduct has been established and will be enforced at all times. Any team or individual that violates this Code of Conduct or breaks any other part of the Bylaws or rules shall be judged by the CLUB's Board of Directors and if no action is taken by that body then any member may forward the information to the NCYSA Discipline Committee for review of the case.
- Breaking the Code of Conduct or any part of these Bylaws or our parent organizations (NCYSA, USYSA, or USSF) rules shall be cause to remove the member for a period of no less than one (1) year from all soccer activities.

## Article 6 – Meetings

All meetings shall be in the County of **Macon** North Carolina.

- All Board of Directors meetings shall have a quorum of seven (7) or more Officers to conduct CLUB Business.
- There shall be an Annual General Meeting between February 1 and March 1 of each calendar year and election of officers shall take place at this meeting.
- Twenty or more members can call a special meeting for the benefit of the membership, one reason for calling a special meeting; the Board of Directors is not abiding by the Bylaws of NCYSA, USYSA, and USSF.

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- Board of Directors meetings shall be held, as needed at the direction of the President and five (5) other Officers. The date, time and place shall be posted on the CLUB's bulletin board at the soccer fields five (5) days before the meeting.
- There shall be notice on the CLUB's bulletin board noting the date, time and place of the Annual General Meeting, not less than seven (7) days before the meeting.
- All meetings shall be open to all the members, players and the press.
- In the event of a tie vote, the President shall be allowed to cast the tie-breaking vote.
- The Secretary shall record minutes of all meetings.
- The order of business at the Annual General Meeting shall be as follows:
  - Approval of the previous meeting minutes, announcements, report of the Officers, special reports, old business, new business, Election of Officers and adjournment.
- The order of business at the Board of Directors Meeting shall be as follows:
  - Approval of the previous meeting minutes, announcements, report of the Officers, special reports, old business, new business and adjournment.

### **Article 7 – Membership**

- A member is any adult that has a youth registered in the CLUB, or is registered as a player, referee or coach.
- We shall be open to all youth and adults, whose interest and support will be beneficial to the growth and development of soccer in **Macon** County and North Carolina.
- All member players shall be member of NC Youth Soccer Association or NC Amateur Soccer Association for insurance purposes.
- The CLUB, members, referees or coaches shall in no way discriminate against any individual or team, or take any action of any nature, based upon race, religion, sex, national origin or political affiliation of an individual.
- To apply for membership, an adult shall fill out the player registration form for their child and/or you.
- If all the current teams are full any late sign-up players shall be placed on a waiting list and if an opening comes open on a team, the player will be placed on a first come basis or if there are lots of these players, new teams can be formed, but the membership fee will be returned if the player is not placed on a team within one week of the start of the season.
- Membership fees shall be determined by the CLUB, but shall be kept as low as possible to enable as many youths or adults as possible to play soccer.
- Everyone must be given the opportunity to play soccer, per USSF rule.

### **Article – 8 Playing Time**

- Every recreation player (youth and adult) must play half or more in every game they attend, NCYSA rule.

### **Article 9 – Travel-Recreation and Classic Teams**

- A travel-Recreation League or Classic team can be formed with other Leagues or Associations that are members of NCYSA, if the CLUB does not have enough teams or players in an age group.
- Travel-Recreation teams and coaches shall abide by the rules of the Travel-Recreation League as well as the CLUB.
- Classic teams and coaches shall abide by the rules of the Classic League of NCYSA as well as the CLUB.

### **Article 10 – Signup Deadlines**

- The deadline for players to sign-up for recreation soccer:
  - Fall – July 25, Spring – February 15
- The deadline for players to tryout for Classic Soccer:
  - Fall – June 1

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## Article 11 – Directors

- The Board of Directors (Officers) shall be elected by the members at the Annual General Meeting.
- The past two Presidents can be nominated for another position and vote or be advisory to the board with a non-voting status.

## Article 12 – Management

- The Board of Directors (Officials) shall be elected for one-year terms by the members at the Annual General Meeting.
- A majority of the Board of Directors shall constitute a quorum at any meeting. A majority vote shall prevail on all matters, except an amendment to the Bylaws.
- If a conflict of interest arises, a Board Member must so state, and then refrain from voting, but not from consultation.
- No member or Board of Directors member shall be allowed to use The CLUB to better their business except by being a Sponsor of teams or CLUB events (cups and tournaments); if they do so they shall be removed from office and shall make restitution of any funds made from their action.

