

Palos Verdes Peninsula Girls Softball League

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ARTICLE I – NAME, MISSION

Section 1: Name

The name of this organization shall be **Palos Verdes Peninsula Girls Softball League**, herein after referred to as “League” or “PVPGSL”. The League is organized for non-profit purposes and does not contemplate pecuniary gain or profit to the Members thereof. The Board and Members of this organization shall use **Palos Verdes Peninsula Girls Softball League** or the abbreviation "**PVPGSL**" on all business transactions, including, but not limited to, bank accounts. The Palos Verdes Peninsula Girls Softball League is organized exclusively for educational purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, more specifically to provide a program of service to the youth of our community.

Section 2: Mission

PVPGSL mission is to provide recreational and competitive softball programs for the players through teaching the game of softball and instilling the spirit of good sportsmanship, teamwork, and fair play. This organization strives to inspire them through healthful and positive recreation for girls. The building of character and the molding of personality transcends the acquisition of athletic skills or the winning of games. The primary concern of PVPGSL is to provide good recreation and leadership for girls in its care.

This mission will be attained by recruitment and training of qualified adults at the community level. All adult volunteers are to work for the protection, guidance, welfare and well being of all participating players. Further, the adults shall bear in mind at all times that the attainment of exceptional athletic skill and winning games is secondary and subordinate to accomplishing the above stated purpose.

Section 3: Duration, Dissolution

The duration of this organization shall be perpetual until dissolution. Upon the dissolution, after paying or adequately providing for the debts and obligations of the League, remaining assets shall be distributed to a non-profit fund, foundation or League which is organized and operated exclusively for charitable, scientific and/or educational purposes exempt within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE II – MEMBERSHIP

Section 1: Membership

- A. Membership is open to all players, their parents or legal guardians, and adults of the community interested in managing or coaching regardless of race, religion or national origin. Prospective Members must meet the requirements established by these By-Laws. Membership includes:
1. Participating Members
 2. General Members
 3. Board Members (see Article III – Board of Directors)

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- B. Any girl meeting the requirements as to age set forth in the By-Laws will be eligible for participation.
- C. Participating Members are those players registered with the League and shall consist of players aged five through fourteen as of 12:00:01am, January 1 of the calendar year.
- D. General Members shall be comprised of those parents or guardians of eligible girls, Board Members, committee Members, managers, and approved coaches and these shall constitute the voting Members of the League.
- E. PVPGSL Members must adhere to a Player and Parent Code of Conduct and Manager/ Coaches code of Conduct (if applicable). Compliance with these Codes of Conduct is a condition of Membership.

Section 2: Length of Membership

- A. General Membership – General Membership begins at the time of registration and continues in effect for the calendar year in which the Participating Member is registered for play.
- B. Board Membership – Board Membership begins at the time of election or appointment to the Board and continues until death, resignation, or Board approved dismissal.

Section 3: Termination of Membership

- A. Participating Members may terminate their Membership by notifying the Player Agent in writing (email acceptable). Both the Participating Member and that Member's associated General Members are terminated.
- B. General Members and Board Members may terminate their Membership by sending a letter of resignation to the League President. Board Members that plan to leave the Board at the end of the current Board year should inform the League President as soon as possible.
- C. The Board reserves the right to terminate the Membership of any individual who does not follow the By-Laws, Procedures and Rules and Code of Conduct of the League.
- D. The Board reserves the right to terminate the Membership of any individual who knowingly acts to the detriment of the League.

Section 4: Disciplinary Actions

- A. Any Member is subject to disciplinary action including but not limited to suspension or dismissal by the Board for insubordinate conduct or upon displaying conduct of non-conformance with the By-Laws, Procedures and Rules, Codes of Conduct, or any decisions by the Board including owing any money or property to the League, which in the opinion of the Board, is detrimental to the League. A written notice will be issued to the offending League Member notifying them of the grievance against them and what, if any, disciplinary action will be taken.
- B. Evidence of such misconduct shall be submitted in writing or recorded in minutes at a scheduled Board meeting, or a special meeting if deemed necessary. In the event of possible disciplinary actions, suspension or dismissal, a Board meeting will be held as soon as is reasonable and the parties involved in the complaint will be notified of the meeting and have the right to appear before the Board. The Board will then discuss what, if any, actions will be taken.
- C. If the Board President declares a charge to be extremely serious, the President will contact and immediately suspend the person charged. The President will then inform the Board of this action. If the action or actions are made against the President, the Vice President will call and lead an emergency Board meeting to resolve the issue.

