

**Pirate Youth Athletic Association**  
**Meeting Minutes for the Organizational Meeting of the Board**  
**C-FC High School Commons**  
**May 19, 2014 at 6:00 p.m.**

1. Call to Order at 6:05 p.m. by President Zach Schmidtknecht
2. Roll Call (x denotes that individual was present):

<b><u>Board</u></b>		<b><u>Program Leads</u></b>		<b><u>Committee Chairs</u></b>	
Zach Schmidtknecht President	x	Dan Wicka Football		Jeff Mann Program Development	x*
Jerry Skroch Vice-President		Early (Buzz) Murty Wrestling	x	Steve Scharlau Policy	
Kalene Engel Secretary	x	Patrick Thorsell Boys Basketball	x	Mark Brone Fundraising	x
Ben Adank Treasurer	x	Randy Knecht Girls Basketball		<b><u>Administration</u></b>	
Jason Becker Facility Coordinator	x*	Shelli Brone Volleyball	x	Tom Hiebert	

Guest Present: Larry Gabel\*

\*arrived after meeting started

3. Approval of Minutes from April 13, 2014: Motion by Ben, seconded by Zach to approve minutes. No discussion. Motion passed 3-0. (Ben, Zach, Kalene)
4. Announcements/Communications:
  - **Board Vacancy:** Due to his schedule, Jerry resigned from the Board. The Bylaws provide that the President appoints a successor to a vacant office. Zach appointed Mark Brone to fill the vacancy for the remainder of the term.
  - **Elections:** Two offices will be up for election for the next term. The election will be held at the next PYAA Board Meeting and notice of the election will be posted on the website and Facebook and possibly in the C-FC Recorder.
  - **Member Feedback:** Michelle Ehlenfeldt, Jeanne Franz and Amy Sixty had initially volunteered for the policy committee, but by the time the first meeting was called, no longer had the time to devote to committee work. The Board acknowledged that getting the PYAA up and running was a lot of effort, but that it needed to do a better job of keeping people engaged.
5. Review and approval of bills: Ben presented a bill from Jay & Dees Special Ts in the amount of \$838.75 for the purchase of Alumni Tournament t-shirts. Motion to approve bill by Kalene; seconded by Jason. No discussion. Motion passed 5-0.
6. Financial Report: Ben distributed a financial report showing fund balances of \$2,193.03 in checking account and \$60.02 in savings account. The profit from the Alumni Tournament was \$1,364.03. Discussion was had about the need for board oversight on individual program funds, the need to identify funds necessary for administrative expenses from each program and the need for a unified plan for soliciting t-shirt/uniform sponsors. To determine administrative expenses, each program will need to review program budgets, including compiling an inventory of existing equipment to assess future equipment needs.

## 7. Committee/Program Reports

### a. Committee Reports:

- i. Fundraising (Larry Gabel): Larry appointed as chair of fundraising committee to replace Mark. Plans are underway to roll out high school sports programs by August 1<sup>st</sup>. Depending upon the content, the cost of the programs can range from \$400-\$2,000 per year, with advertising being sold to cover costs and generate a profit. A fundraising meeting was scheduled to begin immediately after the conclusion of the PYAA Board Meeting.
- ii. Policy Committee (Steve Scharlau): Steve Scharlau was not present to give an update. Kalene will find out where Steve is at with policy development and will also circulate the Cardinal Flight handbook to the persons present at the meeting. Jason will see if he can find another good example of a handbook so the committee does not have to reinvent the wheel. The consensus was that it is very important to get some policy in place soon; thus, the board may have to create priorities for what to get in place first.
- iii. Program Development (Jeff Mann): The first meeting of the Program Development committee will take place after the board meeting. Kalene posted information on area summer camps for volleyball and baseball on the PYAA website.

### b. Program Reports:

- i. Wrestling (Buzz): No report.
- ii. Volleyball (Shelli): The 7<sup>th</sup> grade parents sent a letter to the PYAA Board regarding some coaching concerns. Given the relationship of subject coach with the school, the Board elected to seek guidance from school administration as to the best course of action to address those concerns.
- iii. Girls Basketball (Ben, for Randy): The girls basketball program coaches have met and agreed to consolidate the grade levels into one program, including an outline of how many tournaments to be funded at each grade level. Funds will be consolidated in the future.
- iv. Boys Basketball (Patrick): Patrick is working on preparing an inventory of equipment and plans to call a meeting to discuss program consolidation.
- v. Football (Dan): None.

## 8. New/Other Business:

- a. Alternative Facilities: A brief discussion was had regarding options for alternative facilities.

- b. CapX 2020 Feedback: We received some response to our funding request letter. The Town of Belvidere informed us that we missed the deadline for 2014 funding but will be considered in 2015. In Milton, the PYAA proposal survived the first round of cuts made by the committee. The Town of Cross plans to use all of its funding for a new town hall and we have heard nothing from the Town of Buffalo.
9. Adjourn: Motion to adjourn by Kalene, seconded by Ben. Passed 5-0. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Kalene Engel, Secretary