



Refund Request Form

Please complete the form below to request a refund of the \$90 athletic fee for an athlete who has been cut from a team. This form must be completed and submitted to the athletics office by the deadline below. **No refunds will be issued past the refund date, and no refunds will be issued for athletes who choose to quit teams.** Payments cannot be transferred to other sports, other accounts or to other students. If payment was made via credit card, a receipt of the payment must be included with this request. Checks will be voided after the refund deadline.

Fall Sports: Deadline is August 28, 2017

Winter Sports: Deadline is November 27, 2017

Spring Sports: Deadline is March 12, 2018

STUDENT FULL LEGAL NAME: _____

SPORT: _____

METHOD FEE WAS PAID: _____ (attach receipt for credit card)

REASON FOR REFUND: _____

DATE REQUEST SUBMITTED: _____

Requests must be approved by the Athletic Director and refunds will be processed within 30 days of submittal.

For office use only:

Approval: _____

Date refund processed: _____