

Meeting Minutes

Pine City Youth Hockey Board Meeting

October 16, 2017 at 6:30pm at The Village Inn

In attendance: Marco Schisano, Eric Danielson, Lara Smetana, Bill Aagaard, Krissy Valvoda, Jenny Rydberg, Seth Sauter, Joe Duclos, Angie Westbrook, Bob Root, Jonah Sauter, Michelle Linnell, Cami Babolik, Erik Hermanson, Kelly Gribauval, Blake Anderson (Arrived at 6:31), Danielle Hegge, (arrived at 6:49)

President Marco called the meeting to order at 6:30 pm.

- 1. Agenda** was reviewed for additions and/or deletions –
A motion made by Eric to approve the October 17, 2017 agenda as presented, Joe seconded the motion – Motion carried.
- 2. Meeting Minutes** reviewed September meeting minutes that were emailed to board prior to the meeting. Lara made a motion to approve the September 2017 meeting minutes, Eric seconded the motion – Motion carried.

3. Levels of Play

Changes are required to be emailed to Tom Negrard by 7pm.

Peewee 1 team:

A Level: III

B1 Level: IIIII

The board passed 5 to 3 that the Peewee 1 team will be B1 level.

Peewee 2 team:

B2: IIIIIIII

C – 0

The board passed 8 to 0 that the Peewee 2 team will be B2 level.

Changes to the squirt teams will be made/decided following the final L2S registration.

4. Registration:

Kelly stated that coaches need to get their items in before being on the ice.

Discussed High School/student coaches also need to be registered with USA Hockey (exception for L2S – not USA Hockey affiliated)

Jenny, Krissy, Bill, Kirby and Eric will work with the coach/managers to get required items completed.

5. Gambling – Angie gave the gambling report.

LG1004 for August/September actual expenditures were reviewed. Marco made a motion to approve the actual expenses shown on LG1004 for August/September, Bill seconded - Motion carried.

LG1004 September/October pre-approved expense report was reviewed. Angie noted that she just received the yearly workman comp statement from Currie/Pangrel in the amount of \$1,026 to be added.

Eric made a motion to approve the pre-approved LG1004 for September/October expense report with adding the \$1,026 for workman comp, Joe 2nd the motion – Motion Carried.

The general gambling report was given by Angie. The general gambling report included:

- Bank reconciliation with a balance as of 10/11 of \$97,044.44,
- Passed around required financial and inventory paperwork from August, 2017,
- Calendar Raffle– we are already down to 15 of the 100 extra raffle calendars. \$20,900 worth of calendars sold.
- Still a few Ad fees that need to be collected. (3 businesses: N. Frontier Auto, K&K, Nicoll’s Café)
- Fund loss – cash shortage of \$1,461.85 from The Other Side Bard. Invoice has been hand delivered, stopped by and tried contacting owner by phone – owner is avoiding contacts. If uncollected, general account will be forced to repay gambling account for the cash short/fund loss amount.
- Coach purse Bingo at the PC Country Club – Bingo was approved at the 9/18/17 board meeting. Gambling control requires the bingo program to be approved by the board – program passed around Joe made a motion to approve the Designer Purse Bingo program as presented, Lara 2nd the motion – all in favor, motion carried. Discussed that PCYH will communicate through email, website and FB this event.
- RC Sports Club – has requested to use our gambling license to run meat raffles at Chuckers throughout the winter. Joey Folkma is still interested and it was suggested that he come to the next board to discuss further prior to approval.

High School lunches: Bob Root presented the request that PCYH pay for the pre-game lunches for the high school boys hockey team to be purchased through Rush City Schools. The funds spent on lunches will count towards our required contributions to Rush City through gambling. A motion was made by Lara that PCYH will pay for a 2-sandwich lunch per game up to \$4,000 for the 2017-18 toward the High School boys hockey team through Rush City schools, Eric 2nd the motion.

Yay: I I I I I I I I

Nay: I

Motion carried 7 to 1

6. **Treasurer’s Report** was given and presented by Krissy. The balance in the general account is \$96,547.75; which includes the balance in the concessions. A check in the amount of \$462.00 needs to be added. Lara made a motion to approve the 10/16/17 PCYH Treasury report, Joe seconded the motion – Motion carried.

Skate program info came for 2nd quarter grades.

Goalie incentive in the amount of \$400 from Sept. 1 – Aug 31.

Krissy provided an update on the Ice Fee payment plans from the 2016-17 season.

GPAE (Greater Pine Area Endowment) Grant - Via GroupMe – On 10/16/17 a motion was made by Lara that PCYH supports the submission of a grant request to the GPAE in the amount of \$2500 for the purchase of the girls 10U and 12U game jerseys.

7 – aye, 0 – nays, 2 – no response – motion approved and carried.

(On 10/31/17, we were notified that PCYH was awarded the full grant request for the white jerseys)

7. **President report** – Marco gave the president report as follows.

D10

Roster Signed offs November 4th and 5th (Kelly)

11/6 – Head Coach/Manager info due to D10 president

10/6 D10 meeting at Hidden Haven Gold Club (Marco is unable to attend – Bill will be attending)

Civic Center Board

PCYH requests must be made through Marco, to be given to Arena manager.