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- D. Within three (3) days of the conclusion of the meeting outlined in B, an official letter will be prepared by the Board making the proper notification of the Board's decision to the Member/player or Members involved.
- E. Any decision on disciplinary action by the Board shall be approved by at least two thirds of the voting Board. In the event a Board Member is accused, the voting Board will consist of remaining non-accused Board Members.

ARTICLE III – BOARD OF DIRECTORS

Section 1: Purpose

The primary purpose of the Board of Directors is to run the League in the manner described in these By-Laws and associated Procedures and Rules document. Activities in this regard may include but are not limited to:

- A. Taking action to benefit all players in the program including securing and maintaining adequate facilities, meeting general equipment needs, conducting skills clinics, ensuring competent managers, ensuring player safety, and fundraising.
- B. Maintaining proper communication with Managers, Players, General Membership, League workers, and the local community at large.

Section 2: Board Composition

- A. The Board shall consist of both Elected and Appointed Officers not to exceed 18 voting Board Members covering 18 Board positions.
- B. Board Members shall be 18 years of age or older.
- C. Board Members shall be subject to passing a background check.
- D. Board Members shall be required to hold a Board position pursuant to these By-Laws.
- E. Board Members shall have voting power pursuant to these By-Laws.
- F. Board Members shall not use their position to the detriment of PVPGSL or to their own benefit. Violation of this code may subject that person to being removed from office.
- G. Board Members shall avoid conflicts of interest as described in these By-Laws.

Section 3: General Powers

The Board shall exercise all the powers of the organization in the management of the organization, subject to the restrictions imposed by:

- A. The laws of the state of California.
- B. The articles of incorporation.
- C. These By-Laws.

Section 4: General Responsibilities

- A. Prepare a proposed budget for their particular area of responsibility.
- B. Maintain a complete written inventory of all supplies and equipment owned by the League in their particular area of responsibility.
- C. Maintain an itemized, written account of all expenditures made in their area of responsibility to include quantity ordered, quantity used, and purchase price.
- D. Prescribe duties, methods, schedules, and best practices for completing responsibilities in their area.

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- E. Maintain contact with the Board during their time in office. A Board Member shall notify the entire Board of any absence in excess of fourteen (14) days, indicating their delegation of authority for this period.
- F. Actively participate in performing duties during League activities as described in these By-Laws

Section 5: Exemption Requirements

- A. No part of the net earnings of the League shall inure to the benefit of, or be distributable to its Members, officers, or other private persons, except that the League shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the purpose clause hereof.
- B. No substantial part of the activities of the corporation shall constitute the carrying on of propaganda or otherwise attempting to influence legislation, or any initiative or referendum before the public, and the corporation shall not participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office.
- C. Notwithstanding any other provisions of this document, the League shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future tax code, or by an organization, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or corresponding section of any future tax code.

Section 6: Conflicts of Interest

- A. Service on the Board is voluntary and without pay or compensation of any sort.
- B. Board Members may not use League Membership information, mailing lists, equipment, (fields on days/times allocated to the League) assets or resources for personal benefit. This does not prohibit Members from providing training, coaching or other goods/services to Members of the League or the public, at large, with or without compensation. In any such activities the Board Member will not directly or indirectly represent that the League endorses or supports such activities.
- C. Board Members are free to personally transact business with League vendors and sponsors, the relationship of individual Board Members with such vendors and/or sponsors are for the benefit of the League.

Section 7: Meetings

- A. Regular Board Meetings
 - 1. Board

The Board shall hold a minimum of ten (10) monthly meetings, annually. The day of the meetings shall be the 1st Monday of the month unless the Monday falls on a holiday or the Board, by a majority vote, decides it is necessary to change the date. If the former, the following Monday is assumed to be the meeting date.

After the start of each meeting, which includes the approval of the agenda, each Board meeting will be open for input from the General Membership for a period not to exceed 30 minutes, with a maximum of five (5) minutes per speaker. General Members wishing to address the Board during this time must receive the President's approval of their request in advance of the meeting. The President will have the right to request further input from the General Membership at the conclusion of this 30-minute period.

