

**BY-LAWS  
OF THE  
Snohomish Boys Lacrosse Club**

Amended August 19, 2020



## ARTICLE I

### Name and Territorial Limits

- Section 1. This organization shall be incorporated as Snohomish Boys Lacrosse Club, herein referred to as "SBLC".
- Section 2. The territorial limits of this club shall be that territory designated as those eligibility areas defined by North Sound Youth Lacrosse Association and the Washington High School Boys Lacrosse Association.

## ARTICLE II

### Objects

Section 1. The object of this club shall be.

a) The purpose of this club shall be to provide an opportunity for Snohomish County youth to learn and play lacrosse in a team environment regardless of skill level, by creating a positive atmosphere that allows players to develop technically, tactically, physically, and mentally in order to compete at their highest level of lacrosse.

b) Snohomish Boys Lacrosse Club Values.

**Sportsmanship:** Playing and coaching as models of youth athletics

**Integrity:** Being ethical, open and honest

**Respect:** Honoring the players, teammates, opponents, officials and the sport of Lacrosse

**Teamwork:** Understanding to put the needs of the group ahead of oneself and working together in harmony for the common goal

**Leadership:** All participants possess the ability to influence, motivate and enable others to contribute toward the effectiveness and success of the team and club

**Commitment:** Pledging to be fully engaged in the program and putting out ones best effort in all aspects

**Trust:** Growing together and having confidence in the reliability of one another regardless of ability or stature.

c) Coaching Approach.

The Snohomish Boys Lacrosse Club is intended as instructional programs with the primary goal of teaching kids how to play Lacrosse and have fun while learning and playing the sport. There are no team tryouts to join the Snohomish Lacrosse Club. All players will have an opportunity to play and are expected to work hard, respect each other and the coaches, improve their Lacrosse skills over the course of the season, and most of all have fun playing Lacrosse.

d) Sportsmanship.

Our programs operate under the rules and guidelines established by Snohomish Boys Lacrosse Club. Our goal is to provide a healthy environment for the youth of our community to learn and enjoy the game of Lacrosse and to advance their Lacrosse skills while teaching them key values like honesty, integrity, and respect. This can be accomplished when our parents, coaches, and league officials work closely together to teach fundamental Lacrosse skills as well as leading by example, practicing good sportsmanship, and being respectful of the competition.

Section 2. To achieve this objective SBLC will provide a supervised program under the Rules and Regulations of US Lacrosse, North Sound Youth Lacrosse and Washington High School Boys Lacrosse Association. All Directors and Members shall bear in mind that the winning of games is secondary, and the molding of young men is of prime importance. In accordance with section 501 (c)(3) of the Federal Internal Revenue Code, SBLC shall operate exclusively as a non-profit educational organization providing a supervised program of competitive lacrosse games.

## **ARTICLE III**

### **Membership**

#### Section 1. Eligibility for Membership and Benefits of Membership.

Any person who is of good moral character, and who is in good standing with SBLC, and who is sincerely interested in active participation to affect the objective of SBLC may apply to become a member.

#### Section 2. Member Types.

There shall be the following types of members:

a) Player Members: Any player candidate meeting the requirements of US Lacrosse and who resides within the authorized boundaries of SBLC shall be eligible to compete for participation but shall have no rights, duties or obligations in the management, or in the property of SBLC.

b) Regular Members: Any person actively interested in furthering the objectives of SBLC may become a Regular Member ("Member"), so long as the individual is 18 years or older and has a child participating in the league during the calendar year, or pays membership dues. Any coach actively involved in the league during the calendar year and 18 years or older may become a Member. Only Members are eligible to vote at the annual meeting. All Board members, Committee members, Head Coaches or Coaches and other elected or appointed officials must be active Members in good standing to be eligible for any such position.

c) Honorary Members: Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board but shall have no right, duties or obligations in the management or in the property of SBLC, but may be eligible to vote at the annual meeting.

d) As defined in Article III, Section 2, paragraph b and as used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

#### Section 3. Admission to membership.

As described in Article IX, section 2, a reasonable fee will be assessed as a parents' obligation to assure the operational continuity of SBLC. Additionally, for persons actively interested in furthering the objectives of SBLC, but having no children participating, a Membership fee of \$25 will be assessed.

