# Appleton North Boys Basketball Club

# Meeting Minutes

## August 2, 2017

## 7:30 pm

**Type of Meeting:** Monthly Board Meeting

**Meeting Facilitator:** Glenn Staszak

**Invitees:** Craig Donaldson; Jerry Ramus; Chris Mattson; Rick Popp; Glenn Staszak; Chris Winter; Tom Ferry; Chip Hardy, Jerry Overstreet,

**Call to Order – 7:29pm**

**Roll Call – all in attendance except those highlighted above**

**Approval of Last Meeting Minutes**

**Motion** – Chris Mattson; **Second –** Tom Ferry; **Unanimously Approved**

**Open Items**

1. **Glenn** – (August) get tourney online registrations created **– in progress**
2. **Tom –** finalize instructions for tournament with Karri and get to Glenn to publish – **in progress. Need follow up meeting with Jen M. and Sue V. to discuss. Potential for 2 tournament volunteers/coordinators from each grade.**
3. **Glenn –** upload tourney documents to website – **in progress**
4. **Glenn –** investigate requirements for non-profit reporting – **COMPLETED**
5. **Chip –** explore options to rent additional gym space at Alliance and Lake Park – **in progress**
6. **Jerry R –** prepare budget for next board meeting so we can properly evaluate/estimate how much money will be available for discretionary spending. – **COMPLETED**
7. **Jerry R –** Submit IRS Form 990N – **in progress**
8. **Jerry O –** investigate other fundraising options with Booster Club and new A.D. **– in progress, waiting to hear back from new A.D. Nate Werner.**
9. **Jerry –** investigate with principals best way to make 3rd graders aware of registration **COMPLETED**
10. **Glenn –** update registration (reflect shooting shirts) and give members option to purchase calendars during registration process or on designated day. No late registrations accepted. – **in progress**
11. **Glenn –** update website with registration dates and send email from last year to club – **COMPLETED**
12. **Glenn –** provide Tom with samples that can be used for 3rd grade notifications in schools
13. **Jerry O –** research options for 3rd grade open house – **COMPLETED**
14. **Glenn –** make clear in parent meeting presentation club desire to have non parent coaches 7th and 8th grade (when available and approved by board/Jerry O.) – **in progress**

**New Business**

1. Finance Update
* Approximately **$22,000.00 combined cash and checking balance to start new fiscal year.**
* **2017/2018 budget should result in net proceeds of approximately $18,000 – 20,000.00. Funds committed to date:**
1. $6,500.00 Coaching stipends (Varsity assistant, JV assistant, Freshman, 7th grade)
2. $2,500.00 Vegas gold shooting shirts for all club members
3. $2,651.00 Training equipment/supplies
4. $8,000.00 40 new uniforms for varsity
5. $19,651.00
6. **Motion** – Chris Mattson; **Second –** Tom Ferry; **Unanimously Approved: Purchase 40 new uniforms for Varsity program with cost not to exceed $8,000.00**
7. **Paying for these expenses should leave our reserve balance of $22,000 in tact. Additional expenditures throughout the year evaluated on a case by case basis along with revenue activity throughout the year.**
8. High School Update:
* **Summer league underway and going good. Open gyms good.**
* **Fall open gym schedule:**
1. **August 6 to November 26 (1:00 – 2:30pm most days)**
2. **October 15 and 22: 3:30 – 5:00pm**
3. **November 19: no open gym**
* **Kaleidescope gym renovations under way and should be completed by mid August**
* **Only 10 new basketballs needed**
* **Youth Program Mission: TABLED to next meeting. #1 AGENDA ITEM FOR SEPTEMBER.**

**Jerry: review and provide guidance at August meeting for thoughts on how club should operate, philosophy, etc. Mission good but guidelines need to be revised.**

**Board Members: review current guidelines so everyone is prepared to discuss in depth at Sept mtg.**

**Try and finalize any revisions to mission/philosophy in Sept. in preparation for the coming season.**

**Glenn: schedule mid-month meeting to discuss and review prior to sept. meeting. Targeted date of August 16th.**

* **KEY DATES:**

**Parent meeting: October 1, 2017 from 1:00 – 2:30pm. Jerry O. – coordinate high schoolers to assist with open gym while parent meeting is taking place**

**Coaches meeting: October 15, 2017 from 3:30 – 5:00pm during open gym.**

**7th & 8th Grade tryouts: November 5th and November 12th, 2017. 7th grade from 1:00 – 2:30pm during open gym both days. 8th grade from 5:30-7:00pm during high school open gym both days.**

**Jerry O. / Glenn: schedule meeting in October with coaches to discuss goals of tryouts, format, evaluation criteria, potential cuts, etc.**

**Heart of the Valley League: November 4th, November 11th, and December 3rd**

1. 10k shot club update: **15-16 kids signed up**
2. Apparel Committee: **continue research with Fox Cities Embroidery and Strategies. Tom – bring samples to September meeting with final pricing and recommendation.**
3. Planning for Fall registration **AUGUST 12TH to SEPTEMBER 17TH**
* **Chris M.: reserve gym space for practices, clinics, etc. – in progress**
* **Glenn: check with girls club on whether they are interested in splitting with us again calendars**
* **Jerry R & Chris M: order calendars and begin coordination with girls club**
* **Chris M: reserve auditorium for parent meeting on October 1st.**
* **Jerry R: renew license for calendar raffle**
* **Glenn: rework and finalize registration form**
* **Tom: prepare flyers that can be distributed to 3rd grade schools**
1. Vote on new Board members:
2. **Motion** – Jerry Ramus; **Second –** Craig Donaldson; **Unanimously Approved: new 5th grade board member Scott Werfal.**
3. Other:
* **Craig: will peform audit of books this year for non-profit reporting. Use 3rd party in future.**

**Adjournment – 9:26pm Motion –** Craig Donaldson; **Second –** Chris Mattson; **Unanimously Approved.**