## Article 13 – Nomination of Officers

- The President shall appoint a nomination committee of three members two months before the Annual General Meeting to seek out qualified candidates for the positions on the Board of Directors that are up for election.
- The nominating committee shall have to ascertain for each nominee that if elected they shall be willing to serve.
- The CLUB's Secretary or nominating committee shall report (give a list) on all nominees to the President one week before the Annual General Meeting.
- Nominations from the floor may be made during the business session of the AGM, with the provision that the persons nominated from the floor or by committee shall be present, give a brief resume on you and affirm to the member their willingness to serve if elected.

## Article 14 – Officers of the Club

- All Officers shall be elected NCYSA and USSF rule.
- All Officers up for election shall be noted and a brief description of their job shall be listed and notification of election shall be posted twenty-one (21) days before the election on the CLUB's Bulletin board.
- They shall be elected at the Annual General Meeting of the CLUB each year. Members may submit their names or may be submitted by another member of the CLUB's Secretary or the nominating committee for a position on the Board of Directors, also their name may be submitted at the AGM during new business. All positions are filled by volunteer members, but must be elected by the members.
- The officers will take office on July 1 of each year.
- A member may serve three (3) years at which time they will come up for review/re-nomination).
- No Officer may hold more than one office on the Board of Directors.
- A list of the CLUB's Officers shall be posted at the Soccer Complex both seasons.
- There shall be officers from at least the following locations within the county: **Franklin, Highlands.**
- The President, Secretary, Recreation Coordinator, Classic Coordinator, Concession Coordinator, Awards Coordinator, Fundraiser, Tournament Coordinator, Referees Coordinator, and Reporter shall be nominated in even years and the Vice-President, Treasurer, Olympics Coordinator, Coaches Coordinator, Field Coordinator, Adult Coordinator, Sponsor and Uniform Coordinator shall be elected in odd years.

## **Bylaws, Rules and Regulations of Macon County Soccer Club**

**President** The President shall be the principal executive officer of the corporation and shall in general supervise and control all of the business and affairs of the corporation. He or she shall preside at all meetings of the members and the board of directors. He or she may sign, with the secretary or any other proper officer of the corporation authorized by the board of directors, any deeds mortgages, bonds, contract, or other instruments which the board of directors has authorized to be executed, except in cases where the signing and execution shall be expressly delegated by board of directors or by these bylaws or by statute to some other officer or agent of the Corporation; and in general he or she shall perform all duties incident to the office of president and such other duties as may be prescribed by the board of directors which includes:

1. Preside at all Board Meetings and Annual General Meeting.
2. Serve as the Official Spokesperson for the League.
3. Lead the officers in the development and execution of CLUB activities.
4. Decide on the eligibility of a player or team, or may defer the decision to the Board of Directors.
5. Serve as the Representatives of the CLUB at any function, unless the Board appoints another.
6. Pick up the mail every day.
7. Oversee the operation and make sure that all the Board Members are doing their jobs.
8. Collect all suggestions and complaints; present them to the board of Directors for review and action.
9. Transfer all records of office to their successor
10. Perform other duties as needed.

**Vice President** In the absence of the president or in event of the president's inability or refusal to act, the vice-president (or in the event there be more than one vice-president, the vice-presidents in the order of their election) shall perform the duties of the president, and when so acting, shall have all the powers of and be subject to all the restrictions upon the president. Any vice-president shall perform such other duties as may be assigned to him or her by the president or by the board of directors which includes:

1. Serve as the Chairperson when the President is absent.
2. Serve as the Assistant to the President.
3. Assist the Referee Coordinator as needed.
4. Assist the Coaching Coordinator as needed.
5. Transfer all records of office to a successor.
6. Perform other duties as requested by the President.
7. Post the current list of Officers and Bylaws at the Soccer Complex each season.
8. Keep a list of all Members that want to serve on the Board of Directors.

