

CGAA Main Board Meeting Minutes
Sunday, November 12 2017
Start Time: 7:04 pm

Action items are listed in **red** beneath each division/person

Attendance:

Dan Harrison, President - Main
Chris Gargaro, President-Basketball Division
Justin Langbehn, Vice President – Main and Treasurer- Football Division
Dan Smoot, President-Football Division
Amanda Albert – Secretary Softball
Tim Kaplan – President, Baseball Division
Mike Post - Hockey
Julie Christianson - Volleyball

Kim DeVann-Treasurer-Main
Tina Clark – Bookkeeper
Mary Perren – Gambling Manager
Amanda Perren – Member at Large (secretary for October meeting)

Absent:

Verna Witzany – Secretary-Main
Soccer Division

Guests:

Phil Kuemmel
Jason Arnebeck
Darin Glazer

Guest: Phil Kuemmel

- Thankful for good relationship with CGAA
- Referendum passed - thank you for the support.
- Saturday is the Hall of Fame induction Ceremony at River Oaks

President: Dan Harrison

- Talk to Verna about attendance
 - One Unexcused absence a year.
- Call Jason Arnebeck RE: club soccer vs community soccer
- MSP Justin Langbehn, Mary Perren: October minutes
- We need consistency in accounting
 - Treasurers need to meet at least every other month to make sure they are on schedule.
- Implement monthly checklists for presidents to complete and bring to main board meeting
 - one warning for missing item then repercussions
- As a whole, let's be caught up on open items every month.
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- Will at least attend each division's annual board meetings

- Start a check request policy: Get request in 2-3 days before needed. They will be signed and printed on Mondays & Thursdays.
- Employee Reviews will begin next month
- Speed & Agility Training will start again - Sunday nights (7-8 & 8-9). Partner with another organization and share the space & cost. Start in December. Try to program more sport specific. Purchase more equipment (softball has some Kbands that could be used). Online registration.
- Justin to research and decide stipend or dibs - compensation for board members
- compensation for board members
- Could we have board professionally run?

Bookkeeper: Tina Clark

- Needs access to Hockey registration tab to get player fee #s.
- Set up uniform codes with Kim to relay to other treasurers.
- First year had all board meeting minutes for audit!
- We need dual control in all aspects of the financials
- Discussed adding the number onto the registration name.
- Have to look into reducing sub-classes

Treasurer: Kim DeVaan

- Has budget for next year - see attached
 - Cash flow issue in April
- MSP = Kim DeVaan, Dan Smoot: Net Operating Income set at \$3251.98
- MSP = Kim DeVaan, Tim Kaplan: Operating costs not to exceed \$2500.
- Website fee of \$35/month has been passed to divisions.

Gambling: Mary Perren (See attached pdf for MSP)

- Purse Bingo Saturday 11/18 (baseball) and another in December (volleyball).
- Still not in at Riverside Tavern no idea where the owner is at with idea.
- January, February and March are usually best months.
- How much have we paid the state in taxes?
- Fix issues that Gambling board said need to be fixed.

Hockey: Mike Post

- Good & calm so far
- Games have started
- Scheduling ice time can get a bit dicey
- Fundraisers are for: offsetting player fees, association jerseys, mite equipment funds
- Hockey Fest is set for Feb 17th 2018
- Board Meeting 1st Monday of month at 7pm at Red Barm

Basketball: Chris Gargaro

- Registration closed but in-house still open
- 570 registrations
- Traveling tournaments started. a lot of finisher at 1st, 2nd and 3rd.
- Happy with relationship with high school coach was at games throughout tournament and actually practiced with players.
- Board Meeting 3rd Wednesday at 8pm

Baseball: Tim Kaplan

- Bingo is being used to offset player fees
- Get new member list to Dan
- Still looking at bat quotes. Gopher State will not allow new bats but co-host some tournaments???
- Board Meeting 4th Sunday at 7pm

Volleyball: Julie Christenson

- JO Season has begun 14U has a large turn out.
- No 16u & 18u teams most players this age go to clubs
 - 5 players tried out
 - Teams are made up of 9-10 players, talk to Phil for ideas to get more players.
- New Rec Plus program has started. It is a traveling introduction to 11U.
- Chipotle fundraiser on 12/4
- Board Meeting 3rd Sunday at 7pm

Softball: Amanda Albert

- Added a Member at Large position to board
- Change "bylaws" to Rules of Play - This is a legal issue
- Get Kayla a credit card and get Amanda a new number.
- Met with Zach Dockter regarding getting projects done: Dug-Out covers, Permanent Shelter at Grey Cloud
- Coaches are being trained by the coaches above - High school - Traveling - rec
- Board Meeting 1st Sunday at 6pm

