

PYHA Board Meeting Agenda

Meeting Date: Tuesday, August 1, 2017

6:00 pm – Great Dane

Board Members Present:

Sarah Genschaw	Brenden Pautsch	Brenda Engleson	Stu Normington
Jim Sheahan	Kevin Kuhlow	Pat Goss	Sam Rasmussen
Steve Chvala	Jerry Zeutzius	Terry Tourtilot	Zak Holmes

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
 - If won't be complete, table until next month or discuss via email.
 - *3 Types of topics*
 - Informational – Provides information to the Board.
 - Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 - Decision – Discussion plus decision required. A vote is taken.
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- 6:00 pm Call to Order
 - *6:18 – Call to Order.*
 - Review and approve minutes from July meeting *Pre-read*
 - *6:18 – Motion to approve minutes from July meeting – Kevin / Brenden – approved unanimously.*
 - Agenda Repair - add items or move order:
 - *6:19 - nothing to move or add.*

Call to order

- 6:10 pm Old Business
 - *6:19 – none until Pat arrives (late)*

- 6:20 pm Request to transfer votes
 - Corey Accardo (from Patriots to Sun Prairie)
 - 6:19 – 2nd request to release – released last year to Sun Prairie. Motion to vote – Kevin / Terry – approved unanimously.
 - Ashton Wolfe (to the Patriots from Oregon)
 - 6:21 – First year PW, Motion to accept to release – Jim / Stu – approved unanimously.
- 6:30 pm OIC Update – Matt Hansen
 - 6:28 – team #'s – 2 Bantams – Stoughton is not having a Bantam team, there is 1 Bantam who may join the Patriots, all others have chosen to skate with other clubs. 32 skaters, 3 goalies, coaches? 4 PW Teams, 4 SQ's, about 50 Mites – possibly 6 teams. Level 2 – plan on 35 kids. Camp ice – 9/18-21, 25-28th. Placement – Oct 1 – thru 7th, nothing on Friday 6th. OIC evaluation will be the night of Oct 6th. Plan on board meeting and vote either evening of the 6th or 7th am. No changes to placement process. Coaches mtg – Aug 20th, want to review and choose tourneys. Coaches will have a mtg in between camp ice weeks and then again after team placement. OIC mentoring coaches this year - individuals will partner with a coach and watch practices and provide input / ideas. No decision yet on on-ice session coach session. Need OIC present at fall-kick off 9/17 to present on how placement works. At the time of the coaches meeting – ice was tight, getting ice at Oregon (2 sheets) and UW Shell (10 hours).
- 7:00 pm Treasurer's Report – Stu – 6:45pm
 - \$64K in bank
 - \$ has been given out for the golf outing.
 - \$1100 sports engine renewal has been paid.
 - 2017-2018 Skater Fees
 - These are skater fees only – tournaments will be an additional charge
 - Level 1 \$25 / \$35 – free equipment.
 - Level 2 \$175
 - Mites \$325
 - Squirts \$800
 - PW \$900
 - Bantams \$1075
 - All fees include UW health – 2 dryland sessions for travel teams only.
 - Recommendation to approve fees as above. Creates a \$5k loss for travel teams and will require fundraising to cover.
 - Motion to approve as recommended – Jim / Brenda – all approved.
 - Summit Credit Union CD Renewal
 - Due Aug 23 - \$10K – 6 month CD, earn 1.5% annually.
 - Recommendation is to leave as is.
 - Motion by Brenda / Kevin to leave as is and let it ride. Approved unanimously.
- 7:20 pm Registration Update – Brenden