**Secretary** The Secretary shall keep the minutes of the meetings of the members and of the board of directors in books provided for that purpose; see that all notices are given in accordance with the provisions of these bylaws or as required by law; be custodian of the corporate records and of the seal of the corporation and see that the seal of the corporation is affixed to all documents, the execution of which on behalf of the corporation under its seal is authorized in accordance with the provisions of these bylaws; keep a register of the post office address of each member which shall be furnished to the secretary by that member; and in general perform all duties incident to the office of secretary and such other duties may be assigned by the president or by the board of directors which includes:

1. Keep accurate minutes of all Board of Directors Meetings and the Annual General Meeting.
2. Mail to NCYSA the Membership Application with the membership fee by August 1 of each year supplied by the Registrar.
3. Maintain an accurate roster of Board Members, Referees, Sponsors, Coaches, and Team names.
4. Conduct necessary correspondence.
5. Transfer all records of office to a successor.
6. Investigate any violations by a league member of the Bylaws of the CLUB or Rules and Bylaws of the NCYSA, USYSA or USSF and submit a written report to the Board of Directors.

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7. Secure meeting rooms for the following:
  - a. Referee Clinics
  - b. Coaching Clinics
  - c. Board of Directors
  - d. Annual General Meeting
8. Keep the Club's master copy of the Bylaws and update as required.
9. Perform other duties as requested by the President.
10. Inform all members and the media of all meetings.
11. Keep a history of the CLUB.
12. Pick up all canceled checks from the bank.

**Treasurer** If required by the board of directors, the treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety as the board of directors shall determine. He or she shall have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation from any source, and deposit all such moneys in the name of the corporation in such banks, trust companies or other depositories and shall be selected in accordance with the provisions of Article \_\_\_\_\_ of these bylaws; and in general perform the duties incident to the office treasurer and such other duties as may be assigned to him or her by the President or by the board of directors which includes:

9. Maintain accurate records of all income and disbursements.
10. Prepare and present a Treasurer's Report in each season and at the Annual General Meeting or on request by the Board of Directors.
11. Submit a budget to the CLUB at the Annual General Meeting every year.
12. Transfer all records of office and funds to a successor.
13. Collect all player fees, sponsor fees and collect each week all concession stand funds.
14. Perform other duties as requested by the President.
15. Keep a list of all CLUB Properties and their value.

**Assistant Secretaries and Assistant Treasurers** If required by the board of directors, the assistant treasurers shall give bonds for the faithful discharge of their duties in such sums and with such sureties as the board of directors shall determine. The assistant treasurers and assistant secretaries, in general, shall perform the duties assigned to them by the treasurer or the secretary or by the president of the board of directors.

### **Recreation Coordinator**

1. Shall be the CLUB's representative at all NCYSA recreation meetings.
2. Schedule all Recreation games or assign the task to another member.
3. Shall inform all recreation coaches of any coaching, referee clinics or tournaments.
4. Help secure recreation coaches and hold team meetings for any teams that do not have coaches.
5. Transfer all records of office to a successor.
6. Perform other duties as requested by the President.

### **Classic Coordinator**

1. Shall be the CLUB's representative at all NCYSA classic meetings.
2. Shall make sure that all Player's teams, coaches and team managers abide by the requirements of NCYSA for classic teams.
3. Transfer all records of office to a successor.
4. Help secure classic coaches and hold team meetings for any teams that do not have coaches.
5. Perform other duties as requested by the President.

### **Concession Coordinator**

1. Handle concessions at games and tournaments.
2. Purchase in bulk all drinks, candy, popcorn, etc.
3. Keep records of all items purchased.

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4. Deliver all proceeds to the treasurer the first of each week.
5. Get the required number of team volunteers to work the concession stand.
6. Transfer all records of office to a successor.
7. Perform other duties as requested by the President.

### **Reporter**

1. Collect the results of the weekly games and write a report for the local newspaper and get others to help as required.
2. Keep all articles about soccer in local newspaper and help the Secretary with the history of the League.
3. Write articles about the CLUB, players, referees, teams and coaches and submit them to the CLUB's and NCYSA's Newsletter.
4. Transfer all records of office to a successor.
5. Perform other duties as requested by the President.

### **Awards Coordinator**

1. Schedule and plan the CLUB's award dinner.
2. Secure all awards, certificates and trophies for the award dinner.
3. Purchase pins for all Coaches, Referees, Board Members and Sponsors.
4. Print a certificate for all Sponsors.
5. Present all awards, pins, trophies and certificates.
6. Transfer all records of office to a successor.
7. Perform other duties as requested by the President.

