

NPGFA

Board meeting minutes 5-3-2017
7:00 PM Great River Energy Conference room

New Prague Girls Fastpitch Association Mission Statement

New Prague Girls Fastpitch Association is committed to teaching the fundamentals of competitive Fastpitch softball. We are here to promote leadership, cooperation, team skills, to deal with accomplishments and disappointments, to improve self-confidence and self-esteem and to have FUN! We do this as a feeder system to New Prague Schools.

Board Members:

Present: Jim Wagner, Alex Perkinson, Colleen A, Jim K, Kelsey Munson, Joel Munson

Absent: Pat Perkinson, Allison Tikalsky

Quorum present? Yes

Others Present: Jane Pruismann, Brian Marsh, Todd Pietsch

Proceedings:

· *Meeting called to order at 7:00 p.m. by President Jim Wagner*

Motion Made by Joel M to pass the minutes from the April 2017 Meeting. With the only correction of maximum of up to 2 winners added to the NPGFA scholarship information.

Seconded by Alex Perkinson

Passed 6-0

· Presidents Report:

None

· Treasurer report:

Discussion on Actual vs. Budget:

Janet Dyslin Memorial/Youth Night

Registration for 16U: refund checks sent out to each player

Budgeted \$2500 for game equipment for the year. \$1300 spent to date.

Fundraiser coordinator report

Jane Pruismann

Flower fundraiser

5075.50---2500 profit in sales.

Pizza fundraiser will be starting by Memorial weekend and ending in July.

Refrigerated truck rented to sort pizza from Heggies to pick up in the school parking lot. Cost is \$300 for the day.

Volunteer coordinator report: Lisa Johnson

Email read by Jim Wagner

All teams but 14U signed up team coordinators for DIBS

Issues with parents claiming items: showing up to help, but not marked down if not communicated.

There have been issues with parents not sending request that they've completed a claimed task to earn credit for their 15 hours.

We need to send out emails reminding parents to send in their claimed hours to get them checked off for completion and credit.

2-mile roadside cleanup hours being changed from 2 hours total to 2 hours per person involved.

Cleanup coordinator being a 15-hour completed volunteer hour task.

Picking teams for cleanup: team bonding.

Communication to parents who have completed ours on DIBS; you are free to continue volunteering without signing up for hours.

Suggestion of weekly email sent out to parents to remind them to sign up for DIBS hours and follow up.

Team coordinator: send email to confirm hours worked.

- **SBDC Report:**

Consider adding a 4th tier PTL

Gear coordinator

Absent Matt Collins

Joel Munson

Discussion:

Amazon Prime membership purchased to complete equipment purchases.

Creating a full item inventory

Webmaster report

Todd Pietsch

Discussion:

Games listed on website calendar-linked to Big West

Charging for sponsorships to help pay website fees-logo and link to website

\$50 a year for website sponsorships, or team donations

Tournament Coordinator

Absent-Mike Reeser

Discussion:

Teams have decided tournaments and checks have been sent out

Big changes to Big West: coaches schedule their own games.

\$1800 below budget on tournament fees

Field coordinator

Brian Marsh

Discussion

One field given to the Baseball association since their association has 24 teams and NPGFA has 7.

Coaches apparel

Discussion

1 team without response

Youth Night/Janet Dyslin

Discussion

Fundraiser

Coordinated by Kent Reed

\$1000 donation has been given to the Peace Center in previous years

Food items to be brought in as donations

"Family" in need donation: NPHS coach

Motion made by Joel Munson to have the 2017 Youth night fundraiser dollars plus association donations be given to the Sirek family, not exceeding \$1000.

Seconded by Colleen Ambroz

Passed 6-0

President to deliver check to family on youth night

Coaches background checks

Tractor purchase completed

5 Softball scholarship applicants: how we grade the winning essay scholarship

No fundraiser awards for flowers

Create an incentive for kids to fundraise, rewards decided by the fundraising committee: award budget?

Consistency of awards given in flower vs. pizza fundraisers

Reward budget not to exceed 10% of total sales or 500\$, whatever is less

Baseball 360 – 20% off gift cards

Motion made by Joel Munson to provide reward budget to fundraiser committee for 10% of total sales or 500\$ whatever is less for both the flower and pizza fundraisers individually.

Seconded by Alex Perkinson

Passed 6-0

Considering 2 scholarships award winners based on scores OF 1-5

Gap of scores provides definitive answer of 2 awards given.

Motion made by Alex Perkinson to award two applicants of the 2017 NPGFA scholarship seconded by Jim K.

Passed 6-0

Motion made by Joel Munson to award the top scoring essay receive \$600 scholarship and the second highest score receive \$400 scholarship

Seconded by Jim Kaufman

Tied 2-2

Passed 3-2 with president tiebreaker

Secretary Kelsey Munson to write up follow up document for scholarship award winners

Dollar amount on the certificate: budgeted the following year

Expiration to claim scholarship: March 31st, 2018

Collecting funds from those who are unable to pay, or elect not to pay:

Payment plan/policy

\$950 uncollected registration fees from 3 families in 2017

Agreement up front between association and family for payment plan: pay some/work the rest off
Registration chairperson position acquired in order to coordinate and established a policy or agreement for families who have unpaid balances
Establish a due date for fees or find a solution to work with the association either with a payment plan or volunteer hours.
President to reach out to families with outstanding balances
Board to discuss High School program reaching into booster funds for approval

Next meeting is 6/7/17
7:00 PM at GRE Conference room

Motion to adjourn meeting made by Joel Munson
Seconded by Colleen A.
Passed 6-0

Meeting adjourned at 9:34 PM
Minutes submitted by Secretary Kelsey Munson