Section 4. Duration of membership.

- a) Duration of the membership period for SBLC will coincide with SBLC's fiscal year which will begin on November 1 of each year and end on October 31 of each year.
  
- b) Duration of the Honorary membership shall be for one year following such election by the Board of Directors, and the continuation of such membership shall require the same action at the next annual meeting.

Section 5. Privileges of membership.

- a) All members whose participation meets the requirements set forth in these bylaws, may speak, make motions and vote, and request copies of SBLC electronic financial records. Requests shall be satisfied within 7 days of the request.
  
- b) Only members in good standing may be elected to or retain office. Any member in good standing may serve as a delegate to a convention, conference, or league meeting.

Section 6. Suspension or Termination of Club Membership.

- a) In the event that a membership is terminated for any reason, any monies owed by that person shall constitute an enforceable debt owed to SBLC and such person may be reinstated as a member only after full payment is made of any such amounts.
  
- b) The Board, by a two-thirds vote of those Board members present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate any membership of any level, Head Coach, Coach or Parent /Guardian when the conduct of such person is considered detrimental to the best interest of SBLC and/or US Lacrosse. The individual involved shall be notified of such meeting, informed of the general nature of the charges and be given an opportunity to appear at the meeting to answer such charges.
  
- c) The Board shall, in case of a Player Member, give notice to the Head Coach of the team of which the player is a member. Said head coach shall appear, in the capacity of an adviser, with the player and the player's parents or guardians before a duly appointed committee of the Board. The committee will report their findings and make a recommendation to the Board. The Board will make their determination on the player status. Any player thrown out of a game by a referee will receive an automatic one (1) game suspension (Next Game). Any repeat offender of SBLC Bylaws will be subject to a longer suspension, up to and including a full season suspension.
  
- d) A suspension, referred to anywhere in these Bylaws, shall be defined as not being permitted to attend any practices or games during the suspension and have no contact with the coaches or players during practice or game time.
  
- e) The Board shall, in the case of a Head Coach or Coach, give notice to any such Head Coach or Coach that a violation of the Coaches Code of Conduct or SBLC's Bylaws has occurred. The notified Coach will be asked to appear before a duly appointed committee of the Board. The committee will report their findings and make a recommendation to the Board. This recommendation may include a warning or a suspension, the length of which could range from one (1) game up to and including a full season suspension. Any Coach thrown out of a game by a referee will receive an automatic one (1) game suspension (Next Game).

f) The Board of Directors shall, in the case of a parent or guardian, give notice to any such parent or guardian that a violation of the Parents Code of Conduct or SBLC's By-Laws has occurred. The notified parent or guardian will be asked to appear before a duly appointed committee of the Board. The committee will report their findings and make a recommendation to the Board. This recommendation may include a warning or a suspension, the length of which could range from one (1) game up to and including a full season suspension. Any parent or guardian thrown out of a game by a referee will receive an automatic one (1) game suspension (Next Game).

g) The removal of a Board member (outside of a normal election) should never be taken lightly and always used as a last resort for a serious violation and not trivial or personal reasons. Such a decision must be handled with absolute transparency and professionalism. Upon the decision of the Board to take such an action against a Director, the President or the President's designee, shall notify the Director in writing of the Board's pending decision and reason for a potential removal. The Director subject to potential removal will be given an opportunity to meet with the Board to discuss the reason(s) for potential removal. The Director will be given the option to resign. After such discussion, the Board will meet and then inform the Director of their decision. The Secretary shall keep records of such actions by the Board. The Board may use or refer to such records to settle future, similar incidents.

## **ARTICLE IV**

### **Meetings**

#### **Section 1. Annual meeting.**

The annual meeting of the Board of Directors of SBLC shall be held in the month of July of each year, at a place within the State of Washington, and time designated by the President of SBLC for such purposes as electing a Board of Directors, receiving reports of officers, board of directors, and committees and for the transaction of such business as may properly come before the meeting. Meetings of the members shall be called to order and presided over by the President, Vice President (if the President is absent) or any other Principal Officer (if the President and Vice President are absent).

