

# 2018 Plano Labor Day Invitational Tournament SUBMITTING CHECK-IN DOCUMENTS ONLINE

## Required Documents to Upload through GotSoccer

### ALL TEAMS

1. **Official State Fall Roster** - US Club Roster must have card printed date listed by the player and rostered adult, "NO CARD" next to the name means they do not have a current player card and are not registered)
2. **Guest Player Release/ Player Loan Forms** - Club Pass Players are not accepted...guest forms are required instead
3. **Player Medical Release Team Certification** found on website [www.pysa.org/pld](http://www.pysa.org/pld)
4. **Game Card / Misconduct Report** found on website [www.pysa.org/pld](http://www.pysa.org/pld)

### Non-North Texas Teams Also Need the Following Documents:

5. **Travel Permit or eTravel Form Signed by State Office** - (Non North Texas Teams Only)
6. **Travel Cards** - (Non North Texas Teams Only)

All required paperwork is to be submitted before the deadline for online registration to be accepted.  
**The deadline is midnight Thursday, August 16, 2018.**

Travel teams - paperwork uploaded by the deadline will be mailed starting Monday Aug 20<sup>th</sup>.

Local Teams – once documents have been verified, need to come to PYSA office to pick up packets with approved Game Day Reports and Score Cards

### INDIVIDUAL MEDICAL RELEASES DO NOT NEED TO BE UPLOADED

North Texas State Soccer requires all youth teams entering sanctioned tournaments to have Medical Releases for all players.  
DO NOT UPLOAD Individual Releases instead complete & upload the Medical Release Certification Form.

### **UPLOADING THE DOCUMENTS**

1. Login to "Team" GotSoccer Account"
2. Under "**Event Registration History**" find "Plano Labor Day Invitational XXXVIII"
3. Click on the "**Plano Labor Day Invitational XXXVIII**"

Overview Team Profile Manager Coach Roster Roster History Account Assistance

Universal Account [Return to your GotSoccer Account](#)

Get the most out of your account  
Account Merge Tool is Now Available!  
[Click Here](#) to get started.

New! GotSoccer Team App

Event Registration History  
Items 1 - 1 of 1

Name/Date	Type	Status	Applied	Acc
Plano Labor Day Invitational XXXVII 9/1/2017 - 9/4/2017	Tournament	Applied	05/09/2017	No

[Update Team Age and More](#)  
[View Team Rankings Page](#)  
[Team Fundraising](#)

4. Click on "Documents"

Home Events Game History Email Team College Search Player Suspensions Help Log Out

My Events Search Events Permission to Travel

Team Hotels Rooming Sales Payment & Status Schedule Requests Misconduct Guests Support & Feedback Roster Documents

Plano Labor Day Invitational XXXVII  
9/1/2017-9/4/2017

[Print Completed Applic](#)

5. Go to "Team Document Upload"
6. Click on the "Arrow on the right side of the Drop Down Box"
7. Pick "Document" from the drop down box you will upload
8. Click "Choose File"
9. Find "Document" on your computer
10. "Upload"
11. Do this for each "Required Document that pertains to your team"

My Events Search Events Permission to Travel

Team Hotels Rooming Sales Payment & Status Schedule Requests Misconduct Guests Support & Feedback Roster Documents

Plano Labor Day Invitational XXXVII  
9/1/2017-9/4/2017  
No documents to list.

Notify Registrar No

Message  
Team Status

Foreign Team:	No	Permission to Travel:	No
Medical Release (All Players)	No	Official Roster Received	No

Team Document Upload

File Name/Description (recommended)  
Travel permit

Select File  
 No file chosen



5. Once you have uploaded all the necessary documents you must click the "Notify Registrar" button. (You can also ask a question after you click the Notiry Button and we can in turn type a message back. Once your paperwork has been reviewed the notify icon will be removed if needed a message will be left for you in the message box. )