

RIVER FALLS YOUTH HOCKEY ASSOCIATION



June 2017 Minutes

DATE: Wednesday June 14th, 2017

LOCATION: Wildcat Centre, River Falls

ATTENDANCE: Jody, Johnny, Ted, Neil, Nicole, Susan, Frank

ABSENT: Steve, Kevin, Andrew, Paul, Jana

Meeting called to order at 6:00 pm

AGENDA

1. Welcome, Intro, Agenda Review **Linn**

2. Consent Items (All can be approved in one motion, unless an item is removed by a board member for further discussion) **Linn**

A. Agenda Approval

Action Item:

Approve Agenda and any supplementary Materials; Locker Rooms and Santa Suit.

Action Item: Approve meeting minutes from past month.

Motion to approve the minutes by Johnny, seconded by Jody. All in favor.

Frank is making a motion to approve the Boys Varsity/JV Teams moving to the old Renegade lower room and existing locker room 1 & 2, provided that RFYHA doesn't pay for any incidentals or modifications to the Renegade locker room. Additional, on top of the motion, Frank is assigning our Building Operations Director, Paul Wilson, as the foreman and point of contact for the move. Any renovations that take place will financially be on the Blue Line Club. All in favor.

Jody is making a motion to buy a Santa Suit for \$100. All in favor

3. Guest Comments **Guests**

4. Hockey Operations – On Ice **Hare**

- Review of signed up coaches and initial numbers – Kevin met with Coach J to review coaches who signed up and initial numbers.
- The projected numbers for next year;
 - Mites – 70
 - U10 – 13
 - Squirts – 38
 - U12 - 6
 - Pee wee – 34
 - U14 - 4
 - Bantam – 13, possibly 17

- Will then decide number of teams/level.
- Jody has secured an ice contract for preseason, January and February for roughly \$9K. Times have been forwarded on to the ice schedulers to see if we need all the ice time requested.

5. Building Events

Linn

- Erica Randgaard is the new Building Events Bucket Head. She is currently in transition and the RF Days Softball Tournament is being fully coordinated by her. If anyone is able to work that tournament during RF Days and is able to get their beer servers license before then that would be greatly appreciated. Existing events and operations are being documented to hand off to her so she will be the main point of contact moving forward
- Circus – July 17th - There are still a few spots open. Including board member positions. If you are able to fill any of those please do.
- Chamber/Can's – Frank emailed the Chamber to let them know we won't be doing the can pick up at the end of the nights. I did let them know we can provide the trailer if they would still like. We are waiting to hear back from them.

6. Building Operations

Wilson/Linn

- Outdoor Rink - Outside of above the outdoor rink has been spoken for. The plan was to remove it last weekend, but they decided they needed a bobcat to help with the project. A group is coming to remove them next Monday or Tuesday. Ryan Van Neurden is going to pull back the berm tomorrow for easy access to disassemble.
- Waiting on Solar install dates.

7. Financial Operations

Accola

8. Fundraising Operations

Thompson

- Received final payment from High School for last season, actual was \$13,900 vs. \$15,000 estimate in cash flow.
- Early Registration +300
- Gun Show +100 -
- Circus revenue all moved to June
- moved the \$1,000 from Bingo out to July and August from May
- No income received from Dasher / Sponsorships yet, however left the \$4,500 estimate in cash flow for May & June. We have ~\$1,500 coming from the two Hotels that are paying the 5% (third didn't pay last year), one advertiser that typically pays us \$750 early in April / May (needs to be contacted), and the \$1,400 from Coke that we receive typically in June so with couple more sponsor renewals can be close to estimate.
- Utilities have been running higher than last year - YTD electric up ~\$300 and water/sewer up \$300.
- April Est 18,975 vs 18,588 actual
- May Est 16,254 vs 17,811 actual (utility +400, Sales Tax +300, Pull Tabs +300, Concessions +500)
- June Est 25,033 vs 25,646 projected (utility +200, Coke +215)
- An additional sheet included this month in the packet is the Long Term plan that was put together 2 seasons ago. The first section of columns shows the end of a season (i.e. March 16 was the 2015-2016 season) with the net income generated or projected to be generated and then the allocation of that income into 3 different categories:
 - Capital Fund: for long term capital projects that will be required to maintain the rink such as refrigeration system replacement / change over to different coolant

- General Checking: Creates the minimum starting balance in the account each season to make it through the ups and downs of our income / expenses over the season without needing to borrow from other dedicated / allocated monies.
- Reserve Fund: for unexpected repairs / maintenance / replacement of systems that are required to the facility beyond general maintenance; examples would include the new locker room heater last year, new zam room commercial water heater(s), new lobby furnace, etc.
- Year 1 we did good, last year we depleted the accounts and will need to re-build in order to get back on track due to the addition and our failure to meet the income projections.
- The total negative variance to planned amounts is at -87,000 which is basically the difference between the \$165,000 addition and the other sources of payment for the addition (\$77k total: \$45k Bingo, \$8k Gala / quick raise, \$21k Renegades rent, \$3k CFBSI donation). At this point my plan to re-pay the \$87k is to allocate some of the excess Bingo proceeds (\$21k currently in the account) to the deficit and I have a small amount in the regular cash flow budget allocated towards the payback. This should repay the deficit in 3-4 years without any significant impact on the annual cash flow.
- In the LT plan the net income goal is \$40k this season and \$50k in the following seasons. I'm not sure if we'll get there this year, but believe we need to get to at least a \$50k level soon knowing that the Freon used in our refrigeration system is no longer be produced. Paul and I are planning to talk with Rink Tec about pre-purchasing some R-22 Freon for the rink to ensure we have access to the reclaimed supply that exists today to be able to maintain our system over the next few years.

9. External Relations/Recruitment/Advertising

Linn

- New Business & Sponsorships - Steve Oakins is swamped and stepping aside from the new business development for sponsorships. Frank and Jana will handle all aspects of sponsorships at this point. Neil's is putting tighter some documents for Jana to review. Frank spoke with Best Western and Country Inn and we will receive checks from them this week or next. EconoLodge, we are still waiting to hear from them; they still owe us from the year prior.
- Retreat Update – Frank will be scheduling some time with Amy Sanchez to discuss the current state of the association as it compares to where we were in years past. The purpose of the meeting is to help identify potential areas of improvement that we may not be aware of. Neil will also join once we get something scheduled.

10. Hockey Operations – Off Ice

Christensen

11. Other Business

- The Board has agreed to provide Grant Jonsson a thank you for his volunteering at RFYHA over the years.

Frank made a motion to adjourn at 6:38; Jody seconded. All in favor.

<u>2017-2018 Calendar - Key Dates</u>	
May 10th, 2017	Spring Registration 6 pm-8pm
May 10th, 2017	RFHYA Board Meeting 8pm
May 19th-21st, 2017	Bearing Arms Gun Expo
May 30th 2017	Board Annual Retreat