#### **Section 2. Regular meetings.**

Regular meetings of the Board of Directors shall be held in such other months and in such locations as the President shall from time to time determine. SBLC shall hold a minimum of one meeting each month except during regularly scheduled vacation periods of the organization. Agenda shall be published prior to each meeting.

#### **Section 3. Special meetings.**

Special meetings may be called by the President, by the Board of Directors, or by written request of at least ten (10) active members of SBLC. Notice of any such special meeting shall be sent by first class mail or electronic mail to all members, which written notice shall set forth the place, date, time, and purpose of such special meeting. The business to be transacted at any special meeting shall be limited to that noticed in the call.

#### Section 4. Quorum.

The presence of no fewer than five (5) Directors at any meeting of the Board of Directors shall constitute a quorum and the majority vote of the Directors in attendance shall constitute approval of any question before the Board. Voting shall be in person and no proxies or mail ballots shall be permitted; however, any action required to be taken by the Board of Directors may instead be taken by unanimous written consent of all Directors then serving in office.

## ARTICLE V

### Officers

#### Section 1. Principal Officers.

a) The Principal Officers of SBLC shall be the President, the Vice President, the Secretary, the Treasurer, and the Registrar. The Principal Officers shall comprise the Executive Board of Directors. In addition, there may be such subordinate Officers as may be determined from time to time by the Board of Directors. Only individuals who are voting members of SBLC in good standing shall be eligible to be Principal Officers or subordinate Officers of SBLC. Failure to maintain such standing shall constitute a resignation from such office.

b) The Executive Board of Directors, subject to the advice and consent of the Board of Directors, shall have general charge of the business of SBLC, using as its guideline the annual budget approved by the Board of Directors.

c) Coaches of teams shall not assume a position as a principal officer on the board while also registered as a coach of a team.

#### Section 2. Vacancies.

In the event that there is a vacancy among Principal Officers, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis until the end of the position's elected term.

#### Section 3. President.

The board president shall be the chief volunteer officer of the corporation. The board president shall:

- a) Conduct the affairs of SBLC and execute the policies established by the Board including, if present, presiding at all meetings of the board of directors, and shall perform all other duties incident to the office or properly required by the board of directors.
- b) Present a report of the condition of SBLC at the annual meeting.
- c) Communicate to the Board, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of SBLC.
- d) Be responsible for the conduct of SBLC in strict conformity to the Policies, Principles, Rules and Regulations of US Lacrosse, as agreed to and amended under the conditions of the North Sound Youth Lacrosse League.
- e) Be responsible for the conduct of SBLC in strict conformity to the By-Laws of SBLC.
- f) Designate in writing, other Directors if necessary, to have the power to make and execute for/and in the name of SBLC such contracts and leases they may receive, and which have had

prior approval of the Board.

- g) Investigate complaints, irregularities and conditions detrimental to SBLC and report thereon to the Board, during executive committee, as circumstances warrant.
- h) With the assistance of the Treasurer, prepare and submit an annual budget to the Board and be responsible for the proper execution thereof.
- i) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate before the player may be accepted.

#### Section 4. Vice President.

- a) In case of the absence or disability of the President, and provided he is authorized by the President or Board so to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of the office, and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Conduct annual background checks of all Directors and candidates for Coaches, the results of which will be disclosed to the President.
- c) Attend all NSYLL meetings and report to the Board a summary of matters discussed at such meetings.
- d) Ensure compliance to the SBLC By-Laws and that the By-Laws are enforced with no bias.
- e) Ensure SBLC is operated in compliance within all US Lacrosse, North Sound Youth Lacrosse and Washington High School Boys Lacrosse Association rules and regulations.