Soccer: Absent

- Board Meeting 1st Monday

Football: Dan Smoot

- Nothing to report - season is over
- Board Meeting 3rd Sunday at 7pm

MSP: adjourned Harrison - 8:55

All present at meeting email Dan with stipend request

*****ALL PEOPLE BEING PAID MUST SUPPLY A W-9 FORM TO GET PAID**

Riverside ? waiting on owner/sub-leaser get act together

CGAA BOARD MEETING			11/12/17			
Estimated gambling expenses for:			Dec-17			
LOCATION	PARK PLACE	CLOVERLEAF	OPINION BREWRY	Carbone's	Junction 70	Total
RENT	\$4,000.00	\$5,000.00	\$ 1,000.00	\$ 1,750.00	\$ 1,750.00	\$13,500.00
PAYROLL	\$1,500.00	\$2,500.00	\$ 1,000.00	\$ 4,000.00	\$ 5,500.00	\$14,500.00
MISC EXP	\$1,500.00	\$3,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$9,500.00
OTHER	\$500.00	\$500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$3,500.00
SITE TOTAL	\$7,500.00	\$11,000.00	\$ 3,500.00	\$ 8,750.00	\$ 10,250.00	\$41,000.00
COMBINED SITE TOTAL		\$41,000.00				
STATE TAX		\$25,000.00				
MONTHLY REGULATORY FEE		\$700.00				
TOTAL ESTIMATED EXPENSES		\$66,700.00				
Motion that these estimated expenses be approved.			MSP Perren/ <u>Erica/ND/✓</u>			

Jan/Feb/March best

Baseball Purse bingo @ Jet 70

TAX RETURN FOR MONTH & YEAR:	Oct-17
Paper Bingo Gross Receipts	\$8,872.00
Bingo Prizes Paid	\$6,702.50
Net Receipts	\$2,169.50
Raffle Gross Receipts	\$3,085.00
Raffle Prizes Paid	\$1,255.27
Raffle Net Receipts	\$1,829.73
Paddletickets Receipts	\$5,580.00
Paddletickets Prizes	\$3,145.00
Paddlewheel Net	\$2,435.00
Interest	\$0.00
Linked Bingo Gross	\$0.00
Linked Bingo Prizes	\$0.00
Linked Bingo Net	\$0.00
Gross Pull Tab Receipts	\$386,397.00
Pull Tab Prizes Paid	\$328,454.00
Net Pull Tab Receipts	\$57,943.00
Gross Elec Pulltabs	\$65,130.50
Prizes Elec Pulltabs	\$60,948.50
Net Elec Pulltabs	\$4,182.00
Net Receipts	\$68,559.23
8.5% Tax	\$546.91
Combined Receipts Tax	\$21,401.31
Raffle Tax Credit	\$191.23
Board Fee .125% of Gross Profit	\$582.13
Total Taxes Paid this month	\$22,339.12
Gross Profit After Taxes	\$46,220.11
Total Allowable Expenses	\$21,430.93
Profit for Park Place	\$6,538.99
Profit for Cloverleaf	\$ 5,343.50
Profit for Opinion Brewery	\$651.71
Profit for Carbone's	\$ 3,759.83
Profit for Junction 70 Grille	\$ 9,381.69
Total Profit	\$25,655.72

Checkbooks balance: \$ 58,257.10 as of 11/8/17

Start Banks	
Park Place	\$ 14,100.00
Cloverleaf	\$ 3,100.00
Opinion Brewery	\$ 5,200.00
Carbone's	\$ 3,300.00
Junction 70 Grille	\$ 3,300.00
Totals	\$ 29,000.00

Dec ~~afternoon~~ afternoon
Volleyball
more Purse bingo

September-17	
Lawful Purpose Expenditures	
Taxes	10,496.57
Charitable Contribution	5,512.20
Total	16,008.77

AI = How much have we pd. State? ~\$170K

AI Gambling board items to fix.

MN says we are a NonProfit

Motion to pay: State of MN	\$ 22,339.12	Gambling Tax	MSP/Perren	<u>MSP/ND/</u>
Motion to pay: Youth Services Bureau	\$ 1,725.59	corporate rent A-1	MSP/Perren	<u>Kaplan ND</u>
Motion to pay: Century Link not to exceed	\$ 95.00	CGAA phone bill A-1	MSP/Perren	<u>Em Kim ND</u>
Motion to pay: City of Newport	\$ 600.52	City Contribution A-10	MSP/Perren	<u>Gregorio ND</u>
Motion to pay: Park Wrestling Boosters	\$ 457.50	Fundraiser A-7	MSP/Perren	<u>Bob ND</u>
Motion to pay: Wolf Pack Cheer Boosters	\$ 269.92	Fundraiser A-7	MSP/Perren	<u>Kaplan ND</u>
Motion to pay: King Benfit	\$2,249.73	Fundraiser A-2	MSP/Perren	<u>Pratt ND</u>

Benefit Cancer 3 Raffles & meat Raffle

Paper & Elec Pull tabs	Last Year	This Year		Last Year	Nov-16	Dec-16
Site deposits	Oct-16	Oct-17	Difference	Park Place	11,352.70	14,446.00
Park Place	10,155.45	12,149.00	1,993.55	Cloverleaf	21,343.00	15,846.00
Cloverleaf	15,703.00	16,166.00	463.00	R. Tavern	8,824.00	8,529.00
R. Tavern	6,658.20	0.00	(6,658.20)	Opin Brewery	2,394.00	7,502.00
Opinion Brewery	7,198.00	3,263.00	(3,935.00)	Carbone's	0	0
Carbone's	0	10,041.00	10,041.00	Junction 70	0	0
Junction 70	0	20,506.00	20,506.00	Totals	\$ 39,714.65	62,125.00
Totals	\$ 39,714.65	62,125.00	22,410.35		43,913.70	46,323.00