

CGAA Main Board Meeting Minutes
Sunday, July 9, 2017

Start Time: 7:01 p.m.

End Time: MSP Justin Langbehn, Verna Witzany. Motion to adjourn meeting 8:00p.m. No discussion. Passed.

TO DO:

- NOTICE PCA Sun Aug 20th from 7-9pm at Park for Parents & kids re: Social Media
- Dan to get Handbook policies: Whistle Blower, Conflict of Interest, Code Conduct, and CGAA Handbook
- Divisions: Tryout policies & coach interviews
- DIBS for Dan to get to Amanda listing of officers
- Insurance Details will be covered Q&A

Attendance:

- Dan Harrison, President Main
- Chris Gargaro [President, Basketball Division]
- Justin Langbehn, [Vice President Main/Treasurer, Football Division]
- Julie Christianson [Volleyball Division] Kim DeVaan, [Treasurer Main]
- Randy Lynch [President, Soccer] Mary Perren [Gambling Director]
- Jeff Bloedel [President, Hockey] Amanda Perren [Member at Large]
- Mike Lemke [Secondary, Football] Tina Clark [Bookkeeper Main]
- Tim Kaplan [President, Baseball] Verna Witzany [Secretary Main]
- Dave Rumpca [President, Softball]

Absent:

President: Dan Harrison

- Phil notice: Golf Park Hall Fame Aug13 1:00pm shotgun \$100/person
- Sunday Annual Board meeting 7:00pm
- Insurance Audit: NEED ABSOLUTELY have to Insurance Playing Space Liability Insurance - have Soccer & Baseball – Tina needs to get access to registration file. Margin of error should be close.
- PCA: one class needed to schedule by the end of August for kids & parents. Date: 3rd Week August? Sunday August 20th Social Media 7-9pm Park HS for both kids & Parents. Divisions to send out to their membership
- Bidding. Make sure have rational behind decision made to choose supplier; avoid conflict-of-interest policy
- Checked into multiple ways deposits: several ways called into Dan Meyers to discuss options for investments re: insured vehicles, money market, CDs, line-of-credit matching/low interest, couple institutions to work with. Only have 250,000 in one bank for insurance.
- Mary P sent Allied Charities hired an attorney and tried to encompass ‘everything’ re Employee Handbook. Had some Q’s re: what is “standard” [3] days notice for vacation; q: severance package/release before final termination – release from what? Don’t file unemployment? A: Yes. Will look into this further. Soccer contracts have no severance. Sent rough draft via email & will send out cc ready for Annual meeting to approve.
- Positions for Mary Perren Gambling Manager, Dan Harrison CGAA Main President & Kim DeVaan Main Treasurer are up for election August 2017;
- An at-will employment agreement needs to be reviewed: Mary Perren is only one with vacation, but feels two employees should be reviewed for vacation benefits. Performance reviews – part of Main’s executive job.

Vice President: Justin Langbehn

- nothing

Secretary: Verna Witzany

- NOTE: not approval yet, will edit and post June & July online & motion August 2017 Annual meeting.

Treasurer: Kim DeVaan

- MSP Kim DeVaan Justin Langbehn. Motion to pay operational expenses not to exceed \$2500.00. No disc. Passed.
- Balance \$562,634.00 in account. Q: have all the monthly balances? A: yes, can get copies of all monthly balances to review. Q: any chance of each division having own balances? A: no, we have only one corporate name & tax ID #.
- Budget vs YTD bills and showing “favorable” by \$181,000.00. Ice bill due? Hockey looking into balance
- Treasures meeting August 13 @ 6 pm & review position expectations & budget; Budgeting due Oct1 begin date & sets expectations for following year. If under \$500, then motion does not need to be made. Each treasurer should have built into general budget.