#### Section 5. Secretary.

- a) The Secretary shall be responsible for recording the activities of SBLC and maintain appropriate files, mailing lists and necessary records. The Secretary shall perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- b) Keep or cause to be kept a book of minutes of all meetings and actions of directors and committees of directors and shall post all minutes on the SBLC website. The minutes of each meeting shall state the time and place that it was held and such other information as shall be necessary to determine the actions taken and whether the meeting was held in accordance with the Bylaws.
- c) Cause notice to be given of all meetings of directors and committees as required by the Bylaws. The secretary shall have such other powers and perform such other duties as may be prescribed by the board of directors or the board president. The secretary shall provide all communications from the board to the general members via email and website administration.
- d) Maintain a list of all Regular and Honorary Members, Director and Committee Members.
- e) Shall conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- f) Notify Members, Directors, Officers and Committee members of their election or appointment.
- g) Member of the Leadership committee.

#### Section 6. Treasurer.

- a) The treasurer shall be the lead director for oversight of the financial condition and affairs of the corporation. The treasurer shall perform such duties as are herein specifically set forth and such other duties as are customarily incident to the office of Treasurer or may be

assigned by the Board of Directors.

- b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- c) Keep records for the receipts and disbursements of all monies and securities of SBLC, including the auxiliary, approve all payments from allocated funds and draw checks therefore, in agreement with policies established in advance of such actions by the Board of Directors. All disbursements in excess of One Thousand (\$1,000) Dollars must have the written approval of the President.
- d) Prepare and distribute a report at each regular meeting of the Board of Directors which presents for the month(s) immediately preceding the meeting the financial activity including individually listed receipts and disbursements, as well as a reconciliation of all such activity to the bank statements, the submittal of such bank statements will be included in the monthly report.
- e) The treasurer shall oversee and keep the board informed of the financial condition of the club and of audit or financial review results.
- f) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the annual meeting.
- g) Prepare an annual financial report, under the direction of the President, for submission to the membership and Board of Directors at the annual meeting.
- h) The treasurer may appoint, with approval of the board, a qualified fiscal agent or member of the staff to assist in performance of all or part of the duties of the treasurer.

#### Section 7. Registrar.

- a) The registrar shall be responsible for posting and monitoring all SBLC programs. The registrar will ensure boundary/insurance/age or grade requirements are met for each program based on USL, league and club rules/bylaws and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Once approved, the registrar will open registration for out-of-season defined programs/events as appropriate.
- c) The registrar will monitor NSCI background certification for board members and coaches.
- d) The registrar will work with the treasurer to ensure the website payment information is up to date.
- e) The registrar will also be designated as the League Athletics/USL program administrator.

## **ARTICLE VI**

### Board of Directors

#### Section 1. Composition.

The powers, business, and the property of SBLC shall be exercised, conducted, and controlled by a Board of Directors of eleven (11) members. The Board of Directors shall consist of two (2) classes, namely five (5) Class I Directors, who shall be those members who are the Principal Officers of SBLC from time to time, and six (6) Class II Directors, who shall be elected by SBLC members as hereinafter described. Only members who are voting members in good standing shall be eligible to be Directors of SBLC and a failure to maintain such standing shall constitute a resignation from the Board of Directors (The officers shall be a president, secretary, treasurer, and such additional officers and/or directors as the club



may provide). Coaches of teams shall not assume a position as a Director of SBLC while also registered as a coach of a team.

#### Section 2. Vacancies.

In the event that there is a vacancy among Class II Directors, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis until the end of the position's elected term. The fact that there are one or more vacancies on the Board of Directors at any time shall not affect the validity of any action taken during the period of such vacancy.

#### Section 3. Athletic Director.

- a) The Athletic Director will be the board representative overseeing the men's youth and HS programs. This person will work with the HS head coach and others as determined by needs of the club and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Work with the field scheduler to communicate specific coach requests for practices and other field needs.
- c) Receive from the Player Agent all complaints related to coaching activities, playing time and any general concerns of parents and guardians and work with the Player Agent to recommend courses of action to alleviate such complaints.
- d) Receive from the Player Agent all complaints of violations of the coaches, parents or players Code of Conduct related to SBLC teams and work with the Player Agent to investigate all such complaints.
- e) Recommend to the Board all coaching candidates for SBLC.
- f) Work with each Head Coach to ensure the proper skills and techniques are being taught.