- 2. Quorum

A quorum for any meeting shall be at least two thirds of the voting Board Membership (e.g., 12 of 18 voting Members).

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3. Voting Majority

A voting majority in any decision shall be greater than one half of the voting Board Membership (for example, 10 of 18 voting Members) unless stated otherwise, elsewhere in these By-Laws. No decision may be rendered by vote unless a quorum has been established prior to the vote. The President has the tie breaking vote in case of a tie.
 4. Secret Ballots

Secret ballots may be taken on any sensitive issue as long as the Board in attendance agrees that a need is present. The President, acting Secretary and one (1) additional Board Member shall perform the count.
 5. Notifications

Board meeting notifications shall be posted on the League website at the start of the year.
 6. Agendas

A Board meeting agenda shall be prepared and distributed to each Board Member prior to the start of each meeting.
 7. Attendance

Board Members are expected to attend all Board meetings. Although occasional life situations do occur which may result in missing a meeting, consistently absent Board Members will be addressed by the Board and may result in either dismissal or change in voting status. Board Members are expected to attend and participate in all key events including opening and closing day, and player assessments. The President and Vice President will address Board Members who are consistently absent at Board meetings and/or key events.
- B. Special Meetings**
1. The President or any two (2) voting Board Members may call a special meeting of the Board, provided that a twenty-four (24) hour notice and an agenda are provided to each Board Member.
 2. Only the items on the agenda shall be discussed.
 3. All Board decisions during Special Meetings must be in accordance with the criteria and processes described herein.
- C. Conducting Meetings**
1. All meetings shall be conducted in an orderly manner. Robert's Rules of Order, Revised shall govern the proceedings.
 2. The Secretary shall record the minutes of each meeting. The Secretary shall prepare and distribute the minutes of each meeting in advance of the subsequent regular Board meeting.
 3. The agenda for each regular Board meeting shall include an opportunity for the Board to approve that agenda and an opportunity for the Board to approve minutes from the previous meeting.
 4. Approved minutes shall be filed in the minute's book.
- D. Voting Privileges**
1. Each Voting Board Member shall be entitled to one (1) vote regardless of how many voting positions he/she holds.
 2. No absentee or proxy votes will be accepted. However, an absentee may provide their opinion to the Board provided it is in email form. The President, Vice President or Secretary should read the email when appropriate and include in the minutes.

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Section 7: Email Voting

In California, Boards may take action only at a duly held meeting or by unanimous written consent. Since email cannot meet the primary requirement of a duly held meeting (that is, real-time participation by all participating directors), email may only serve as a means of achieving unanimous written consent. Unanimous written consent is achieved "if all Members of the Board shall individually or collectively consent in writing to that action." Generally, be hesitant to use email voting: even in a rush, a Board meeting via conference call can allow for questions and concerns to be raised about an issue that might not be obvious when first presented. And a conference call of less than a quorum can still serve as important feedback as to whether the issue requires discussion. These things considered, here is the PVPGSL policy for establishing unanimous written consent using email (a.k.a., Email Voting Policy):

- A.** Board actions may be taken by unanimous written consent.
- B.** If an item for Board action is best addressed before a Board meeting, the following factors shall be considered by the Board President before determining whether to ask for an action by written consent:
 - 1. How soon a decision is required.
 - 2. Whether the decision would be better made after further discussion and/or whether alternatives should be considered.
 - 3. Whether the action is a routine action that the Elected, Voting Officers can take at a Committee meeting in lieu of the Board.
 - 4. Whether a conference call meeting can be scheduled and held (either just for discussion or if a quorum is obtained, to take a vote).
 - 5. Whether all voting Board Members have indicated they are unanimously in favor of the action and will be available to sign and return a written consent.
- C.** If after considering the above factors, the Board President determines it would be best to take the action by unanimous written consent, the Board President may have the Secretary draft the proposed action and email it as an attachment to all directors at their respective email addresses.
- D.** The email must state the motion, provide response options (e.g., Yes, No, or Need Discussion), and a deadline.
- E.** Each director shall sign and return the written consent to the Secretary by email (scanned copy of the signed consent) or fax within 24 hours unless another deadline is provided in the email. The original hardcopy signed consents shall be sent to the Secretary by mail or delivered in person at the next Board meeting. This is necessary to satisfy all legal requirements of such approval.
- F.** A Quorum is required (e.g., 12 of 18 voting Member responding by email)
- G.** Upon the Secretary's receipt and verification of all written consents approving the action with a quorum being reached and all votes were unanimous; the motion is duly passed or failed. Regardless of whether or not the action is approved, the Secretary shall confirm whether the action has passed or failed by email to all directors upon receipt of all the individual written consents.
- H.** The Secretary shall file all individual written consents in the minute's book.
- I.** The Board shall ratify any action taken by unanimous written consent at the next Board meeting. The minutes of this meeting will record the ratification.

