

Meeting Minutes

Pine City Youth Hockey Board Meeting

August 21, 2017 at 6:30pm at the Village Inn

In attendance: Marco Schisano, Eric Danielson, Krissy Valvoda, Jenny Rydberg, Lara Smetana, Bill Aagaard, Seth Sauter, Joe Duclos, Angie Westbrook, Paul Kirby, Kelly Gribauval, Mike Winters, Michelle Kirby, Rebecca Stuckey, Krista Currie, Jonah Sauter (at 6:42), Michelle Linnell (at 6:46) and Cami Babolik (at 6:50)

President Marco called the meeting to order at 6:31 pm.

Agenda was reviewed for additions and/or deletions –

Suggested to add Bantam Ice Fees

Added Mike Winters to Open Forum

Rebecca Stuckey to #8a. (Waiting of Players in, out, Zach)

A motion made by Kirby to approve the August 21, 2017 agenda as revised, Eric seconded the motion – Motion carried.

Meeting Minutes reviewed July meeting minutes that were emailed to board 7/21/17. Lara made a motion to accept the July 2017 meeting minutes, Joe seconded the motion – Motion carried.

Fiscal Year-end Audit conducted by CPA – Krista Currie presented the Years ended audits for 2015 and 2016. Overall – found clean audit report. Filing is good for non-profit. Krista review report page-by-page. Krista commented that Angie does a great job.

Bill made a motion to approve the Regulatory Basis Financial Statements and Supplementary Information for years ended December 31, 2016 and 2015 for the Lawful Gambling Fund of Pine City Youth Hockey Association, Lara Seconded the motion – Motion carried.

Open Forum – Board opened the floor up for open forum.

Mike Winters attended on behalf of the Girls Dragon Booster Club (GDBC). He wanted to inform the board that they were having a golf tournament (contacts Bob Root and Dominic Perrault) and they would like to formally request a Hole Sponsor from PCYH.

(8/22/17 board voted view groupme app and email:

Bill made a motion for PCYH to pay for one hole sponsor in the amount of \$100 for the Girls Dragon Hockey Booster golf tournament on September 10th, Seth second, 7 – ayes, 1 – nay – motion carried.)

Also, the GDBC plan to have a Pancake breakfast this Fall as a kick-off for the 2017-18 hockey season. The booster club would like to open up the invitation to all PCYH, not just girls. The pancake breakfast will be held early fall at the Pine City Legion (contacts Beth Perrault and Lindsey Nowling). (Board will discuss during the September board meeting)

Mike explained the GDBC fundraising efforts are mainly for exposure, awareness of girls hockey and recruiting (which at this time is our number one priority) – the monetary benefits hopefully can go back into the girls youth hockey program. At the last GDBC meeting it was discussed that they would like to put the money raised toward purchasing the 6u and 8u uniforms and socks this season.

Gambling – LG1004 for June/July actual expenditures were reviewed. Lara made a motion to approve the actual expenses shown on LG1004 for June/July, Eric seconded. Motion carried to approve LG1004 June/July actual expenses.

LG1004 August/September pre-approved expense report was reviewed. Angie said she needs to change the limit of Triple Crown Gaming to \$4000, but it should be more than \$3,500. MN Revenue should reflect July, not June. Marco presented some expenses that were spent in Rush City – which was added to this report.

Bill made a motion to approve the LG1004 pre-approved expense report for August/September as presented and revised in Angie's report, Krissy seconded – motion carried.

The general gambling report was given by Angie. The general gambling report included:

- Bank reconciliation,
- Passed around required financial and inventory paperwork from June, 2017,
- Calendar Raffle status,
- Calendar Ad fees that still need to be collected
- Fiscal Year-end audit presented by Krista Currie
- Floppie Crappie's bar – Angie requested more information from Sherri to better decide if PCYH is interested in taking in a new site. She has not heard back from Sherri with the requested information.
- Cassidy's – Cassidy's contacted us to switch their gambling to PCYH for meat raffles, bingo and pull tabs in the new bar area they recently opened. Angie expressed concern because they don't currently do a high volume in pull tabs and would be hesitant to add meat raffles and/or bingo but they did offer to staff themselves. They are going to give similar financial details as we requested of Floppie.

