

HOPKINS ROYALS BOYS BASKETBALL ASSOCIATION
Board Meeting Minutes
September 13, 2017
North Junior High / 6:30 – 8:30 PM



Meeting Attendance:

Tim Omdahl	Renee Oerteli	Dana Johnson	Amara Chesson
Amara Chesson	Kim Lampe	Stacie Saunders	Gregg Schaefer
Justin White	Joan Frenz	Nicole Schachtman	Tony Corwin
Curtis Smith	Rob Finney	Tim Hoffman	Lydia Kabaka
Shawna Becker			

Call to order/Minutes/Agenda Review:

Meeting called to order at 6:37 p.m. Meeting minutes updated and approved for August board meeting.

Open Board Positions:

The fundraising position is still currently open. Delicia Johnson is still considering the position. The board approved Shawna Becker as the new Uniform/Spirit Wear Director and she will be taking the position immediately.

Presidents Update (Tim O.):

Annual review and completion of background investigation, concussion policy and child abuse policy were completed by the president and board members were required to complete a form for each item and submit to the president. As noted in the policy members are not mandated reporters and should report any matters directly to the board. Members were also advised regarding appropriate conduct and interactions with minors.

Tryout Updates (Dana/Curtis)

Updated schedule was provided for the remaining open gyms-see below

Wednesday, September 13, 6:30-8:30pm (HRBBA Board Meeting)

Location: NJH Structure (3 gyms)

Coach: Duncan 4-5th

Coach: Chris K, 6th

Coach: Derrick Carter, 7-8th

Wednesday, September 20, 6:30-8:30pm

Location: NJH Structure (3 gyms)

Member: Tim Hoffman

Member: Amara Chesson

We want to continue to encourage players to sign up for the pre-tryouts, which are free to prepare players for upcoming tryouts. Any feedback should be sent to Joan regarding the process. Pre-tryout schedule outlined below:

Pre-Tryout Clinic

Sunday, September 17 at IKE (1-4pm)

SHIFT (1) 12:30-2:30pm

Member: Dana Johnson

Member: Curtis Smith

SHIFT (2) 2:00-4pm

Member: Nicole Schachtman

Member: Renee Oerteli

We discussed tryouts that will be taking place on September 23 and 24. There has been a change in times for September 24 with a reduction in time of a half hour for each age division. Each board member is assigned a specific duty during tryouts and needs to arrive at 9:30 a.m. for 11:00 a.m. tryouts. Additional duties are outlined below:

Forms

- paper registration form **(Joan/Dana)**
- player verification form **(Joan/Dana)**
- volunteer commitment form **(Joan/Dana)**
- registration checklist **(Joan/Dana)**
- payment plan **(Joan/Dana)**

Tools

- evaluation template
- bubble grid

- birth certificates **(Kim)**
- scholarship info **(Kim)**
- alternative requests

Supplies

- gym equipment **(Tony)**
- player numbers **(Amara)**
- pins **(Amara)**
- signage
- duct tape, packing tape
- pens, sharpies, large binder clips, post-its, scotch tape, scissors and staplers! **(Tim O)**
- printer, paper, computers, ink cartridges
- large envelopes (9x12) **(Tim H)**
- pink evaluator clip boards
- manila file folders (per grade)
- player evaluations (from 2016-17 coaches)
- news papers **(Stacie)**
- tables & chairs **(Renee)**

Action Item-Tony will complete an equipment inventory to identify if we need more items.

Treasurer's Update (Tim)

Our balance is above where we were at the same time last year. There is currently a credit balance of \$3700 for facilities. Currently there is an outstanding balance on insurance for accident and liability, child abuse, and workers comp. Taxes are due mid October. Board approved motion to pay outstanding insurance.

Vice President/Misc items Update (Dana)

Revisions to policies and guidelines are not available yet and we will revisit at the October meeting.

Uniform/Spirit Wear Update (Dana & Shawna)

Dana has been working with Shawna regarding uniforms and spirit wear. They met with Jim Hadfield from Universal Athletic to get sample uniforms and spirit wear. Samples were brought to the meeting for uniforms and warm up tops and bottoms. The price point for uniforms is the same with a slight increase for shirts by 50 cents and a slight decrease for shorts of 50 cents for the same brand as last year. The brand for warm ups is Under Armour.

Registration Update (Kim)

Kim has distributed paper fliers to all of the elementary schools and hopefully this will make a difference in recruiting. The junior high schools recommended that everything be put on the electronic backpack for distribution. Also, signs that were distributed for tryouts will need to be collected to recycle for next year.

Player Development (Joan)

For the upcoming season it will be critical to have at least nine players per team as we begin to fill rosters. As players continue to register we will be flagging out of district players for MYAS waivers. We want to make sure we continue to stay in good standing with MYAS. The president will sign off on all waivers as they have done in the past.

Coaching Update (Justin)

All of the coaches have been secured for the season for 6th through 8th grade and offer letters have gone out and have been accepted. Two new coaches have been hired Melvin and Demetrius Martin, who are alumni of Hopkins High School and went through the program. We still need to secure 4th and 5th grade coaches.

Justin is also working on having scrimmages before the first tournament on October 28 & 29th. Board recommended continuing to explore and acquire additional information for the next meeting.

Action Item: All coaches need to be invited to open gym and tryout evaluation. Justin will work on an escalation process to assist coaches. Framework with ten key principles for players skills 4th-8th grade.

Marketing/Social Media /Sponsorship Update (Curtis)

Curtis has been updating upcoming events on the Facebook page. Currently, we have secured sponsorships for five teams for \$500/team.

Action Item: Google calendar needs to be sent out

Facilities Scheduling Update (Renee)

Practice times for 14 teams have been scheduled and secured. We have practice times secured at North on Monday, Tuesday, and Thursday. Currently, the schedule is tight in

January due to the demands. Renee will continue to work on securing additional space. Start times for Hopkins High School have been moved back to 6:30 p.m. to 8:00 p.m. and 8:00 p.m. to 9:30 p.m.

Team Parent Update (Stacie)

We will need start recruiting team parents as soon as rosters are filled to get critical information out to teams.