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Section 8: Elected, Voting Officers and their Responsibilities

A. President:

1. Elected by the collective General and Board Memberships.
2. Chief Executive Officer; presides as Chairperson at Board of Directors meetings and General Meetings.
3. Execute all policies and decisions made by the Board.
4. Coordinate all League activities and oversees all phases of League functions. All Board Members shall be responsible to the President for their duties of office.
5. Appoint all Special Committee Chairpersons.
6. Recommend the appointment and removal of appointees, subject to a majority vote of the Board.
7. Ex-officio Member of all committees unless otherwise specified elsewhere in these By-Laws.
8. Call all meetings of the Board of Directors and establishes the agenda for each meeting.
9. Sign checks in conjunction with the Treasurer. He/she may not sign any check that is payable to him/herself (for example, reimbursement expenses).
10. Authority to approve unbudgeted expenses under \$500 without Board approval.
11. Coordinate all League matters with the City of Rancho Palos Verdes, the City of Rolling Hills Estates, the Palos Verdes Peninsula Unified School District (PVPUSD) and other governing organizations that affect the operation of the League.
12. Vote only in the case of a tie vote of the Board.
13. Responsible to store and maintain all association records.
14. Serve a maximum 2-year term in office. May re-apply for the President position one year after leaving office.
15. Attend annual Recreational Ball meeting.
16. Represent League in monthly ASA District meetings.

B. Vice President:

1. Elected by the collective General and Board Memberships and is a voting Member.
2. Assume all duties of the President in the event of incapacity or at the request of the President.
3. Drive maintenance of Procedures and Rules among directorates.
4. Assist the President in Board and League activities.
5. Coordinate and/or oversee tournaments hosted by PVPGSL.
6. Attend annual Recreational Ball meeting.
7. Attend regularly-scheduled ASA meetings.

C. Secretary:

1. Elected by the collective General and Board Memberships and is a voting Member.
2. Keep minutes of all Board meetings, including Member attendance.
3. Provide to President copies of all meeting minutes and all other correspondence.
4. Maintain the League records, including By-Laws, Procedures and Rules, and Code of Conduct with any amendments to these documents properly recorded.
5. Keep a file of all committee and game reports.
6. Sends copies of the Board Meeting Minutes to the Board Members prior to the next meeting
7. Notify Board Members of upcoming meetings.
8. Conduct the general correspondence of the League.
9. Provide a copy of the approved minutes to the Webmaster for publication on the League website follow the meeting at which the minutes are approved.

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D. Treasurer:

1. Elected by the collective General and Board Memberships and is a voting Member.
2. Deposit all funds in the League's bank accounts. Properly records all funds.
3. Prepare checks for the purpose of paying the bills and other expenses incurred in running the League. Properly records all payments.
4. Named contact on all accounts associated with League funds.
5. Sign checks in conjunction with the President. All League funds shall be protected by two party signature accounts. The authorized signers shall not be related by blood or marriage or reside at the same address. The Treasurer may not sign any check that is payable to him/herself (for example, reimbursement for expenses).
6. Prepare the operating budget based upon data supplied by the various committee chairpersons and Board Members and submits to the Board for approval no later than the first meeting in December.
7. Furnish financial reports at Board meetings.
8. Supply Secretary with copy of Treasurer's Reports at all Board meetings.
9. Submit complete financial report at the end of the League year to the Board of Directors.
10. Make available financial records to any General Member upon approval of the Board.
11. Arrange for annual audit and submits all records necessary.
12. Verify the filing of all necessary State and Federal Tax and Information Forms by the Auditor.
13. Act as liaison between League sponsors and the Board.
14. Ensure the League insurance policy is in place for all League activities.
15. Serve a maximum 2-year term in office. May re-apply for the Treasurer position one year after leaving office.