### **Tournament and Cup Coordinator**

1. Set up a committee to handle the following:
  - a) Rules, copies for mailing
  - b) Schedules
  - c) Referees (budget and payment at the game)
  - d) Publicity, flyers and posters
  - e) Concessions
  - f) Fields
  - g) First Aid
  - h) Applications and team rosters
  - i) Field managers
  - j) Sponsors
  - k) Housing, maps, printing
2. Shall be the tournament chairperson or assign the task to another member.
3. Transfer all records of office to a successor.
4. Perform other duties as requested by the President.

### **Travel – Recreation Coordinator**

1. Shall be the CLUB's representative to all Travel – Recreation meetings.
2. Schedule all Travel – Recreation games or assign the task to another member.
3. Shall inform all recreation coaches of any coaching, referee clinics or tournaments.
4. Help secure recreation coaches and hold team meetings for any teams that do not have coaches.
5. Transfer all records of office to a successor.
6. Perform other duties as requested by the President.

### **Publicity Coordinator**

1. Advertise registration for sign-ups.
2. Place posters in all schools, churches, libraries, stores (sporting goods), and sponsors, etc.
3. Send articles to the radio, TV, newspaper, etc.
4. Write and send articles to the NCYSA newsletter.
5. Get members to write articles for the newsletter.
6. Publish a current calendar of events each season.

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7. Post Bylaws, playing rules, calendar, schedules and other items on the bulletin board.
8. Transfer all records of office to a successor.
9. Perform other duties as requested by the President.

### **TOPSoccer Coordinator (Soccer for the physically and mental disabled)**

1. Work with the Special Olympics Director and others that work with physically or mentally disabled.
2. Set up Special Olympics Training Schools.
3. Secure coaches to help with the TOPSoccer Program.
4. Set up the following type of competition:
  - a. Weekly games
  - b. Invitation
5. Shall make sure that all players, teams, coaches and team managers abide by the requirements of NCYSA and Special Olympics for Special Olympics.
6. Schedule all TOPSoccer (Special Olympics) games or assign the task to another member.
7. Shall inform all TOPSoccer (Special Olympics) coaches of any coaching, referee clinics or tournaments.
8. Enter teams in the American Cup and Fall Games.
9. Mainstream the players that can play on other teams.
10. Transfer all records of office to a successor.
11. Perform other duties as requested by the President.

### **Referee Coordinator**

1. Schedule and assign referees to each game. In case the Referee fails to show up for a game, the referees' coordinator shall find someone to officiate the game.
2. Schedule clinics for the training of referees.
3. Make arrangements for a class room and filed for the NCYSA's A.R.A. or instructor.
4. Recruit members as referees.
5. Transfer all records of office to a successor.
6. Perform other duties as requested by the President.

### **Field Coordinator**

1. Purchase of marking lime or equal.
2. Purchase goals, nets, net ties, goal tie downs, corner flags and other equipment as needed to maintain the fields.
3. Secure approval for all game and practice sites.
4. Inspect all goals and other equipment before and throughout the season for safety.
5. Fill out all necessary forms to reserve school and other facilities for practice and play games.
6. Present a field repair and new equipment budget each season.
7. Transfer all records of office to a successor.
8. Perform other duties as requested by the President.
9. Distribute game balls, schedules and first aid kits to all teams.

### **Adult Coordinator**

1. Shall be the CLUB's representative at all Adult meetings.
2. Shall make sure that all players, teams, coaches and team managers abide by the requirements for adult teams.
3. Schedule all Adult games or assign the task to another member.
4. Shall inform all Adult coaches of any coaching, referee clinics or tournaments.
5. Help secure Adult coaches and hold team meetings for any teams that do not have coaches.
6. Transfer all records of office to a successor.
7. Perform other duties as requested by the President.

### **Membership Coordinator**

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1. Have posters printed that will be used to entice youth to play soccer.
2. Update and print membership application.
3. Give talks to groups in the area about soccer.
4. Distribute application forms to sporting good stores, schools, social services, libraries and sponsors.
5. Secure permission to use the library for sign-ups.
6. Schedule all Board Members to work during the sign ups.
7. Conduct membership drives.
8. Transfer all records of office to a successor.
9. Perform other duties as requested by the President.

### **Fund-raiser Coordinator**

1. Provide information of fund raising drives to all teams, coaches, team managers and parents.
2. Collect all funds from teams, parents, team managers, coaches, and board members and shall keep records of all funds collected.
3. Shall propose methods for fund raising.
4. Give a written report on fund raising drives at each AGM.
5. Print posters, flyers and other items to help raise funds.
6. Shall transfer all funds to the Treasurer weekly.
7. Transfer all records of office to a successor.
8. Perform other duties as requested by the President.