#### Section 4. Player Agent.

- a) The Player Agent will receive and review applications for player candidates and assist the registrar in checking residence and age eligibility.
- b) Conduct the player draft and all other player transactions or selected meetings. Present to the Board specific rules related to any such player draft.
- c) Receive all complaints from parents/guardians related to coaching activities, playing time and any general concerns and work with the Athletic Director to recommend courses of action to alleviate such complaints.
- d) Receive all complaints of violations of the coaches, parents or players Code of Conduct related, investigate all such complaints and work with the Athletic Director to recommend courses of action to alleviate such complaints. The Player Agent will submit a written report of his / her findings to the President.

#### Section 5. Equipment/Uniform Director.

- a) The Equipment/Uniform Director is the board person responsible for overseeing and approving equipment purchases and needs and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Be responsible for the proper issuance of lacrosse supplies and equipment and for the repair, cleaning and storage thereof at the close of the season.
- c) Issue all necessary equipment to each team by way of an outfitted coaches' bag.
- d) Be responsible for the care and maintenance of all equipment, including goals, goalie

equipment, coaches' bags, game uniforms, balls, timers, scoreboards and all other such equipment necessary for lacrosse.

- e) Operate within the amount appropriated in the approved budget for that purpose.
- f) Be responsible for the distribution of all uniforms to all players within SBLC, as well as ensure the collection of all such uniforms at the conclusion of each season.
- g) Act as the primary liaison between the uniform vendor and the treasurer. This includes all pieces of the uniform and pinnies for both high school and youth players.
- h) The Equipment/Uniform Director may appoint members to assist in performance of these duties.

#### Section 6. Field Director.

- a) The Field Director will be the board representative overseeing assignment of practice/games fields/times to all SBLC teams and will be the primary contact with SSD for facility and field use. This person will work with the athletic director and others as determined by needs of the club and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Utilize the SBLC website master schedule for practice/game schedules. The athletic director will work with the field scheduler to communicate regarding specific coach requests.
- c) Oversee all field needs at Harvey field and on the multiple turf fields used by the club.
- d) Coordinating lining paint (school fields and Harvey), managing temporary lights, ensure Harvey field plan is adequate for club needs and approved by the Harvey's plan for inseason and out-of-season events, track/order field tape for non-lined fields.
- e) Secure bids on needed supplies and equipment to maintain the fields and make recommendations for their purchase to the Board.
- f) Operate within the amount appropriated in the approved budget for that purpose.
- g) The Field Director may appoint members to assist in performance of these duties.

#### Section 7. Fundraising Director.

- a) The Fundraising Director will oversee and manage all Fundraising activities of SBLC and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Prepare an annual plan of proposed fundraising activities.
- c) Direct all fundraising events to ensure success.
- d) The Fundraising Director may appoint members to assist in performance of these duties.

#### Section 8. Volunteer Director.

- a) The Volunteer Director is the board person responsible for overseeing the volunteer program and shall have such other duties as from time to time may be assigned by the Board or by the President.
- b) Communicate with club families and establish the required volunteer duties/credits/hours as well as oversee the tracking process for these duties/credits/hours.
- c) Communicate with the registrar and treasurer to ensure accurate status of members at end of season.
- d) The Volunteer Director may appoint members to assist in performance of these duties.

## **ARTICLE VII**

### Nominations and Elections

#### Section 1. Nominations.

A Nominating Committee shall select at least one (1) candidate for each Principal Officer and for each position on the Board of Directors to be filled at such meeting and shall present the slate of candidates to the members not less than thirty (30) days prior to the meeting, either by first class mail, electronic mail, or by inclusion of such slate in a publication mailed to the members.

