

CONCESSION DUTIES

- Please plan to arrive on time for your shift (including ½ hour before Varsity games).
- For safety reasons **NO CHILDREN** are allowed in the concession stand.

During your shift:

When orders subside please:

1. **Restock:**
 - a. Gatorade
 - b. water
 - c. frozen foods (fries, cheese sticks, and chicken tenders) in ziploc bags
 - d. candy
2. **Refill:**
 - a. hot chocolate maker
 - b. lobby table-condiments, napkins, creamer bowl, sugar and utensils
3. **Wash-** dishes and cooking utensils
4. **Clean-** countertops, table tops and glass doors

Closing the concession stand:

1. Turn off the fryer and heat lamp
2. Wash pan and tongs used for fried foods
3. Empty and turn off popcorn maker
4. Turn off the coffee maker
5. Empty and rinse out coffee filter and coffee pots
6. Clean and turn off the grill
7. Refrigerate condiments on lobby table
8. Return supplies on lobby table to the kitchen
9. Wash dishes and cooking utensils
10. Take out the garbage
11. Sweep the floor

12. Two parents should count, label, seal and sign an envelope of cash earned. Put envelope in deposit box located on the floor next to the cash register (remember to leave \$100 worth of paper bills in the register)

→ The next set of parents covering the concession stand after your shift thank you!

If you need training on how everything works, contact:

Suzanne Creurer at: screurer@gmail.com, cell: (315) 379-5035

or

Matilda Larson at: matilda.larson@gmail.com, cell: (315) 322-8941

On-Call Substitutes:

If you have a scheduling conflict and are unable to switch shifts with another hockey parent, make arrangements for an on-call substitute to cover your shift. The rate is \$10 per hour for practices, and \$15 per hour for games. Parents are responsible for paying substitutes upfront.

Justin Noble 854-5172

Please remember to notify matilda.larson@gmail.com of changes to the varsity concession schedule so that they are taken into account for future concession assignments.

Thank you for your help!