Section 9: Appointed, Voting Officers

In addition to the Elected Officer positions outlined in Section 8, the Board contemplates additional Board-Appointed Officers in positions similar to those outlined, here.

- A. Player Agent – representative for all players (Participating Members).
- B. Umpire-in-Chief – umpire hiring and ensure umpires have and understand the PVPGSL's rules.
- C. Scheduler - scheduling authority and scheduler of all League games, practices.
- D. Division Directors (14U, 12U, 10U, 8U, 6U) – direct charge of the identified division program including player assessment, nominating coaches, all-star selection, and conflict resolution.
- E. Snack Shack Director – direct charge of the Snack Shack fundraising activity.
- F. Director of Development – plan, coordinate, and execute all player and coaching development activities.
- G. Registration Director – direct charge of player registration, including software, reporting, and direct emailing.
- H. Community Relations Director – advertising, promotion, liaison to governing bodies and community.
- I. Special Events/ Awards Director – plan and coordinate all aspects of Opening and Closing Days. Procure end of season trophies and medals
- J. All-Star Director – coordinate all aspects of the All-Star Season.
- K. ASA Player Representative/ Insurance Commissioner – Assist Player Agent with all ASA registration, background checks.

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Section 10: Appointed, Non-voting Volunteers

- A. Uniform Coordinator – procure, inventory, distribute/sell all uniforms and spirit wear.
- B. Field Maintenance and Field Safety Coordinator – direct charge of field operations and safety.
- C. Equipment Manager – procure, inventory, distribute equipment used in League play.
- D. Fall Ball Director – direct charge of eligibility, registration, player draft, manager application.
- E. Fundraising Coordinator
- F. Webmaster

ARTICLE IV – ELECTION AND APPOINTMENT OF OFFICERS

Section 1: Elected Officers

Executive Board Officers (President, Vice President, Secretary, and Treasurer) shall be determined by a vote of the collective General and Board Memberships no later than the August meeting.

Section 2: Appointed Officers

Appointed Officers shall be determined by a vote of the Board Membership following the election of the Elected Officers.

Section 3: Officer Term

Both Elected and Appointed Officers shall assume their official duties by the September Board meeting, which should be no later than the first or second Monday in September. These Officers shall serve for a term of one year or until their respective successors are elected or appointed.

Section 4: Nominating Committee

- A. There shall be a Nominating Committee composed of five (5) Members which may include a maximum of two (2) General Members. They shall be appointed by consensus of the President, Vice President, and Player Agent and be communicated to the Board no later than the June regular Board meeting. A reasonable attempt will be made to span all age divisions in appointing this Committee.
- B. The President shall not be an ex-officio Member of the Nominating Committee. The Nominating Committee shall appoint its chairman by consensus from within the committee.
- C. The Nominating Committee shall nominate an eligible person or persons for each office to be filled and report its nominees to the Board by the August meeting. The complete list of recommended candidates will be called the "slate." During the general election, Members may nominate, from the floor, additional candidates for any position. Only those persons who have signified their consent to serve if elected shall be nominated for, or elected to, such office.
- D. The term of a Nominating Committee position is from appointment through September, when the new Board assumes its official duties.

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Section 5: Election Day

- A. The election date shall not interfere or conflict with any other League events, national holidays, religious festivals, etc.
- B. All Members of the current Board must attend.
- C. The final "slate" of proposed candidates for all positions will be posted on the League website in advance of Election Day.
- D. Nominations from the Floor during the election meeting itself will be accepted for both elected and appointed positions.
- E. Candidates on the "slate" for Elected Officer positions who are running unopposed will be voted on in a single vote.
- F. The vote will be called for separately when there are two (2) or more candidates for one position. If there is more than one candidate under consideration, a secret ballot will be initiated, after discussion, with the Secretary responsible for counting the votes.
- G. Candidate Attendance
 - 1. Candidates on the "slate" are strongly encouraged to attend the election.
 - 2. Candidates NOT on the "slate" MUST be in attendance.