#### Section 2. Election.

a) The Principal Officers, or Class I Directors, shall be elected by the members at the annual membership meeting. No more than 3 Class I Directors shall be elected in any given year. The term of each such Officer shall be for two (2) years and shall end at the second succeeding annual membership meeting after his/her election. In the event that there is a vacancy among Principal Officers, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis until the end of the position's elected term.

b) The Class II Directors shall be elected by the members at the annual membership meeting. No more than 3 Class II Directors shall be elected in any given year. The term of office for each Class II Director shall be for two (2) years and shall end at the second succeeding annual membership meeting after his/her election. In the event that there is a vacancy among Class II Directors, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis until the end of the position's elected term. The fact that there are one or more vacancies on the Board of Directors at any time shall not affect the validity of any action taken during the period of such vacancy.

c) The voting process for determining Class I and II Directors shall be determined by the Board of Directors and announced to the membership prior to the annual meeting.

## **ARTICLE VIII**

### Committees

#### Section 1. Nominating Committee.

A nominating Committee comprised of five (5) club members shall be selected by the Board of Directors not less than ninety (90) days prior to the annual membership meeting. The Committee shall select at least one (1) candidate for each Principal Office and for each position on the Board of Directors to be filled at such meeting and shall present the slate of candidates to the members not less than thirty (30) days prior to the meeting, either by first class mail, electronic mail, or by inclusion of such slate in a publication mailed to the members.

#### Section 2. Other Committees.

The Board of Directors may appoint standing or temporary committees and invest such committees with such powers as it may see fit, with power to subdelegate such powers if

deemed desirable by the Board of Directors; but no such committee shall have the power or authority of the Board of Directors to adopt, amend, or repeal these By-Laws or approve, adopt, or recommend to the members any action or approval.

## **ARTICLE IX**

### **Dues and Fees and Assessments**

#### **Section 1. Fiscal Year.**

The fiscal year shall be November 1 through October 31.

#### **Section 2. Annual Dues and Fees.**

- a) Club fees will be assessed to each member on a yearly basis. These fees are intended to cover the expenses of the Club, which may include, but are not limited to, equipment/uniform costs, referee, league, tournament and field fees, and other expenses incurred by the Club.
- b) The Board of Directors, prior to registration of each year, shall establish SBLC membership fees.
- c) Member fees are due from each member at the time of registration. If a member is not paid in full at time of registration, the Board of Directors will decide on an individual basis if the member may still participate.
- d) No fees shall be required of Honorary members or Player Members family.
- e) The refund policy for registration fees is a full refund of registration fee if requested prior to first practice of the season, minus a \$25 administrative fee.
- f) In the event that a person is a member of SBLC for a partial year, such as in the event of injury, resignation, or expulsion, the fees for that period may be adjusted, at the discretion of the Board of Directors.
- g) Other fees, including but not limited to out of town registration costs and US lacrosse membership may not be refunded.

## **ARTICLE X**

### **Head Coaches and Coaches Appointment, Duties and Responsibilities**

#### **Section 1. Head Coach Selection.**

- a) The Board of Directors shall appoint Head Coaches to their respective teams for a period of one season. The Board of Directors will determine the process for appointing coaches.
- b) Head Coaches shall have the right to appoint up to two (2) Assistant Coaches to help in his or her coaching duties, pending approval of the Board of Directors.
- c) All Head Coaches, and their Assistants, must pass a criminal background check and be registered members of US Lacrosse prior to their first practice.

#### **Section 2. Duties and Responsibilities.**

- a) Head Coaches will be responsible for following any and all policies approved by US Lacrosse, NSYL, WHSBLA, and the Board of Directors.
- b) Head coaches and their Assistants will be responsible to develop the skills and encourage each of their players in a positive manner.
- c) Head Coaches shall play all members of their team with fair playing time each game, regardless of ability, in order to foster the development of the players. Though discrepancies to playing time may exist from game to game due to situational play, every

effort should be made to have relatively equal playing time throughout the season.

d) Head Coaches shall have the option to not play, or to limit playing time of, team members who do not attend practice, are discipline problems, or most importantly, are in game/practice situations where the safety and well-being of a player is at risk. If a Head Coach exercises this option then he/she MUST speak to the player and his/her parents explaining the basis for the decision and how it can be resolved to the player's benefit. This discussion shall be prior to the game in question whenever possible, or as soon thereafter as possible. If this decision is made for more than one (1) game in a season, the Head Coach must notify the Board of Directors as to why more than one (1) game is necessary.

