



## Refund Request Form

Please complete the form below to request a refund of the \$90 athletic fee for an athlete who has been cut from a team. This form must be completed and submitted to the athletics office by the deadline below. **No refunds will be issued past the refund date, and no refunds will be issued for athletes who choose to quit teams.** Payments cannot be transferred to other sports, other accounts or to other students. If payment was made via credit card, a receipt of the payment must be included with this request. Checks will be voided after the refund deadline.

**Fall Sports: Deadline is August 28, 2017**

**Winter Sports: Deadline is November 27, 2017**

**Spring Sports: Deadline is March 12, 2017**

**STUDENT FULL LEGAL NAME:** \_\_\_\_\_

**SPORT:** \_\_\_\_\_

**METHOD FEE WAS PAID:** \_\_\_\_\_ (attach receipt for credit card)

**REASON FOR REFUND:** \_\_\_\_\_

**DATE REQUEST SUBMITTED:** \_\_\_\_\_

**Requests must be approved by the Athletic Director and refunds will be processed within 30 days of submittal.**

For office use only:

Approval: \_\_\_\_\_

Date refund processed: \_\_\_\_\_