### **Sponsor and Uniform Coordinator**

1. Send out invitations to businesses in area asking them to sponsor a team.
2. Compile a list of possible sponsors.
3. Keep a list of current sponsors so they can be the first ones asked the following year to sponsor teams.
4. Collect sponsorship fees and transfer all funds to the Treasurer weekly.
5. Write guidelines for sponsors.
6. Determine the cost of the new silk-screen and silk-screening of the jerseys.
7. Purchase jerseys for all players and teams.
8. Distribute uniforms.
9. Transfer all records of office to a successor.
10. Perform other duties as requested by the President.

### **Registrars**

1. Monitor all fees and turn the money over to the League Treasurer weekly.
2. Prepare all team rosters for use by the following: Coaches, President, Treasurer and NCYSA.
3. Mail a copy of all team rosters and/or computer disc to NCYSA.

### **Nominee Coordinator**

1. Build list of prospective board members.
2. Present prospective board members before the board for approval.

### **Article 15 – Major responsibility of the CLUB**

- Register and assign all participants to teams.
- Register and assign all coaches to teams.
- Register and assign all referees to games.
- Furnish and pay for all goals, nets, corner flags, uniforms (jerseys) marking of fields and provide one game ball and first aid kit to each team.
- Provide sportsmanship trophy to a team in each age division that best exemplifies the ideals and philosophies of the CLUB, as voted on by the coaches in each age division and referees.
- Schedule training for all coaches and referees.
- Collect all fees from all participants and Sponsors.
- Provide all levels of competition (Soccer Club Concept).
- Remove any coach, referee or officer that is not a positive model for the youth and the CLUB.

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- Schedule and reschedule any make-up games.

### **Article 16 – Removal of Coaches, players, referees, parents and spectators**

- An assault on anyone shall be cause for removal from all CLUB activities for a period of up to two (2) years pending Board review.
- Anyone (Coaches, players, referees, parents and Officers) can be removed from all CLUB activities if they willfully break any of the Bylaws of the CLUB, North Carolina Youth Soccer Association, United States Youth Soccer Association, USSF, or FIFA, for a period of up to one (1) year pending Board review.

### **Article 17 – Removal of Officers**

- Another board member shall replace any officer that has three (3) consecutive non-excused absences from the monthly board meetings.
- The new Officer shall fill out the remaining term of the elected officer only, but can run for any position the next term that is open.
- Any Officer that uses the CLUB to further their own or anyone else's business, other than through sponsorship of a team, cup or tournament, shall be removed from office and all CLUB activities for a period of no less than one (1) years, and shall never hold another office in the CLUB.

### **Article 18 – Coaches**

- All Recreation Coaches and Asst. Coaches must be a member of the CLUB and have a child playing soccer, unless approved by the Board of Directors by a special vote.
- Recreation Coaches shall be assigned to all teams.
- Every Coach shall be a positive role model to every youth in the CLUB and other teams from other associations.
- There must be an approved Coach from each team at every game but no more than two.
- Coaches are not permitted to enter the playing field while the game is in progress unless summoned by the referee.

### **Article 19 – Committees and Appointed Officers**

- The CLUB may establish any committees that the Board deems necessary, or appoint any officer not specified in the Bylaws. They shall function as follows:
  1. All committees and Appointed Officers shall report to the Board of Directors. The Committee Chairperson shall present oral or written reports at the Board Meeting or Annual General Meeting as requested by the President.
  2. All Committees and Appointed Officers shall be given oral mandate or job description that details their authority, duties and obligations.
  3. Committees and Appointed Officers may be given authority to act without further consultation with the Board on specific matters. These powers and limitations shall be included in the mandate or job description.
  4. All Committees and Appointed Officers shall serve from August 1 to July 31.
  5. Recommendations made by the Committees and Appointed Officers shall be submitted to the Board of Directors for consideration. Any recommendations that require action before the next regularly scheduled Board Meeting shall be submitted to the President, who will contact the Board Members by phone for a consensus or call a special Board Meeting if necessary.