e) The Head Coach shall be responsible to supervise their players until picked up by a parent or guardian after a practice or game. Assistant Coaches may be delegated this authority, but the responsibility remains with the Head Coach. Failure to follow this directive may result in immediate dismissal of the Coach by the Board of Directors. The safety of the players is paramount.

f) Head Coaches are responsible for the safekeeping of all equipment assigned to them each season and returning same to the Club.

g) Head Coaches shall promote sportsmanship among their Assistants, parents of their team members and their players. All Coaches are required to treat all players, referees, and other attendees of games in a respectful manner and to counsel players exhibiting unsportsmanlike behavior. Said counseling can be verbal or written, and can include removing the player from the game when appropriate.

h) Every Head Coach and Assistant Coach will abide by the Coaches Code of Conduct that is on the SBLC website. If a Coach violates any portion of the Coaches Code of Conduct, the Player Agent will handle it accordingly.

## **ARTICLE XI**

### Affiliation

#### Section 1. Affiliations.

US Lacrosse. North Sound Youth Lacrosse League. Washington High School Boys Lacrosse Association.

#### Section 2. Rules and Regulations.

The Official Playing Rules and Regulations are provided by the US Lacrosse and shall be binding.

## **ARTICLE XII**

### Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority for all matters not specifically covered in these bylaws, although a strict adherence to those Rules shall not be required unless so requested by a majority vote of the members.

## **ARTICLE XIII**

### Amendments

The Bylaws may be amended or restated by a **60%** vote of the members participating in a vote for such purposes at the annual membership meeting or at any special meeting called for that purpose. The voting process shall be determined by the Board of Directors and announced to the membership prior to such a vote taking place.

## **ARTICLE XIV**

### Financial and Accounting

#### Section 1. Earnings

No part of the net earnings of SBLC shall inure to the benefit of, or be distributable to, its directors, officers, members, or other private persons, except that SBLC shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its exempt purposes.

#### Section 2. Approvals.

The President must approve all purchases for SBLC of Five Hundred (\$500) Dollars or more and must provide his written approval for such purchases. The Board shall decide all matters pertaining to the finances of SBLC and it shall place all income in a treasury, directing expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

#### Section 3. Transactions.

All monies received shall be deposited to the credit of SBLC in the bank designated by the Board and all disbursement shall be made by check. All checks shall be signed by the SBLC Treasurer or President.

#### Section 4. Distribution of Property Upon Dissolution.

Upon dissolution of SBLC and after all outstanding debts and claims have been satisfied, the Board shall direct the remaining property of SBLC to another non-profit entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501 (c)(3) of the Internal Revenue Code or any future corresponding provision. Any assets not so distributed shall be distributed by a court of competent jurisdiction in Snohomish County, WA. The use of any surplus funds for private inurement to any person in the event of a sale of the assets or dissolution of the corporation is expressly prohibited.

## **ARTICLE XV**

### Special Regulations

#### Section 1. Equipment.

All helmets must be in compliance with current standards approved by the National Operation Committee on Standards for Athletic Equipment (NOCSAE). Participants shall be required to wear a helmet, mouthpiece, shoulder pads, elbow pads, gloves & protective cup.

Section 2. Parent / Guardian Conduct and Participation.

All parents and guardians are encouraged to be involved in their child's endeavors with SBLC. Each parent or guardian will sign the Parent's Code of Conduct before their child is permitted to participate in SBLC.

Section 3. League Functions.

All SBLC functions will be approved by the Board and will be covered by SBLC insurance. All functions not approved by the Board will not be the responsibility of SBLC. Therefore, any such events need additional coverage not provided by the Club.

Section 4. Acts of God

SBLC shall not incur any liability for not performing any act or fulfilling any duty, obligation or responsibility hereunder by reason of any occurrence beyond the reasonable control of SBLC including, but not limited to, any act or provision of any present or future law or regulation or governmental authority, any act of God or war, civil unrest, local or national disturbance or disaster, any act of terrorism, any local, national, or global epidemic or pandemic, or the unavailability of the Federal Reserve Bank wire or facsimile or other wire or communication facility.

