



**TOWN OF  
STONEHAM  
MASSACHUSETTS 02180**

Stoneham Recreation Department  
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**APPLICATION FOR PERMIT TO OCCUPY RECREATION AREA**

**Please Fill Out One Application Per Field**

\_\_\_\_\_ wishes to apply for a permit to occupy the following:  
(Name of Organization/Group)

Name of Field: \_\_\_\_\_

Date(s) Requested:

\_\_\_\_\_

Time(s) Requested: \_\_\_\_\_

Attached to this application must be a copy of organization rosters or individual registration forms including players' name and contact information and the schedule for the season requiring field time. Failure to submit the required information may result in denial of permit. Any false information shall result in revocation of permit. Permit Fee will be assessed upon completion of the permitting process.

The following are guidelines adopted by the Town of Stoneham for filling Permit Application requests:

- 1) For permit applications requesting more than one date, requests will be filled according to the following priorities:
  - a. Youth Related School Department requests including State Tournament participation and postponed and/or rescheduled events.
  - b. Recreation, Youth Sports and associated activities (Little League, Soccer, Youth Football and Cheer, Recreation Programs, etc.)
  - c. Adult Teams – Groups with a majority of Stoneham residents
  - d. Adult Teams – External Groups with majority of Non-Stoneham residents.
- 2) For permit applications requesting one date, requests will be filled as available.
- 3) Every attempt will be made to accommodate all requests but due to limited field space, desired fields or times may be changed or omitted. The Town of Stoneham reserves the right to issue a permit for a comparable field to the one requested.

Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ POSITION: \_\_\_\_\_