### **Article 20 – Playing and Practice Rules**

- All CLUB games shall be played by FIFA or MODIFIED FIFA Rules for U5, U6, U8 and U10.
- All fields and goals shall be of the proper size and fields shall be properly marked, per the NCYSA Recreation Field Chart.
- After the season starts, all games played by member teams shall be under the jurisdiction of the CLUB, and also a post season cups, tournaments and festivals.
- No one may practice or play with any CLUB team if they are not a member of the CLUB.
- No Coach, Asst. Coach, player, spectator or referee shall yell, shout, scream at anyone whether on the field or not, the players and coaches shall be given a warning or caution and if the action continues they may be red carded.
- No coaching is allowed but positive encouragement is highly encouraged and recommended (U12-Adult).

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## Article 21 – Players

- Players must be able to verify their age and the CLUB shall have on record proof of age (copy of birth certificate or equal).
- Players may be added to a team after the first game of each season only if: another player moves, sickness, injury or discipline prevent any player from playing.
- Only the CLUB's Registrar may add players to a team's roster and the roster must be mailed to the NCYSA State Office before the player can practice or play.
- Classic players can not play on any Recreation team.
- Players must have USYSA player passes with their pictures, if their team is participating in any Cup or Tournament per NCYSA rules.

## Article 22 – Schedules

- The CLUB shall schedule all games and Referees.
- The CLUB shall be the only one to cancel any games or reschedule any games.
- A team's coach or parents may request that a game be rescheduled one week before a game is played.

## Article 23 – Player's Fee

- The CLUB shall set a player's (membership) fee.
- Player's fees shall be kept as low as possible to enable as many youths and adults as possible to play soccer.

## Article 24 – Teams

- All teams shall be part of the CLUB.

## Article 25 – Travel Recreation Games

- Half of the Travel-Recreation games shall be at home and half away, within one (1) hour travel.
- All games shall be played by rules of the CLUB and the Travel-Recreation League.

## Article 26 – Age Divisions – Recreation

- Age divisions shall be per USSF and NCYSA age chart;
  1. U6 are single year; U8 through U16 shall be two (2) year age groups; U19 shall be three (3) years.
  2. Each team shall have younger players per the chart below so there will not be a great deal of disparity between the teams. Players can play up one year if there are no teams for them or there are not enough players to make a complete team, but players can not play down.
  3. No teams can be single age U6. Each team must have the following number of younger players or more:

U8	Three (3) players
U10	Four (4) players
U12	Five (5) players
U14 & U16	Six (6) players
U19	Seven (7) players

## Article 27 – Recreation team and Player (Definition)

- Coaches, team managers, players or parents do not select the players or determine whether the players play or not, or on what team the play. They can not recruit players for a team unless it is the only team in a particular age division, but they can recruit them for the CLUB.
- Every youth that sign up must be placed on a team unless the teams are full or the player signed up late. All players must be accepted regardless of playing ability. In NCYSA Recreation Soccer, players can not be placed on teams by any selection procedures, in order to keep the game for the youth. Recreation players can not be recruited, drafted, cut, nor can they be required to participate in a tryout, denied their right to play (black balled) and the better player can not be selected from various teams when they play Travel-Recreation. Recreation teams can not be "fixed" by anyone. Teams are established based on geographic area, NCYSA's age chart and rules for Recreation. No all-star Teams, there shall not be quote

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“Guest Players” on any recreation teams when they play in Recreation Cups or American Cup. Everyone must be given the opportunity to play soccer, USSF Rule.

## Article 28- First Aid Kit

- A first aid kit will be available at the concession stand or storage room
- Each team should have someone with first aid knowledge.

## Article 29 – Practice Times – Youth Recreation

- Coaches can't start practicing until August 1 for the fall season or before March 1 for the spring season.
- Coaches shall not exceed the following weekly amount of practice for their age division:

Before school starts	U5 and U6	three (3) hours
	U8 and U10	four (4) hours
	U12	five (5) hours
	U14, U16 and U19	six (6) hours
- U8 through U19 teams may have two hours of goalkeeper training extra each session so that the keepers are given the proper training; the whole team may take this training.

After school starts	U5 and U6	1-1/2 hours
	U8	two (2) hours
	U10	three (3) hours
	U12	four (4) hours
	U14, U16 and U19	five (5) hours

Note: School, Church and Home should come before soccer.

## Article 30 – Safety

- If lightning is seen everyone must get off the field and into a safe area, but not under trees, permission is not needed from anyone.
- All players must wear shin guards during practice and at games, NYSA rule.
- Anyone slide tackling from behind shall be given a Red Card per FIFA rule.
- The safety of the players is more important than any score, game and/or rule.
- Goals and fields shall be inspected weekly for any danger.
- Any player that takes down a player on an obvious scoring opportunity shall be given a Red Card, FIFA rule.