## REVISIONS

**Revision A** May 4, 2016: Changed name to Snohomish Lacrosse Club to match state & tax filings.

**Revision B** July 14, 2016: Changed name to Snohomish Boys Lacrosse Club to match state registration.

**Revision C** September 6, 2016:

**Article 1, Section 2:** Changed boundaries to reflect split from Glacier Peak.

**Article 2, Section 2:** Add WHSBLA to governing rules

**Article 5, Section 4, point D:** Add WHSBLA to governing rules

**Article 6, Section 6, point D:** Removing specific fields "(GP main, SHS, Centennial, VVM and LSSD)"

**Article 10, Section 2, point B:** Add WHSBLA

**Article 14:** Gender neutral terms

**Revision D** June 19, 2019:

**Article 5, Section 1, Add point C:** Coaches of teams shall not assume a position as a principal officer on the board while also registered as a coach of a team.

**Article 6, Section 1, Add:** Coaches of teams shall not assume a position as a Director of SBLC while also registered as a coach of a team.

**Article 5, Section 2, Revise:** In the event that there is a vacancy among Principal Officers, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis ~~until the next annual membership meeting, at which time a successor shall be elected by the members.~~ *until the end of the position's elected term.*

**Article 6, Section 2, Revise:** In the event that there is a vacancy among Principal Officers, whether by resignation, death, or otherwise, such vacancy shall be filled by the Board of Directors on an interim basis ~~until the next annual membership meeting, at which time a successor shall be elected by the members.~~ *until the end of the position's elected term.*

**Article 7, Section 2a, Revise:** The Principal Officers, or Class I Directors, shall be elected by the members at the annual membership meeting. ~~held in each odd-numbered year.~~ *No more than 3 Class I Directors shall be elected in any given year.*

**Article 7, Section 2b, Revise:** The Class II Directors, shall be elected by the members at the annual membership meeting. ~~held in each odd-numbered year.~~ *No more than 3 Class II Directors shall be elected in any given year.*

**Revision E** August 20, 2020:

**Article 3, Section 3, restate:** ...Additionally, for persons actively interested in furthering the objectives of SBLC, but having no children participating, a Membership fee of \$25 will be assessed. ~~These fees shall be as established by the Board of Directors, as shall the time and required method of payment.~~

**Article 3, Section 5a, restate:** All members whose participation meets the requirements set forth in these bylaws, may speak, make motions, and vote, *and request copies of SBLC electronic financial records. Requests shall be satisfied within 7 days of the request.*

**Article 4, Section 1, restate:** The annual meeting of the Board of Directors of SBLC shall be held in the month of ~~June~~ *July* of each year...

**Article 4, Section 2, restate:** Regular meetings of the Board of Directors shall be held in such other months and in such locations as the President shall from time to time determine. SBLC shall hold a minimum of one meeting each month except during regularly scheduled vacation periods of the organization. *Agenda shall be published prior to each meeting.*



**Article 7, Section 2, add point C:** *The voting process for determining Class I and II Directors shall be determined by the Board of Directors and announced to the membership prior to the annual meeting.*

**Article 8, revise:** The Bylaws may be amended or restated by a ~~majority~~ 60% vote of the members ~~present in person or by proxy~~ participating in a vote for such purposes at the annual membership meeting or at any special meeting called for that purpose. ~~However, the required vote shall be 85% with respect to any amendment, deletion, or other change.~~ *The voting process shall be determined by the Board of Directors and announced to the membership prior to such a vote taking place.*

**Article 15, add Section 4:** *SBLC shall not incur any liability for not performing any act or fulfilling any duty, obligation or responsibility hereunder by reason of any occurrence beyond the reasonable control of SBLC including, but not limited to, any act or provision of any present or future law or regulation or governmental authority, any act of God or war, civil unrest, local or national disturbance or disaster, any act of terrorism, any local, national, or global epidemic or pandemic, or the unavailability of the Federal Reserve Bank wire or facsimile or other wire or communication facility.*