Jenny made a motion to approve the 8/21/17 Gambling Report, Bill 2nd the motion – motion carried.

Treasurer's Report was given by Krissy. The balance in the general account is \$78,458.72; which includes the balance in the concessions. Reviewed ice fees paid and registration paid and the expenses paid out this month. Also Krissy recapped the accounts that have been submitted to collections. Collection agency takes 40% of collected. One person is in jail so we would have to go through small claims court, it is over the statute of limitation – will likely need to write off that account. PCYH received a donation from Mark and Linda Haug in the amount of \$100 – thank you note will be sent. Seth requested reimbursement for the Level 4 clinic but would like it as an Ice fee credit. Krissy will come to the September board meeting with a status report of the 4 approved payment plans (which were outlined in the July meeting minutes). Lara made a motion to approve the 8/21/17 PCYH Treasury report, Eric seconded the motion – motion carried.

President report –

D10

District 10 Presidents meeting 9/11 at 7pm at Hidden Haven golf club in East Bethel
10/2 at 7pm meeting with final team declarations due at meeting at Hidden Haven golf club
10/16 Final Team Declaration Revisions due to Tom N. by 7pm by email
10/26 Game Scheduling at Coon Rapids Ice Center 5pm for PW A – B AA
10/28 Game Scheduling at Coon Rapids Ice Center 5pm for PW, B1, B2, S, Girls 10u and 12u
Rule Changes provided.

Civic Center Board Meeting: Sunday, August 13th

Rink Manager/Leadership will be finalized on 8/22/17

For the 2017-18 season they will be charging PCYH \$150/hour which is a 3.4% increase

Coke Agreement is up for review – board requested that Civic Center board and PCYH board works together to review the Coke contract.

Registration Update -

Kelly Gribauval (PCYH Registrar) provided a registration overview. Currently there are 148 registered for the 2017-18 season. There are 11 waivers (mainly from Hinckley and one from Sandstone). Marco reached out to Siren and Mora (heard back from Patty M.) for player waivers.

Waiving Players –

Zach G. – Goalie

Board discussed reports from player's dad and coaches

Coaches report – player had a poor attitude and there were many discipline issues, if board decided to waive in, we would have to define guidelines and repercussions that would need to be met by the player and his parents.

Feedback/input given from Kelly, Lara and Rebecca.

Players stopped attending goalie clinic because of this player, poor attitude, teams moral down from this one player, safety issue with slashing.

A motion was made to waive Zach G. in from Mora for the 2017-18 season

0 – Ayes

8 – Nay

Motion carried to not waive Zach G. in to PCYH.

Revisions needed to Page 23 of the PCYH Policies and Procedures, Waiver Policy.

Waiving in -

When association receives a request to waive a player in the following steps will take place:

President will reach out to Association on a yearly basis to inquire about the player, check status of ice fees with current association and bring to the board to approve

Waiving out –

Requests made by parent in writing or in-person to waive a player out. Requests will be reviewed (status of ice bills, etc.) and presented to board for approval.

Girls update -

Seth discussed there was a request from Cambridge/Isanti to co-op with Pine City but reported the result from CI's last parent meeting it was decided that they would stay under their CI banner and not coop.

Tryouts -

Finalized dates 16th, 17th, 23rd, 24 at 9:20, 10:30, 11:40, 12:50 and 2pm. Eric will review and set times per level and get schedule emailed out and on the website.

Kirby will set up coaches so there is a minimum of 3 coaches per level for tryout practices. (Tryout info was emailed and posted to the website 8/24/17)

Evaluators –

Lara and Bill talked to 2-3 evaluators from the F. Lake/Mahtomedi area.