## Article 31 – Suspension

- Any suspensions/Red cards shall result in the person missing the next scheduled game.
- Any suspensions shall be reported to the players coach, the CLUB's Secretary and NCYSA within three (3) days.
- Two suspensions/Red cards given to any one player or coach shall result in one (1) year suspension, more than five (5) over a three year period shall result in five (5) year suspension.
- Assault on anyone will result in a two (2) year suspension.

## Article 32 – Bylaws and Rules Violation

- All members shall submit in writing any violations of the CLUB's rules, USSF, USYSA, NCYSA or the CLUB's bylaws to the CLUB's Secretary within two weeks and may send copies to NCYSA.

## Article 33 – Amendments

These bylaws may be altered, amended or replaced and new bylaws may be adopted by the following procedure:

- Proposing and Amendment:
  - 1) The proposed amendment shall be in writing and presented to the Board of Directors one month before the Annual General Meeting.
  - 2) The Board of Directors shall approve a change to the bylaws by an affirmative vote of 2/3 of the entire Board of Directors.
- Ratifying the Amendment
  - 1) The ratification of a proposed amendment shall be new business at the Annual General Meeting.

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- 2) If any amendment is defeated, it can not be reintroduced for a one (1) year period measured from the date of its defeat.
- 3) New officer job descriptions may be added without approval or ratification, but they must be posted at the soccer complex.

### **Article 34 – Club’s Bulletin Board**

- The following items shall be posted on the Bulletin Board:  
Bylaws of the CLUB, playing rules, calendar of events, Officer list, game schedule, referee schedule, middle high school and college game schedule and picture of the winners of the “Good Sports are Winners”.
- Keep the following items in folders at the Bulletin Board:  
Player applications, game reports, suggestion forms, volunteer sign-up sheets, donation and Sponsor sheets.
- Only the Publicity Coordinator or the President may post anything on the Bulletin Board.

### **Article 35 – Sportsmanship**

- Players, coaches and spectators are to treat others as they would like to be treated.
- After each game, the players and coaches are to line up along the touch line (side line) off the field in front of the spectators and shake hands of the opposing team. The referee and lines persons are to watch the players and coaches shake hands.

### **Article 36 – Funds and Checking Account**

- The CLUB’s Treasurer shall control all funds of the Classic, Recreation and Adult Divisions.
- All funds are to be counted by two officers.
- The Treasurer shall pick up all canceled check from the bank.
- Two officers other than the President and Treasurer shall check any problems with the checking account.
- The President shall open all bills.
- Checks issued in the amount of \$50.00 or less requires only one approved signature while checks issued in the amount of more than \$50.00 require two signatures.

### **Contacts, Checks, Deposits and Funds**

**Contracts:** The Board of Directors may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances.

**Checks, Drafts, etc:** All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the corporation, shall be signed by those officers or agents of the corporation and in a manner as shall be determined by resolution of the Board of Directors. In the absence of this determination by the Board of Directors, the instruments shall be signed by the Treasurer or an assistant Treasurer and countersigned by the President or a Vice-President of the corporation.

**Deposits:** All funds of the corporation shall be deposited to the credit of the corporation in the banks, trust companies or other depositories as the board may select.

**Gifts:** The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest or devise for the general purposes or for any purpose of the corporation.

### **Operating Budget**

The Board of Directors shall adopt a complete operating budget for each succeeding fiscal year, a copy of which shall be maintained at the corporation’s principal office in Macon County, North Carolina.

### **Books and Records**

The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors and committees having any of the authority of the Board of Directors, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the

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corporation may be inspected by any member, or his agent or attorney for any proper purpose at any reasonable time.

### **Fiscal Year**

The fiscal year of the corporation should begin on the first day of January and end on the last day of December in each year.

