

Team Managers and Coaches,

One Requirement we started last season was requiring a copy of the USA Hockey Roster to be attached to the website. This year I am asking for your help make that happen.

We have decided that the USAH Link that Cathy Fievet sends back to the team will be posted to the "News Aggregator" for each individual team. Below are the instructions. Cathy has been forwarding me the links for each team as she creates them. So you may find that I have already added your teams USAH Roster that she has sent me. If that is the case just review it and email if you find it's the wrong roster.

1. Go to your teams Home Page and Turn on Edit Mode

HOME STANDINGS AND SCHEDULES RULES CSHL INFO HOW TO'S CONTACTS CALENDAR MORE +

AA > 101 Red A1 104 Green A1 105 Gray A1

HOME ROSTER GAME SCHEDULE PLAYER STATS TEAM STATS STANDINGS PHOTOS VIDEOS POSTS ADMIN MANAGE TEAM

Make sure you are your teams "Home"

Add Layout Container
Collapse Page Elements

LAYOUT CONTAINER

Add Page Element

Event Aggregator

103 GREEN A1 CALENDAR

MON 9/26	TUE 9/27	WED 9/28	THU 9/29	FRI 9/30
no events	no events	no events	no events	no events

VIEW ALL RSS ICAL

News Aggregator

RECENT 103 GREEN A1 NEWS

In the "News Aggregator" for your team click the widget and select "Add Article"

Copy
Move
Add Article
Edit
Delete

2. Add a News Article: Add Text to indicate that this is for your USAH Roster Include Team Number and Name

ADD NEWS ARTICLE CLOSE

NEWS ARTICLE

Select which Tag(s) to attach to your News Article. Use "Draft" status to create your article, switch to the status to "Published" when the article content is complete. Preview image and text gives users a glimpse into the full article content, and is displayed via the News Aggregator Page Element.

CURRENTLY SELECTED TAG(S):

- Cleveland Suburban Hockey League
- 104 Green A1

Show Tag Menu

Top News Article Template: None

Bottom News Article Template: None

Status: Draft (hidden to public)

Title: 104 Green A1 USAH Roster

Author: Goetz

Teaser Text: USAH Roster Link

Teaser Text is displayed on the News Article Page, in the Condensed Preview of the News Aggregator Listing, and on the News Slideshow.

Has Image?:

Preview Text:

B I U S Ix

3. Scroll Down and Change the Status from Draft to Publish and paste the link from the email of the teams USAH Roster.

ADD NEWS ARTICLE

Cleveland Suburban Hockey League

104 Green A1

Show Tag Menu

Top News Article Template: None

Bottom News Article Template: None

* Status: Draft (hidden to public)

* Title: Draft (hidden to public)

* Author: Goetz

Teaser Text: USAH Roster Link

Has Image?:

Preview Text:

<https://portal.usahockey.com/tool/public-roster?token=eaexk15kAZ8TxGNkGftcWCrdP5RnCSrl>

Change the Status to from "Draft" To "Published"

Add the Link to your Teams USAH Roster

4. Once All Fields are filled in select "Continue to Compose Article"

Preview Text:

<https://portal.usahockey.com/tool/public-roster?token=eaexk15kAZ8TxGNkGftcWCrdP5RnCSrl>

body p

Include a few sentences to summarize the article (article content should be added on the News Article Page using Page Elements). Preview Text can be shown on the News Article Page and in the Expanded Preview of the News Aggregator Listing, but is not displayed on the News Slideshow.

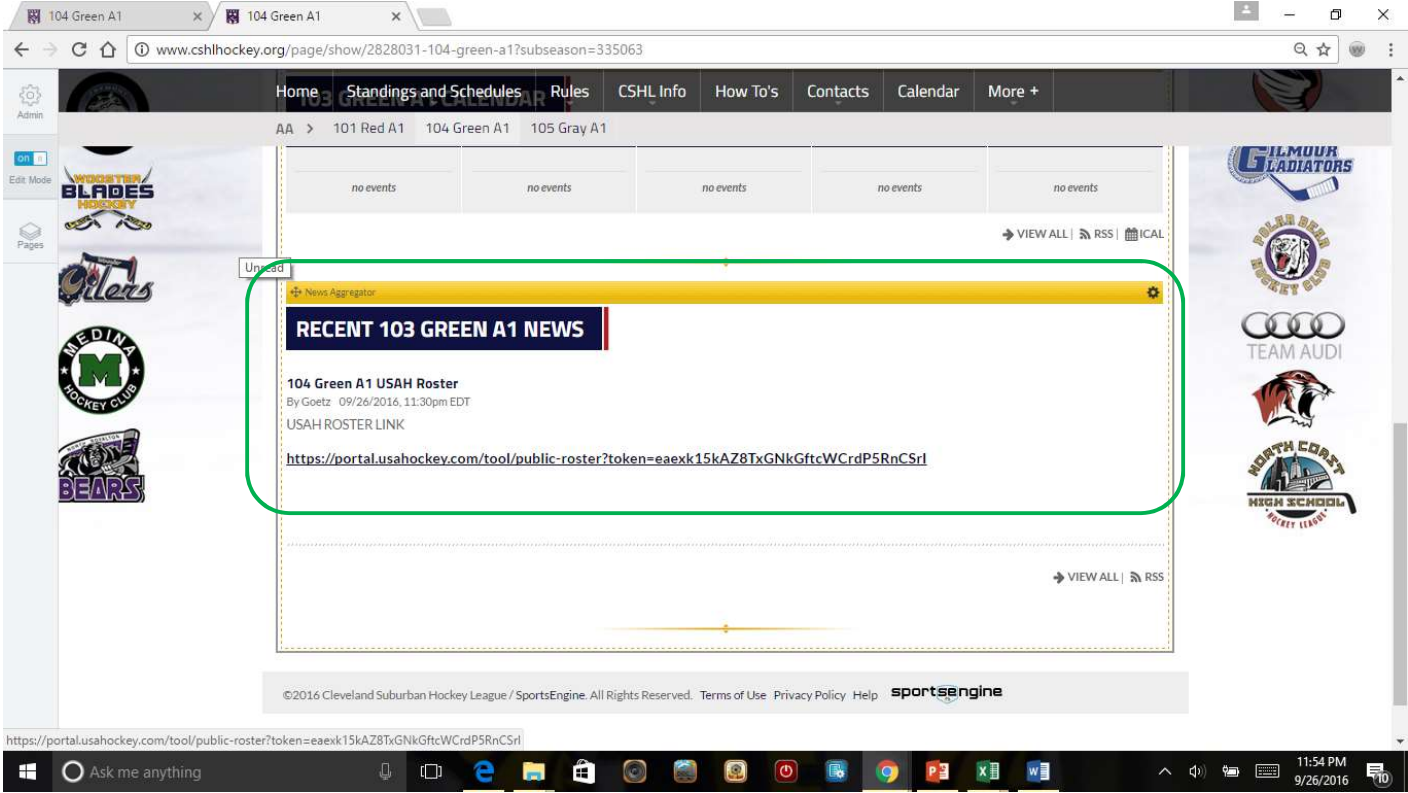
Display Preview Text on News Article Page

Display Preview Text in Expanded Preview of News Aggre

Scroll Down and Select "Continue to Compose Article"

Continue to Compose Article

5. Review that News Article is visible and check the link.



6. Here is how to check if its visible on your phones SportsEngine App

Select News

Select Article

Select the http Link

Review Roster

