

PYHA Board Meeting Agenda

Meeting Date: Tuesday, September 5, 2017

6:00 pm – Great Dane

Board Members Present:

Sarah Genschaw	Brenden Pautsch	Brenda Engleson	Stu Normington
Jim Sheahan	Kevin Kuhlow	Pat Goss	Sam Rasmussen
Steve Chvala	Jerry Zeutzius	Terry Tourtilot	Zak Holmes

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
 - If won't be complete, table until next month or discuss via email.
 - *3 Types of topics*
 - Informational – Provides information to the Board.
 - Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 - Decision – Discussion plus decision required. A vote is taken.
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- 6:00 pm Call to Order
 - *Jerry will not attending, Pat and Steve will be late.*
 - *6:07 – call to order.*
 - Review and approve minutes from August meeting *Pre-read*
 - *6:07 – Motion to approve minutes from August meeting – Stu / Jim – approved unanimously.*
 - Agenda Repair - add items or move order:
 - *6:09 – Pat and Matt will be late – will cover their topics when they arrive.*
- 6:05 pm Old Business
 - *6:10 – Pass thru release for Paulat (Sun Prairie) approved as was release of Jackson Kinsler to Polar Caps all girls Bantam team.*

- 6:10 pm Hurricane Harvey Donation - Sarah
 - *6:10 – Member request to donate towards hurricane relief. Patriots focus will be towards local opportunities.*
- 6:25 pm WAHA Meeting update – Sarah / Brenda
 - *6:13 – general discussion on classes attended.*
 - *6:18 – Safe Sport - All board members must complete it. If you need the refresher – do it before Sept 18. Coaches MUST have theirs complete before they can coach teams.*
 - *6:20 pm - Hard Dividers - 11 nominations, 8 winners. Patriots did receive grant towards one set. Looking to see if we can obtain sponsors to help defray the Patriots portion of the cost. Assign to committee. Black Pads are missing – board is not aware of location.*
- 7:00 pm Treasurer’s Report – Stu
 - *6:24 - \$72K in checking, \$10K in CD, PayPal has \$5600 that needs to be transferred.*
 - *Registrations - \$20K so far. Have received a few Level 1 registrations – but slow right now.*
 - *Paid Am Fam \$216 for insurance and balance of hard dividers.*
 - *Need to plan for camp ice attendance and check in.*
- 7:15 pm Registration Update – Brenden
 - *6:30 – People having issues being able to pay offline. Call made to SE.*
 - *98 registrations so far – level 2 and up, 15 for level 1.*
 - *Post camp ice groupings on Sat 9/9.*
 - *Placements to be posted now that the Caps are no longer an issue.*
- 7:35 pm Committee / Liaison Updates
 - ALD – Jerry
 - *6:36 – email sent to last year participants, if anyone knows someone who would be a good participant, email Jerry.*
 - Apparel – Terry
 - *6:36 – Vendors have been picked – Elite will do the apparel. DSOW – Warmups, jerseys, Suters – hockey socks. Samples of all will be at the FKO. Socks are \$20/pair – available at the FKO. There will be a 2-year phase in. Mary is ok with us selling them in the concession stand.*
 - Communications – Sarah
 - *6:46 – no update*
 - Concessions & Volunteering – Brenden
 - *POS Set Up*
 - *6:46 – set up will be 9/6. Looking to get a couple of cabinets made for the register to sit by the counter instead of located on the back counter.*
 - *Written training instructions:*
 - *Something will be running at camp ice – may not be the full system. Process is still being decided.*
 - *Training Schedule:*

- *Schedule once training materials are ready.*
 - *Dibs update and ready for start of season:*
 - *Groups etc to be ready to go by fall kick off and camp ice.*
 - *Liz and Dana will receive the skater credit for concessions.*
 - *Liz to work with Oregon concessions mgr to see about delivery vs shopping at Sam's / Costco.*
- *Equipment & Jersey's – Kevin*
 - *6:56 – Jerseys – Amy T will be at the FKO with jersey numbers.*
 - *Equipment is in the shed.*
 - *Goalie equipment needs repairs. Need to find status of quick change equipment.*
 - *Travel hockey teams - send reminder to make sure helmets are up to date.*
- *Finance – Stu*
 - *7:05 – Finance committee will meet this month.*
- *Fundraising – Brenden*
 - *7:05 – Lots of restaurant fundraisers set up 1-2 / month thru Sept. None in Dec. Will start up again in Jan.*
 - *Other optional fundraising plans = Rock N Jump night, Hurtz donuts etc.*
 - *All fundraising ideas will be ready to display at FKO.*
- *7:25 – Break – 7:09 Break.*
- *7:15 pm OIC Update – Matt Hansen*
 - *7:17 – Met 2 weeks ago, selected tournaments for all travel teams, registrations have been submitted. All teams are participating in 3 tournaments. If a team chooses to do more than that, the team manager will be responsible for collecting funds to pay for the tournament.*
 - *Coaches – Mite lead has been identified, looking for a level 2 lead. May have to run level 2 by committee. Coaching applications have been received for all other levels.*
 - *Coaches meeting – Sept 24th @ 7pm at Pizza Oven., Next meeting is scheduled for October 8th @ TBD at Pizza Oven.*
 - *Pat to submit some changes to the Coaches Code of Conduct to the OIC for review and dispensation prior to the coaches meeting.*
 - *Sarah to contact Am Fam re: liability issues with practices on non – PYHA ice such as Olbrich etc and ice @ a rink that was not originally scheduled for PYHA.*
- *Girl's Hockey – New Committee?*
 - *8:00 – Region 4 is working to develop a plan to grow girls hockey. All team presidents attended initial meeting. Need a board liaison to represent Patriots.*
- *Governance – Brenda*
 - *8:05 – Bylaws to WAHA lawyer for review and suggestions.*
- *Grants & Scholarships – Sam & Stu*
 - *8:08 – WAHA grant submitted*
 - *Scholarships – no updates. All ready to go for registration. Forms due by Nov 1.*
- *OIC – Zak*

- *No update*
- Pictures – Brenda
 - *No update – scheduled for November 6th.*
- Rec League – Sarah
 - *8:12 – Two people signed up so far, will need to send the kids to Polar Caps.*
- Recruitment – Pat
 - *8:15 – No update. Can we get a non-board member to run this?*
- Rink & MII – Sam, Steve, Zak, Kevin, Pat
 - *7:30 – Pat - High level discussion and review of the timing and events that transpired between MII and USHL Madison Capitols. Ultimately the Caps chose to return to Cap Ice for this season. Ryan Suter remains very sincere in his desire to grow Eastside Hockey.*
- Tournaments & Events – Steve & Jim
 - *8:20: Fall Kick Off – Steve*
 - *Sept 17th – 12:30 – 3:30pm*
 - *Open Skate – Helmets required*
 - *Scoreboard / scoresheet training?*
 - *Concession training?*
 - *Swap / Donation equipment table*
 - *Fundraising Table*
 - *50/50 raffle*
 - *8:35 Academic Awards – Sarah / Brenda – table until the next meeting.*
- 8:45pm Upcoming Meeting Agenda topics. Informational.
 - *8:40 pm – none.*
- 9:00pm Adjourn
 - *8:50pm - Motion to adjourn: Steve / Stu.*