- 6:56 pm – has been waiting on additional Caps info to set concession hours. Move forward as if nothing has changed. Final copy will come out tomorrow night. Two days at SE and then it will be live.
- 7:01 - Break
- 7:40 pm Committee / Liaison Updates
 - ALD – Jerry
 - No updates
 - Apparel – Terry
 - 7:07 – 3 Bids in process, goal is to have something for fall kick off. Will order in house teams jerseys from DSOW. Sarah sent message today. Jerseys will be at fall kick off and first week of camp ice. Jersey orders need to be in by 9/23.
 - Communications – Sarah
 - 7:17 – Meg Goss is helping right now on social media. Send all requests to the PYHACommunications@gmail.com email or it will get missed.
 - 3 v 3 tourney info will go out in the next newsletter. Dates of tourney are Oct 13-15.
 - Concessions & Volunteering – Brenden
 - 7:20 – Old cash drawer did not work with new system, had to order new one, all works. Looking to add a cabinet space by the pillars to add the cash drawers / monitors etc and lock. Depends on # of cash registers. Follow up with Liz this week. Brenden to work with Oregon concession person to help determine what ordering process should be based on increased sales. Will request 3rd check out station once we know how Capitals concessions will work.
 - Volunteering – Taste of Madison hours are posted. Concession training hours need to be added in time for kick off. Golf outing is also posted, no volunteers so far, need 8.
 - Equipment & Jersey's – Kevin
 - 7:28 - No update – may look to clean out sheds. Sheds are currently a fire hazard – enclosed space with no sprinkler system.
 - Socks – see Zak's email with pictures
 1. Will there be sizing for small kids? Inventory, delivery, stock available during season. Payment – to the Patriots or direct to Mary? Need home and away and need to be in house by 10/30.
 2. Zak to make recommendation on new socks – will phase in like new logo.
 - Finance – Stu
 - 7:31 - 7 hours of volunteers per finance committee member
 - What to do with all the old paperwork that is being passed down from each treasurer. Scan and toss – Sarah has volunteered.
 - \$50 late fee set for Sept 8th.
 - Multi-skater discount remains in effect for 2017-2018 season.
 - PYHA will reimburse members \$150 for hotel per night for approved conferences (Level 4 certification and WAHA conference). This does not include regular season tourneys.

- *Skater position credits. President and Treasurer currently receive \$500. Motion by Brenda / Brenden to increase to \$1000 each. Any overage would carry over to the next season. Approved unanimously.*
- Fundraising – Brenden
 - *7:38 – PYHA made \$197 at Orange Leaf. Next Orange Leaf event is scheduled for August 28th. Board and Brush will be at least \$120 plus proceeds from the bar. Panera night will be Oct 16th 4-8pm. BW3 starts tonight thru end of the year, will need the ticket or need to advise server this bill goes towards the PYHA promotion. Chipotle - looking for a date in Sept. Fazoli's- looking for a date, Pizzeria Uno – Nov 15-16th. Other fundraising options being looked at include: Festival food card, Restaurant nights @ Red Robin, Rocky's, Noodles, Chilis, Great Dane, Hurtz donuts, Culvers, Metro Market, Fired Up Pottery, Board and Brush again, Cups fundraiser, OIP graphics, Candles @ Xmas.*
- Governance – Brenda
 - *7:45 – Fees set, can now update handbook and post.*
- Grants & Scholarships – Sam & Stu
 - *7:46 – Online form has been updated, all set for this year, form submission deadline is Nov 1.*
 - *Grass Roots grant to be submitted in Sept.*
- OIC – Zak
 - *No update*
- Pictures – Brenda
 - *7:48 Picture night – November 6th*
- Rec League – Pat
 - *7:49 – Work with Polar Caps to see what fees are and numbers.*
- Recruitment – Pat
 - *7:49 – Brenden and Shane are working on separate registration site, need to schedule next committee meeting.*
- Registrar – Sarah
 - *7:50 – No update.*
- Rink & MII – Sam, Steve, Zak, Kevin, Pat
 - *7:58 – Capitals are coming to Hartmeyer – specific details on how this impacts the Patriots are yet to be worked out. Additional meetings will be needed to iron out the details.*
- Tournaments & Events – Steve & Jim
 - *7:55 - Steve is taking Fall kick off, Jim gets banquet*
 - *8:00 - Golf Outing Update – Ken Seifert is running the golf outing. 60 golfers so far. Looking for volunteers – need 8. 1pm help with mulligan, raffle, registration.*
 - *8:15 - Memorial gift to Seifert family – Sarah to take care of. Motion to approve \$100 gift – Brenda / Pat – approved unanimously.*
- 8:55pm Upcoming Meeting Agenda topics. Informational.

- 8:20 - *WAHA conference*

• 9:00 pm *Adjourn*

- 8:25 – *Motion to adjourn – Kevin / Stu – approved unanimously.*