



## Cheyenne Capitals Youth Hockey Association

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- 1) **LOCATION:** Cheyenne Ice and Events Center
- 2) **DATE AND TIME OF MEETING:** October 9, 2017, 7:00pm
- 3) **ATTENDANCE:**

**Present:**

Caryn Erickson VP, Lisa Hill Secretary, Brandon Kelly Treasurer, Rene Mainwarning Registrar, Luke Sarne Coach-in-Chief, Amy Kassel Scheduler, Keenan Hendon Safe Sport, Anna Bechtel Manager Liaison, Michelle Halvorson Booster Club, Erin Brown Discipline Chair, Erin Aldridge, Laurie Jacobson, Doug Mainwarning, Head Referee Lennie, Tiffany Hair.

**Absent:**

**Bill Chalmers - President**

- 4) **APPROVAL OF PREVIOUS MINUTES:** Passed

- 5) **STANDARD AGENDA ITEMS:**

a) President Update (Bill Chalmers): No update

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b) Vice President Update (Caryn Erickson):  
Contract has not been received back signed from Jim (City) or Bill.

c) Secretary (Lisa Hill): No update

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d) Treasurer (Brandon Kelly):  
Concussion information was passed around and discussed from the CDC. CDC will give you a certificate of completion when you complete their training on sports concussions.

### **Balance Sheet**

#### Assets

Checking and Savings - \$111,283.84

#### Accounts Receivable

Accounts Receivable - \$500.00

**Total Current Assets - \$111,783.84**

#### Liabilities and Equity

Jersey Deposit Payable - \$4,275.00

Total Liabilities - \$4,275.00

Retained Earnings - \$41,703.24

Net Income - \$65,805.60

Total Equity - \$107,508.84

Profit and Loss

## **Total Liabilities and Equity - \$111,783.84**

### **Profit and Loss**

#### Income

Booster Club Memberships - \$2,925.00

Fundraising Income

CFD Money Running - \$320.00

High Plains Store - \$500.00

King Soopers Cards - \$1,624.40

Wreaths - \$-31.32

**Total Fundraising Income - \$2,413.08**

Game Jerseys Purchased - \$700.00

Interest Income - \$3.44

Preseason Camp Income - \$3,805.50

Registration Fees

Late Registration Fees - \$300.00

Registration Fees - \$60,983.65

Total Registration Fees - \$61,283.65

Sponsorship and Donations - \$6,104.00

**Total Income - \$77,234.67**

#### Expense

Accounting Services - \$1,100

Background Screening - \$13.00

Dues and Subscriptions - \$27.00

Ice Payments

Practices - \$2,193.75

Insurance - \$515.88

Marketing Expense - \$559.92

Merchant Fees - \$1,734.78

Postage - \$64.00

Preseason Camp - \$3,190.00

Software - \$1,177.25

Team Expenses

High School - \$150.00

Website - \$703.49

**Total Expense - \$11,429.07**

Net Income - \$65,805.60

e) Registrar (Rene Mainwaring):

Michelle will look into a trophy case. Still receiving registering kids. 149 Players registered. 178 players were registered at the end of last year. So a good start to the season.

f) Coach-in-Chief (Luke Sarne):

Head Referee Lennie communicated to the board there was only 8 people that came to the referee clinic this year. Need more interest in being a referee in Cheyenne. Abuse from the coaches and from the parents is why the refs feel they have lost some over the years. The association needs to have a more competitive wage for referees. \$135 is the current wage for refereeing a High School game. What are other associations doing to keep refs?  
Luke – Feels we need better resources for coaches. Better lockers with locks for coaches. Each team should have a full size locker. Water bottles should be replaced yearly and throughout the year as needed. Need more pucks and white boards for the coaches as well. In the past the coaches have submitted a list of things needed and the board has not received that list yet. Jackets for coaches are purchased by the association. Any coaches that have paid for their

jackets need to submit a request for reimbursement with a receipt. 1 play up request and 1 practice up request was received. New play up and practice up documents are working. Great start.

g) Scheduler (Amy Kassel):

Amy and Erin went last Saturday. Schedules are on Point streak to review. Jim from the city approved the times. City was very tight on ice times. Can't adjust the times very easy due the stampede. Managers must get the rosters with numbers by Friday.

h) At Large Member 1 and Safe Sport Coordinator (Keenan Hendon):

Will start conducting spot checks on locker room monitoring. A safe sport audit is possible this year. Need to enforce what we can because if we are found non-compliant the association will receive a fine. All monitors need to be safe sport and background checked. Need to get coaches reimbursed for fees. 14U needs help with locker room monitoring issues. As well as the 12U. Luke says he will communicate with the coaches on requirements of locker room monitoring. 2 options were presented to purchase First Aid kits for each team to carry. Amy moves to approve and Erin seconds. \$475 for First Aid kits. Keenan motions to increase the budget from \$2,000 per age group to \$2,000 per team in expenses for coaches. Amy seconds. Passes.

i) At Large Member 2 and Manager Liaison (Anna Bechtel):

Two Peewee's still need jerseys. Two new squirt managers are coming. A few managers were asking if they could possibly have their fees reduced due to the time they commit to the team. They receive their background check reimbursed. Managers are confused about the locker room monitoring. Who will be doing them? Coaches? Parents? Managers? Luke says the coaches will be taking that on. It would bring on to many issues with the parents, having them do it.

j) At Large Member 3 and Booster Club Liaison (Michelle Halvorson):

To date \$6,250 in sponsorship. Working on Godfathers Pizza for team dinners. When it comes to jerseys there should be no picking numbers until Bantam. Tier system for sponsors would mess with the sponsor fees. Can raise money for a family or fees, but has to be as an association after U8's. Teams are not allowed to get sponsorship's after U8's because it causes issues with A&B teams. Board did agree years ago to not allow sponsorship's as a team to upper age levels.

k) At Large Member 4 and Disciplinary Chair (Erin Brown):

Have had 3 disciplinary issues so far. Both handled at a lower level. 1 is a safe sport issue and is being worked out. Cell phone locker room boxes are useful. The board has pushed and needs help to continue on in the right direction. Erin has a binder for all the paperwork on disciplinary issues that arise.

**6) OLD BUSINESS:** Open topics from previous meeting:  
Communicate with coaches on the CDC concussion training.  
Jersey's will be discussed in a committee.

**7) NEW BUSINESS:**

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