Section 6: Board Vacancies

- A. A Board vacancy shall be filled by a nomination by the President with majority approval by the Board. Board appointed Members shall remain in office until his/her successor is elected or appointed except when a call for immediate dismissal is appropriate.
- B. A vacancy in the Presidency shall be filled by the Vice President until a new President is elected by the collective General and Board Memberships. In the event that the Vice President is unable to fulfill the President's vacancy, the Board shall select a person to fill that position. It is mandatory that an existing or former Board Member who has served on the Board a minimum of one (1) year fill the position of President or Treasurer.

ARTICLE V – ETHICS AND CONDUCT

The objective of the Board is to conduct and promote the business and activities of the League in an ethical manner. Honesty, justice and courtesy form a moral philosophy, which associated with a mutual interest among people, constitutes the foundation of ethics. The Board Members shall recognize such a standard, not in passive observance, but as a set of dynamic principles guiding their conduct and way of life. Towards this effort, Board Members shall discharge their duties for the overall benefit of the League and will do so with the highest degree of integrity and impartiality.

- A. No Board Member shall engage in conduct involving dishonesty, fraud, deceit, misrepresentation, discrimination, or any other activity that would discredit the League.
- B. Any Civil or Criminal action against the League will result in an immediate prosecution by the Board to the fullest extent of the Law. Any General Member or Board Member witnessing a crime against the League shall immediately report the incident to the President or the Vice President.

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C. Board Members and Meetings

1. All Board meetings shall be conducted in a civil and courteous manner.
2. A decision by the Board, having been properly reached by the process described in these By-Laws, shall be adhered to and actively supported by all its Members.
3. No Board Member shall use his or her position to sway any decision made by an umpire.
4. No Board Member shall threaten anyone physically or verbally, especially a child.
5. No Board Member shall encourage a player to refuse or limit her participation in the League or on the League's All-Star teams. Persons serving as officers or representatives of other organizations involved in raising funds and/or recruiting players for what may be construed as a competitor of PVPGSL shall not serve as voting Board Members of PVPGSL.
6. Violation of any of the above will be grounds for dismissal from the Board.

D. Spectators

1. Spectators are welcome to watch any and all games. Foul, abusive, and disruptive language, or any other disruptive behavior directed toward any player, umpire, coach, manager, or other spectators will not be tolerated and could result in removal from the grounds. All spectators, players, coaches, and managers are responsible for picking up their own litter.
2. Team managers will be responsible to address the behavior of spectators of his or her team.
3. All persons attending PVPGSL events must abide by Civil and California Education Codes. No drugs, tobacco, alcohol and abusive language are allowed at any PVPGSL-sanctioned game or practice. All League officials and representatives are responsible for monitoring this rule.

ARTICLE VI – COMMITTEES

- A. All Committees shall be appointed by the President unless otherwise stated elsewhere in these By-Laws.
- B. Committees may comprise any combination of Elected Officers, Appointed Officers, and volunteers. The committee Chairperson must be an Elected or Appointed Officer.
- C. Each committee Chairperson shall be responsible to report directly to the Board regarding the committees' accomplishments and responsibilities.
- D. The Board may remove any committee Member failing to fulfill their duties at any time.
- E. Committee types may include but are not limited to Manager Selection, Publicity, Sponsors, Field Maintenance, Snack Shack, League Playing Rules, Codes of Conduct, Community Relations, Equipment, By-Laws, Registration, Opening Day Ceremonies, Closing Day Ceremonies, and All Stars.

ARTICLE VII – LIABILITY

The Board Members of this League are not personally liable for debts, liabilities, or obligation of the League. No Board Member, organizer, sponsor or supervisor shall be liable for damages or claims arising from injury to any participant, whether the result of negligence, or for other cause.

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ARTICLE VIII – OPERATING PROCEDURES

The Office of the President shall maintain a set of Operating Procedures, which address each major area of coverage and responsibility by directorate. These Operating Procedures and Guidelines represent the duties, methods, schedules, and best practices for conducting the regular day-to-day operations of the League.

ARTICLE IX – CHANGE PROCESS FOR PVPGSL OFFICIAL DOCUMENTS

Section 1: By-Laws

All modifications of the League By-Laws must be brought to the PVPGSL Board for review and approval.

Section 2: Procedures and Rules

All modifications of the League Procedures and Rules must be brought to the PVPGSL Board for review and approval.

Section 3: Code of Conduct

All modifications of all the League Code of Conduct documents must be brought to the PVPGSL Board for review and approval.