



Cheyenne Capitals Youth Hockey Association

- 1) **LOCATION:** Two Doors Down
- 2) **DATE AND TIME OF MEETING:** July 31, 2017 at 6:00 PM
- 3) **ATTENDANCE:**

Present

Caryn Erickson, VP	Amy Kassel, Scheduler	Doug Mainwarning - Guest
Lisa Hill, Secretary	Erin Brown – Disciplinary Chair	Jesse Christensen - Guest
Brandon Kelly- Treasurer	Keenan Hendon – Safe Sport Coordinator	Chris Brown - Guest
Renee Mainwarning, Registrar	Michelle Halvorson – Booster Club Liasion	Laurie Jacobson-Guest
Luke Sarne, Coach-in-Chief	Anna Bechtel- Manager Liaison	

Absent

Bill Chalmers - President

- 4) **REVIEW OF PREVIOUS MINUTES:** Minutes approved.
- 5) **STANDARD AGENDA ITEMS:** Updates from each board position.

a) President Update (Bill Chalmers):

Not Present. Amy Kassel discussed the Contract that was sent from the City of Cheyenne on the 17th. Contract must be signed ASAP. Insurance needs processed ASAP. The contract was sent to all the board members for review and changes by Friday.

b) Vice President Update (Caryn Erickson):

No Update.

c) Secretary (Lisa Hill):

No Update.

d) Treasurer (Brandon Kelly):

6 members with outstanding balances. Tammy Lantz will be opening Quick books to review show Brandon the books and help him use them.

e) Registrar (Rene Mainwaring):

We have registration holdups. Code of conduct page is waiting for changes. September 9, deadline date for registrations. September 10 late fees start.

f) Coach-in-Chief (Luke Sarne):

Currently getting coach clinic dates. USA Hockey certification links for the coaches. Don Tardif was selected to be Coach in Chief @ district level. Coaches need certifications up front. Next coaches meeting August 28, 2017. The effort that has been put forth in making the new policies are respected, and need some adjustments. Appreciate where it's going. Some coaches are doing preseason drills.

g) Scheduler (Amy Kassel):

Practice schedule needs to be approved ASAP. Same as last year. Doug wants to adjust it a little. Amy will email the practice schedule when ready. Pictures are in October. This will be DNA's last year taking CCYHL's pictures. We will need to contact another one next year. ImageTech has contacted Amy.

h) At Large Member 1 and SafeSport Coordinator (Keenan Hendon):

All board members, coaches, team managers, and volunteers must pass safe sport and a background check. Certification is once every 2 years. Tammy Lantz needs a list of coaches certificates. Team managers will take care of team certificates (locker room monitors and volunteers). Policies that were discussed – Code of Conduct – Zero Tolerance Policy – CCYHA Policy and Guidelines. Safe Sport requirements. No cell phone in the locker room policy. Caryn motions to pass new Code of Conduct. No one seconds. Caryn motions to pass old Code of Conduct to get registration open. Luke seconds. New Code of Conduct will be reviewed for next year. Zero Tolerance Policy – Conflict resolutions – open discussion on penalties. This will be tabled and will be discussed and reviewed in a smaller group to complete. The coordinator for Wyoming Safe Sport will be contacted to get a more clear understanding of the policies that will need to be implemented.

i) At Large Member 2 and Manager Liaison (Anna Bechtel): No Update.

j) At Large Member 3 and Booster Club Liaison (Michelle Halvorson):

Sponsor letters will be going out. Sponsor letters are on the website for members to print. Michelle and Rene are the contacts for the business sponsors. Sponsors need to list the member who contacted them to receive credit for the sponsor. There is no booster club email. No one answers the one that is on the website.

k) At Large Member 4 and Disciplinary Chair (Erin Brown): No Update.

6) OLD BUSINESS: Open topics from previous meeting. Schedule, Scheduler Meeting, Registration, Try Hockey for Free. (Typical updates from board members should cover all topics.)

Try hockey for free – Amy- Don't do try hockey for free for A DAY. First session free in the first year for U8's. 2 weeks into 2nd session pay for 2nd session. For girls they will pay ½ price for the 2nd session.

7) NEW BUSINESS: More discussions and review of New CCYHA proposed policies.

8) NEXT MEETING:

August 28, 2017 - Ice and Events Center @ 6:30PM