### **Indemnification**

Any person who at any time serves or has served as a director, officer, employee or agent of the corporation, or in that capacity at the request of the corporation for any other association, partnership, joint venture, trust, or other enterprise shall have a right to be indemnified by the corporation to the fullest extent permitted by law against (a) reasonable expenses, including attorneys' fees, actually and necessarily incurred by him or her in connection with any threatened, pending, or completed action, suit, or proceedings, whether civil, criminal, administrative, or investigative, and whether or not brought by or on behalf of the corporation seeking to hold him or her liable by reason of the fact that he or she is or was acting in that capacity, and (b) reasonable payments made by him or her in satisfaction of any judgment, money decree, fine, penalty, or settlement for which he or she may have become liable in any action, suit, or proceeding. The Board of Directors of the corporation shall take all such action as , may be necessary and appropriate to authorize the corporation to pay the indemnification required by this bylaw, including to the extent necessary, making a good faith evaluation of the manner in which the claimant for indemnity acted and of the amount reasonably due him or her. Notwithstanding the foregoing, no person shall be entitled to indemnification under this section unless such indemnification is either (1) required by law or (2) is permitted by law and expressly authorized or approved by the Board of Directors. Any person who at any time after the adoption of this bylaw serves or has served in any of the above capacities for or on behalf of the corporation shall be deemed to be doing or to have done so in reliance upon, and in consideration of, the right of indemnification provided in this Article. That right shall inure to the benefit of the legal representatives of that person and shall not be exclusive of any other rights to which that person may be entitled apart from the provisions of this bylaw.

### **Distribution of Assets on Dissolution**

Upon dissolution of the corporation, its remaining assets, if any, shall be distributed to a nonprofit organization, organized and operated exclusively for carrying out the purposes of this corporation as expressed in its articles of incorporation and bylaws. If no such organization exists, or if the Board of Directors of this corporation refuse to form an organization to receive the remaining assets, the remaining assets shall be distributed by the Superior Court of Macon County, North Carolina, to another organization appointed by the Court, to be used in such manner as in the judgment of the Court will best accomplish the general purposes for which this corporation was organized.

### **Severability**

Each provision of these bylaws is independent of and severable from every other provision. If any provision is held by a court of competent jurisdiction to be invalid or unenforceable, all remaining provisions shall continue unimpaired and in full force and effect.

## **CONFLICT OF INTEREST POLICY FOR EMPLOYEES, OFFICERS AND AGENTS OF MACON COUNTY SOCCER CLUB, INC.**

- 1) No employee, officer, director or agent shall perform services for a competitor organization, if this could result in a conflict of interest situation. Every employee officer, director or agent that wishes to perform services for a competitor organization shall disclose this information to his or her supervisor (or in the case of a director, to the board), including the name of the organization, the services to be performed, and the estimated time for performance. Written permission must be obtained from **Macon County Soccer Club, Inc.** (the "Corporation") before the services can be performed if the Corporation, in its sole and absolute discretion, determines that there is a potential conflict of interest, permission shall be denied. The

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employee, officer, director or agent understands that the Corporation in under no obligation to approve the performance of the services, and that the Corporation may arbitrarily and in its sole discretion, deny permission to the employee, officer, director, or agent.

- 2) Employee's officer, directors, and agents may consult with outside organizations as long as no conflict of interest exists. If an honorarium or fee is paid and the consulting has occurred during the employee's normal work schedule, the amount paid will be remitted to the Corporation. The Board of Directors shall have the final say as to what constitutes a conflict of interest.
- 3) No employee, officer, director or agent shall participate in the selection, award or administration of a contract where, to his or her knowledge, the employee, officer, director or agent or his or her immediate family or partner has a financial interest. The financial interest must be fully disclosed to the Board prior to selection process.
- 4) No employee, officer, director or agent shall participate in the selection, award or administration of a contract when, to his or her knowledge, the employee, officer, director or agent or his or her immediate family or partner is negotiating for or has any arrangement concerning prospective employment without full disclosure to the Board.
- 5) No officer, employee, director or agent shall solicit or accept personal gratuities, favors or anything of substantial monetary value from contractors or potential contractors.
- 6) No individual shall be employed by the Corporation in a position over which a member of his or her immediate family exercises supervisory authority.
- 7) No individual may perform services for which he or she receives compensation from the Corporation while a member or his or her immediate family serves on the Board of Directors. Exceptions can be made at the request of the Executive Director by approval of the Board.
- 8) No current member of the Board of Directors shall be eligible for employment with the Corporation or in any program operated by the Corporation.
- 9) No current employee of the Corporation or employee of a program operated by the Corporation shall be eligible for membership on the Board of Directors. Immediate family as used above shall include: husband, wife, mother, father, sister, brother, son, daughter, mother-in-law, father-in-law, son-in-law, daughter-in-law, sister-in-law and brother-in-law.