Bookkeeper: Tina Clark

MSP Justin Langbehn, Chris Gargary motion to pay Bill to renewal \$155.00 Chamber of Commerce. No discussion. Passed

- Scholarship for student college: Tina needs address, amount, name, etc. She has to go through NCAA athletic institution – If not done correctly, the scholarship can affect student “amateur” status vs “professional” status for athletes.
- \$51.99 [4] deposits still unknown from April. Division need to claim.
- All NGIN deposits entered, have couple unknown & will post Monday. Cleaning up is going well. Q: Minute collection? A: all are good.
- Q: Why Soccer had [2] debit cards? A: Should only have one for Beth. Maybe have an old card? Randy needs to make sure only one is issued.
- W9's. We need them! Are required to have one per every payee. If not cashed, Tina will need to submit to Uncollected at MN & IRS will follow up with. Dan will call MYSA to cover all payments made.
- Lost access to couple registration files: New websites? Yes. Softball is in. All divisions who upgraded look, please follow up with Tina for access.

Gambling: Mary Perren

CGAA has an Amazon Prime account, can use it and will get 0.50% cash back refund. Q: Will AP track? Will be an audit item. A: yes, they do track.

Soccer

- Reg closed for Summer rec. +850 registrants; truned down 60 due to uniform issues; overbudgeting for certain age brackets; all good
- State qualifiers coming up in weeks; MYSA looked at fields & not happy w/them due to water ban; Questionable about play-on-clay

Basketball

- Reg open Aug1-eoSept; travel interview begin end of the month w/Dave & Girls Traveling Director; trying to arrange tournament & registration fees payment issues & working on installments offerings. Give members option to pay in installments or manual payment. DAN: make sure not missing cash flows & then multiple payments due cant be paid due to no fees. Fees first Jan to make sure \$\$ in
- Travel tryout dates set; signs ready
- Offseason activities Summer Shots Club: huge participation 140,000 shots made
- Behind scenes: update travel guidelines & updated gym schedule to free more time slots – team # increase anticipated to ensure enough gym space will modify scheduling; q: work w/ERRA? A: yes, bring up issues of other orgs showing up w/out permit & Custodians claim permit holds
- Tryout boys September 23-24th, time TBD; will work around Football; Girls September 18-21st
- Hockey tryouts made guidelines travel criteria & coach interview process prior – ensure ODD number coaches & are present

Volleyball

- Rec registration open end of October
- Two new board positions & have people to fill: Equipment & Apparel positions

Football

- Going well; still tracking registration numbers & more past June30 w/Late fees & waiving \$50; opening later & still strong
- Moved golf tournament to later August for parents to increase numbers & Bean Bag tourney also offering

Hockey

- Coach interview begin Monday
- Tryout dates for end of September – changed up to accommodate Football & noted advance; shorten up skills & more game play
- Jordan at Rink & approved w/Clinics before that?
- Q: battle w/coaching prospects A: nothing Q: key & code for YSB?A: yes, reserved 5:30-9pm & will clean up afterwards

Softball

- InHouse tourney this weekend; went well; Had more teams this year w/Oakdale, Woobury, ERAA, & St Paul Park & made bigger league w/PeeWees. Success. Weather nice.
- State tournament 8-12U travel
- Next weekend will host Tricounty at the 14U A & B levels at Lamar
- Tryout dates Aug 12-13th for levels 12U, 14U, 16U, 18U. U8-10 scheduled for Sept30-Oct1;
- FallBall registration open after state tournaments through beginning August
- Coach Interviews? Process will be posted immediately after tryouts.

Baseball

- Tball done; tournament at Hamlet; evaluations annually to ensure teams equally based
- PeeWee & Minors
- Travel winding down
- Evaluations scheduled for Early October – push back for Football
- Philosophy: 10-11s have mandatory defensive rotation; 12s have 3-high-lighted position rotations; 13-15s focus on specific positions; techniques reduces parent complaints
- Coach interview week before tryouts & will be announced AFTER tryouts.
- Good season: hope teams do well in state & playoffs
- Q: field conditions? A: awful. Like playing concrete
- Q: water in YSB basement? A: standing water – Softball is “dry” but concerned w/standing water & could soak wall near bathroom. Part of the deal when signing rental. Was drain tiled. Let YSB know if see water. Dave will let know if sees water