

OK

## Park Rapids Amateur Hockey Association

### Board Meeting Agenda

Date: 8/28/17

1. Call to Order: By: Norita Time: 6:01 p.m.
2. Board Members Present: Laura, Jessica, Shaun, Norita, Brent, Nancy
3. Others Present: Lance & Tricia Crandall
4. Agenda Approval: Brent/Nancy/Passed
5. Minutes Approval: Brent/Nancy/Passed
6. Director's Reports
  - a. Executive
    - i. Resignations of Matt Henry and Blake Johnson
      1. Motion to accept resignations: Nancy/Shawn/Passed
    - ii. Coaching
      1. An association member brought a concern to the HDC regarding one of the coaches for the upcoming season. No formal grievance was submitted to the board for review. This concern was addressed by the board. We are currently awaiting a decision from that coach.
    - iii. Boys' and Girls' Varsity agreements
      1. Norita sent revisions to Jon Schumacher (ice time and duration). He did send the revised agreements. Parts of the agreement regarding registration fees and volunteer hours were somehow removed during the revision, so we will wait to approve until we receive the finalized version.
    - iv. Waivers
      1. Norita contacted Mr. Boushee about the waivers. She told him that no waivers have been submitted to our board. Derek contacted Mr. Boushee and he said that those parents were all aware that they needed to resubmit their waiver to the board since the previous president resigned after signing the waivers.
    - v. Insurance
      1. Norita was contacted by Pete McPherson stating that he got a call from our insurance regarding the slip and fall. It is now in litigation and Norita will be receiving information in the mail. There is a trial that will be starting on May 16 and a board member needs to be present at the trial. The fall occurred in 2014.
      2. Norita called Dick Bradow about Jason Horton's question about liability insurance. He said that Jason would be responsible for carrying his own insurance, PRAHA insurance would not cover this.
  - b. Treasurer
    - i. Nothing to report at this time.

c. Facilities Management

i. Set rink hours

1. We cannot set rink hours until we have a rink manager/staff because we need to know if someone is going to be here.
  - a. Rink staff will be paid \$12/hour
  - b. Rink manager will be paid \$15/hour
2. There is a possibility that Garrett will come back as a rink manager, as long as we have other staff available on the days/times that he is not able to be here.

ii. Figure skaters – change to Sunday practices

1. Min is asking if they can go back to 5:30-8:30 practices on Sunday evenings. The last couple of years they have had practice on Sunday from 6:00-8:30.
  - a. We are concerned about this running into Sunday game times. The board consensus is to offer them 6:00-9:00. Nancy will contact Min about this.

iii. Equipment manager

1. Clayton needs to set dates for equipment pickup.

d. Staffing

i. Dr. Brattlof will cover the Boys' Varsity games, serving as the EMT at the games.

1. Norita is going to contact Dr. Brattlof and Angel to see which games are covered and which ones are not.

ii. Set volunteer hours

1. We will leave this the same as last year, except there will be a policy book change that will state that if you are exempt, or if your hours have been filled, you may still be required to work home games and tournaments.

iii. Schedule Works program for the scheduler

1. Shawna learned of a program that some other schedulers are using that has made scheduling more efficient. The cost is \$470/year. This allows the schedule to be automatically copied from our schedule to Sport Engine, which will save the scheduler several hours in transferring schedules.
  - a. Motion to approve purchase of this program:  
Jeromy/Shawn/Passed

e. Administrative

i. Tournament Dates

1. Squirts: January 5-7
2. Peewees: February 2-4
3. Bantams: January 19-21

- a. Motion to approve tournament dates: Jeromy/Shawn/Passed

f. Capital

- i. Concessions fundraising by Painted Oaks
    - 1. We will order mugs and stocking hats to have available in the concessions. We will ask for samples of the other items for display for additional items that can be purchased.
  - ii. Raffle
    - 1. Nancy was approached by someone that was asking if she needed to be a board member to help with the raffle. Nancy will contact her to see if she is still interested.
- g. Hockey Development
  - i. Coaches agreement
    - 1. Derek composed a Panther Hockey Coach Agreement that he would like approval for:
      - a. Motion to approve: Brent/Nancy/Passed
  - ii. HDC report
    - 1. Ed Moren is no longer Squirts head coach
    - 2. Frank Moren will be head coach, Jared Naeve will be assistant coach, Sam Coborn is also thinking about being an assistant coach
      - a. Motion to approve: Brent/Nancy/Passed
    - 3. John Hoscheid is PeeWee head coach, Colter Hensel will be assistant coach
      - a. Motion to approve: Jeromy/Shawn/Passed
    - 4. Coach's software available to download drills. The cost is \$100 annually per team. Norita will ask Derek to come to a meeting to explain the benefits of this program versus the one available through USA Hockey.
    - 5. The HDC is pulling the coach's stuff out of our policy book and they're making their own. It will be a simplified version.
    - 6. Greg Chromy is thinking about being the HDC director.
- h. Hockey Outreach
  - i. Registration
    - 1. Open registration was on August 23. We currently have 43 registered players.
    - 2. Kathy will be at Park Rapids and Menahga open houses to help with registration if anyone needs help.
    - 3. September 1<sup>st</sup> is the cutoff for early bird registration. Rates will increase \$100 after this time for all levels from Squirts up.
      - a. Fee listed on the website includes the \$100 fee, so before September 1<sup>st</sup>, it would be \$100 less than the listed on the website.
    - 4. Shawna was contacted by Detroit Lakes. They are asking if we would be interested in merging at the 12U team. They also would be willing to merge at the Bantam B team.
  - ii. Rink Dividers

1. MN Hockey has a grant for rink dividers. If we get approved for the grant they contribute \$2500 towards the purchase of the rink dividers, total is \$7900. \$1000 needs to be submitted with the application, and \$4400 when they are ready to ship, this includes shipping.

- a. Motion to approve applying for this grant: Shaun/Brent/Passed

- iii. Day of Play – September 30 11-2

1. There will be an event at the rink: Bouncy houses, dry land practice, fun games/activities for kids.
  2. We will need volunteers to assist with this event.

- iv. Managers

1. Jess sent an email out to see which managers are coming back. Need managers for the following teams:
    - a. Mites
    - b. Squirts
    - c. 12U
    - d. Girls' Varsity

- i. Gaming

- i. Gaming not present at this evening's meeting.

7. Next meeting date is: 9/11/17 at 6:00 p.m.

8. Adjournment: By: Norita Time: 8:20 p.m.