Discussed having the PC high school coaching staff facilitate and attend bantam tryouts on the 30th and 1st. Discussed pros and cons – over all consistency of the tryouts.

Eric made a motion to allow the high school coaching staff to assist and facilitate the 2017 tryouts on the 30th and 1st to be accompanied with 1 board member, Lara seconds – motion carried.

(email from 8/22/17 – Marco has let Brett W. know that we would welcome their help running tryouts at all levels but it would need to be for all levels, not just one or two and we would need at least two coaches on the ice at each tryout. There were no committed compensations but requested Brett to let him know what would be fair and will keep the board updated)

Equipment –

Lara went through jerseys and is missing 13 sets.

At this time, the association has enough jerseys for teams but eventually we will need to update/replace. Full set is \$85/jersey and \$20/bag – which would be a huge cost to the association.

Cami – Mark Misal asked if PCYH could clean out the NW corner. PCYH board members will go through to clean/throw and organize that corner. Bill requested storage and Cami said that PCYH would just need to put a request in to the Civic Center board.

Equipment Swap – families that have gear/equipment they no longer need can bring to tryouts in Pine City. Jenny will develop specifics and email out.

Ice Scheduler –

Compensation for PCYH's ice scheduler Angie Westbrook. Marco provided compensations from other associations paid to their ice scheduler and the system they use – board reviewed. Krissy will research Auto Ice and bring to the next board meeting. (Krissy has lined up the Auto Ice demo for Tuesday, September 12th at 8pm at the Civic Center following registration. Cami, Danielle and Angie will join us)

Kirby made a motion to pay Angie \$1500 to be the PCYH Ice Scheduler for the 2017-18 season, Lara 2nd - motion carried.

Parade recap –

Seth reported that PCYH had a float in the Hinckley, Rush City and Pine City parades and there were good turnout's at all three parades.

Concession/Fair report

Overall 2017 Fair profits was good, considering we were rained out on Thursday, 8/3/17 (Tractor pull) Total Deposits (minus \$1700 startup) \$12,316.86, less water sales \$1680 and \$878.86 tips – total gross earnings subject to sales tax = \$10,058.

Pete Libel requested to borrow PCYH's popcorn machine for ECE.

Tournaments – Seth

Tournament info is on website but the payment option for teams to pay isn't yet. Seth will contact SportsEngine to submit a request to add payment option to Tournament tab.

(On 8/30/17 Krissy reported the Tournament payment link is set up and active now)

Per D10, EMT's are required during a tournament.

Drop out date is October 23rd.

(Tabled) PCYH's contribution amount per team for 2017-18 season – we will discuss after we select coaches.

Bantam Ice Fees –

Discussed we'll need to wait until payment plans take effect.

By Laws –

Update ByLaws with the Revision of “Credit/Volunteer” policy. Bill/Kirby and Lara will work on the Volunteer Policy and define the events and bring to the September board meeting.

Discussed reducing the events from 5 to 4/skater with a max of 10 per family. The even number of events will simplify for separated parents. Also starts at the end of the year banquet to include the fair.

Miscellaneous –

Wreaths – Michelle and Jocelyn will take over the wreath fundraiser
Michelle will talk to Jocelyn.

Suggested to send out a reminder for registration and coaches reminder. (Registration reminder and tryout schedule emailed 8/24/17 and SafeSport refresher and Coaches reminder emailed 9/8)

Pine City Open House – Open House goes from 4:30-8pm. Lara will check to make sure we can have a booth but we will need board members to run.

Discussed Move-up form requests – ok if they are on the ice for tryout practices since their \$50 is cashed.

Lara reported that Ruby’s Pantry donated Kelly green jackets – discussed either selling in concessions or using for raffle prizes for Mite Night.

Joe made a motion to adjourn the meeting at 9:15pm, Eric seconded the motion – motion carried.