

HOPKINS ROYALS BOYS BASKETBALL ASSOCIATION
Board Meeting Minutes
August 16, 2017
Minnetonka Community Center / 7:00 – 9:00 PM



Meeting Attendance:

Tim Omdahl	Renee Ortelli	Delicia Johnson (guest)
Amara Chesson	Kim Lampe	
Justin White	Joan	
Curtis Smith	Rob Finney	

Call to order/Minutes/Agenda Review:

Meeting called to order at 7:05 p.m. Meeting minutes updated and approved for July board meeting.

Guests/Potential Board Member Updates:

Delicia Johnson attended tonight's meeting and has an interest in the fundraising position.

Board Position Moves/Committee Assignments:

Currently three members, Joan, Tim, and Justin have committed to joining the Coaching Committee previously. Two additional board members, Curtis and Rob, also expressed interest in being a part of the committee. A total of five members are needed to complete the committee. The responsibility of the committee includes helping select coaches and evaluate them, deal with issues that arise, and communicate information back to the board. The board approved the coaching committee members, Joan, Tim, Justin, Curtis and Rob.

Treasurer's Update (Tim)

Three checks were paid out to coaches in the amount of \$50.00 for the Focus Clinic. Tournament check was submitted for deposit in the amount of \$1500. Outstanding balance is showing for facilities in the amount of \$1000.00 due on August 31, 2017.

Action Item: Renee will follow up with Tim regarding the payment due for facilities.

Vice President/Misc items Update (Dana)

Revisions to policies and guidelines will be mailed out to the board for review prior to the next meeting. Curtis has started working on a calendar of events for the upcoming season. He will create a Google Doc and work with Renee to input important dates for the season and everyone will have access to edit.

Uniform/Spirit Wear Update (Dana)

Dana has scheduled a meeting with Steven Bergknoff (Northstar Apparel – Ian Flan’s Business) on Friday 8/11. Another meeting is scheduled with Jim Hadfield (Universal Athletic – Our current provider) on Monday 8/14 to further discuss uniforms for next year.

Registration Update (Kim)

August 5 registration opened for the 2017 season. Extended tryout flyer has been updated to the website for 4th and 5th grade. Yard signs have been put up in the community to advertise registration for the season and flyers will go out in a digital format as well as electronic.

Action Item: Kim still needs access to the website to access registration information. Is there a way to get e-mails addresses from other coaches to distribute flyers to fall sports teams?

Tournament Update (Tony)

Tony attended the tournament directors meeting tonight and brought back tournament book as a resource and provided a brief update of the meeting. Currently there are about 100 teams signed up for the tournament. HRBBA is on track for registering the same number of teams as last year.

Action Item: Need to review game times for tournament and secure gym locations for tournament.

Player Development (Joan)

First open gym approximately twenty players attended. The Focus Clinic had a total of 31 participants with the following break down:

- 4-5th grade, 13 participants
- 6-8th grade, 18 participants

The total revenue from the clinic was \$310.00 minus \$150 for coaches.

There was a discussion about the policy regarding refunds and reducing the number of calendar days for the time of refund request (see policy below)

Policy #5 -- Refunds ¶

The Hopkins Royals Boys Basketball Association shall recognize the cancellation of registration with a fair and reasonable monetary refund. ¶

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~~It is the philosophy of the Hopkins Royals Boys Basketball Association to be responsible in its commitments to customers and to anticipate equal treatment, in return. ° When a customer initiates action with registration, the Association commits to preparation and delivery of facilities, uniforms, team placement, and/or services. ¶~~

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~~We are committed to a non-punitive practice of refunding money for registration fees. Refunds will be determined based on when the request is made. An administrative fee may be deducted from the refund as appropriate. ¶~~

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Time of Refund Request ^α	Refund Amount ^α	Fee ^α
Before the last day of tryouts ^α	100% ^α	\$0 ^α
Within 14 calendar days from the last day of tryouts ^α	100% less the fee ^α	\$100 ^α
15 or more calendar days from the last day of tryouts ^α	Ineligible for refund ^α	

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~~Players that are not selected for a team in their grade level, following tryouts or that have turned down an offer to be placed on a higher grade-level team (due to low registration numbers) will receive a full refund. ¶~~

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Action Item: Policy recommendations with changes will be provided at the next meeting.

There are a number of tasks that need to be completed for tryouts and Joan will work with board members to determine where she needs support.

Coaching Update (Justin)

The approved budget for hiring coaches is \$23,025 for the season. Seven coaches are in place for the season that include 6th, 7th, and 8th grade coaches that have made a verbal commitment. No placement decisions have been made yet. There is still one open position that needs to be filled. Other updates include Justin working on a framework with ten key principles for players skills 4th-8th grade.

Action Item: Offer letters need to go out to coaches that have verbally committed. All coaches need to be invited to open gym and tryout evaluation. Justin will work on an escalation process to assist coaches.

Marketing/Social Media /Sponsorship Update (Curtis)

Facebook postings have been made on the HRBBA Facebook site throughout the month to get the word out about tryouts and other events happening. Curtis has met with Gregg and solicited sponsors for the organization. He will focus on getting sponsors on shooting shirts as he continues to go through his list.

Facilities Scheduling Update (Renee)

Picture night will take place on November 6 from 6:00 p.m to 10:00 p.m. at North. Linoff will be taking the photographs for next year and Amara is the contact person.

Facilities have been secured for practices October 16-March 22. Renee is working on changing the dates for practices to begin October 9 and ending March 11. Facilities have not been secured yet for Tip Off night. High school is not available but IKE and North are still available.

Fundraising Coordinator Update (Open)

Andrea sent an e-mail to the board in reference to restaurant ideas for fundraising and the information that she found after researching several options. As outlined in her e-mail Chipotle has the most generous option for donations. Justin and Tim volunteered with doing some additional follow up.