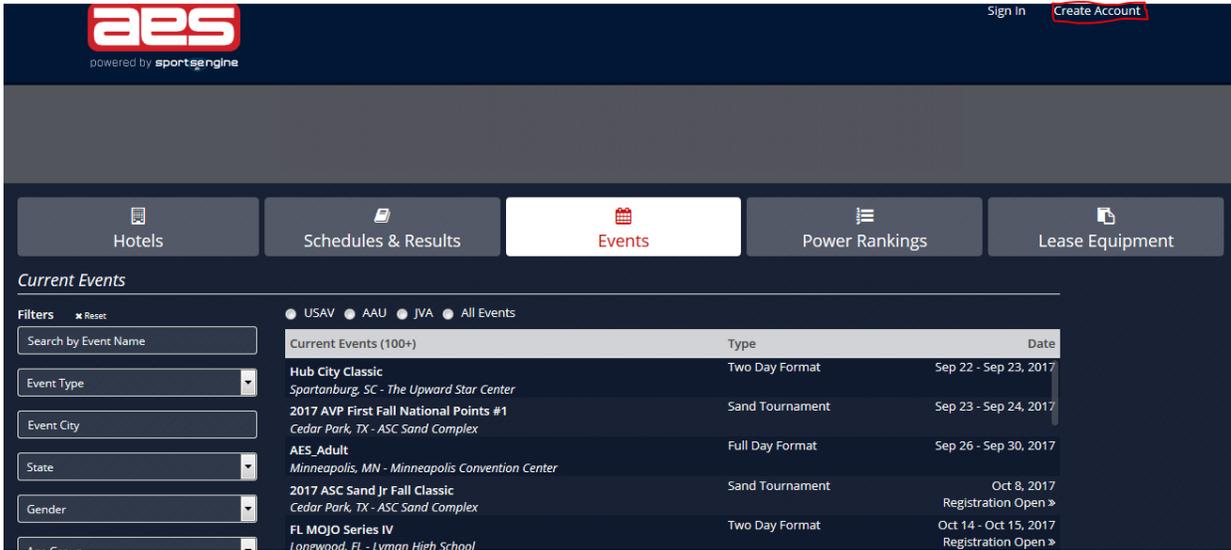
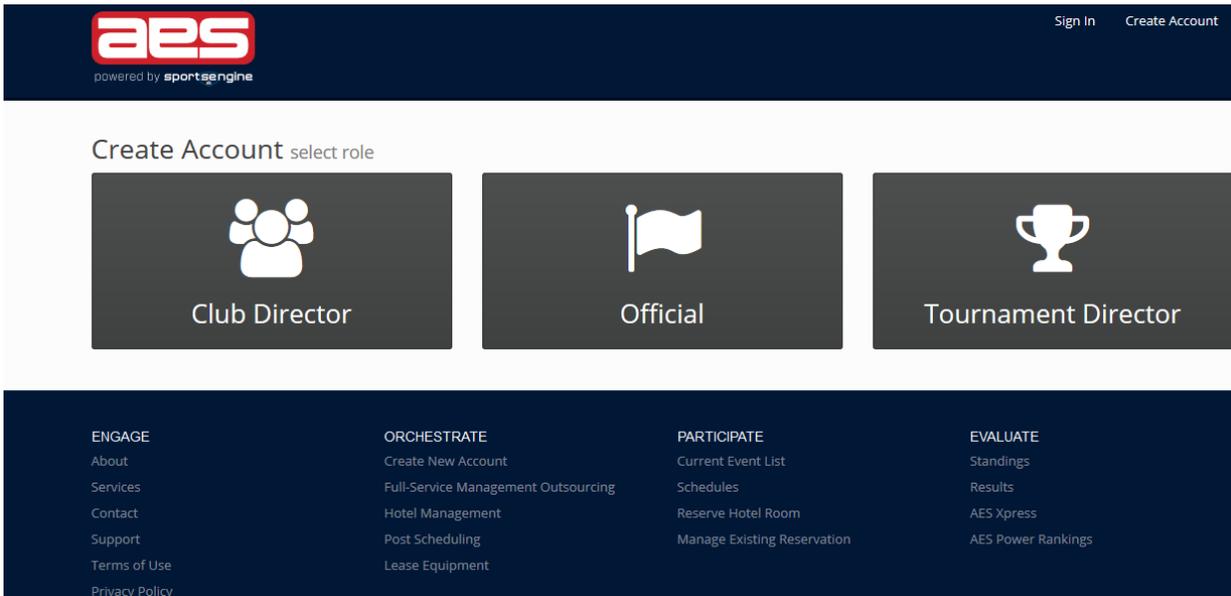


How to Create an AES Account

1/ Go to the AES site using www.advancedeventsystems.com. The AES events home page will be displayed. Click on "Create Account" in the top right corner. See below:



2/ Select the Club Director role as seen below. This role will allow team reps to create clubs and the teams within the club. Note that even if you are not in a club, you will still need to select the Club director role in order to be able to login and create your team.



3/ Complete the create account screen and fill in all fields with a red asterisk (*).

Create Account

First Name * Last Name *

Birth Date * Gender *

Email *

Line 1 * Line 2

City * State * Zip *

Country *

Phone Cell Phone Fax

Website Organization

4/ Once completed, select the red Create Account button:

Country *

Phone Cell Phone Fax

Website Organization

Username *

Password * Confirmation Password *

5/ AES will need to confirm your email address so the below screen will be seen:

 powered by  Sign In Create Account

Confirm Email Address

A confirmation link has been sent to your email address at nclaxton847@gmail.com. Click the link to finish registering. You may close this window or return to the [AES Home Page](#).

6/ Login to your email account and open the email from info@advancedeventsystems.com (Check your junk mail if the email is not seen in your inbox). Select the link in the Verify your Email section of the message.

7/ Once verified, you will receive confirmation and you can then login to create your club and team.



Congratulations! Your AES account has been successfully verified.

Continue by logging in to your AES account.

Login