Discussion regarding Open Hockey (defining by levels and separating Open skate/hockey). There will be a sign in for Open Skate – each skate needs to sign in and mark their team.

Discussion on Zambonis. The City and PCYH own the propane Zamboni. The City Maintains it and uses it currently for the outdoor rinks.

The PCCCA owns a propane Olympia. They have offered it to PCYH/City if it can be housed at the outdoor rinks to be used on the outdoor rinks.

Currently, the PCCCA has a long-term agreement on the property the outdoor rinks are on (basically to protect them from being torn down and having the property used for another purpose). PCYH owns the warming house building, rink boards, and nets on the property. The City owns the small tan building. The city maintains the grounds, rinks and staffs the warming house.

Discussion on if we hire a Rush City General Contractor to build a shed to house the Zamboni if that can be used towards our Rush City contributions out of gambling – Angie is checking.

Marco will talk to Kevin Anderson if building can be on leased land.

Danielle also discussed High School team proposal of Locker rooms 4 & 5 – permanent wooden lockers. Pros – nice to have a place for High School team to store their gear, Cons – will take away a lot of locker room space.

Discussed PCYH purchasing a Lockbox/drop box to be at the rink. Krissy is looking into purchasing. Marco will bring to Civic Center Board location and hanging the box.

8. By laws

Reviewed the revised Volunteer/Credit Policy as presented.

Eric made a motion to adopt the PCYH Volunteer Policy into the PCYH Handbook as present, 2nd by Marco. All in favor – motion carried.

Lara made a motion to purchase the DIBS program through Ngin for tracking and posting events, Bill 2nd the motion – all in favor – motion carried.

Krissy will contact Ngin to purchase.

Credits:

- Pancake Breakfast – Discussed/clarified that adults that work the breakfast will receive one event credit. Families that bring a bake sale item will also receive one event credit.
- Wreath Fundraiser – will be posted to website and emailed out when information received by Michelle and Jocelyn. Players that sell 5 wreaths will received \$25 off of ice fees; which CAN be applied to this year. The credit caps at 5 wreaths but there is a bonus for the top 3 sellers to receive an addition \$50 off.
- Love Your Melon Fundraiser – State of Hockey is doing a fundraiser that for every hat purchase \$10 will go to the Association selected. Hats will be delivered to the rink with a check made out to the association.

9. Ice Scheduler:

Angie discussed the pros and cons of Auto Ice.

Discussed Nov. 8 – end of season PCCC should hold weekdays, Mon – Fri 6-10 and weekends, Sat – Sun 8am – 5pm until PCYH has final schedule.

Board review the scheduling ice parameters as presented.

Marco made a motion that PCYH will provide mite/u8 teams 2 hours shared practices per week and Squirts/U10/PW/U12/Bantam teams – 3 hours shared practices per week. Individual teams have the ability/option to purchase ice directly through Civic Center. Bill seconded the motion – motion carried.

10. Mite Coordinator – Erik:

He held a coach meeting for all mite level coaches. Decided lead coaches – Jonah and James.

Learn to skate program – successful! Lots of kids. Next year remember to advertise that hockey helmets are required and skates are not included and must be leased.

Upcoming events:

- U6/U8 teams were invited to skate during intermissions during the girls UMD and Bemidji college game in Isanti on November 6th.
- Mite D skate during UMD Bulldogs vs. Denver Game on Saturday, December 2nd.
- Would like to get something lined up for U10/U12 teams to skate with UMD Bulldogs or something.

Need to line up managers for Mite teams.

Erik will decide the teams but the final Mite teams and managers will be approved/finalized by the board.

Jersey's will be handed out after November 8th (final registration) but before Picture Night (November 29th).

11. Goalie Coordinator – Mike F. and Rob L.

Discussion on ordering hats for all PCYH goalies.

Seth made a motion to purchase 10 hats, not to exceed \$150 for goalies, Eric seconded the motion – motion carried.

High school kids/coaches –

Under 18 – must be registered with USA

Over 18 – Fully registered coach (safe sport, training, background, usa hockey)

12. Coaches/ACE/Safe Sport Coordinator – Kirby

Kirby was absent from October meeting. PCYH had 100% attendance for teams attending mandatory coaches meeting.

13. Tournaments – Seth

U10 Tournament – Oct. 28-29 – no teams signed up – need to drop out.

Squirt B – November 18 – 19 – Princeton (pd.) and PC – we'll have to decide if B1 or B2 should be allowed. (Update: since we didn't have any additional teams register for this tournament – we dropped out)

Mite B – Dec 9-10 - waiting after Mite scheduling meeting

Peewee – Jan 13-14 – (FULL) PC, Northern Edge, Owatonna, Princeton

Bill made a motion per PCYH's Tournament Policy – the association will pay for tournaments for each team for the 2017-18 season in the amount not to exceed:

\$3000 – Bantams

\$2500 – PW/U12

\$2000 – Squirt/U10

Expenditures that exceed the determine amount for that team will be then shared by the parents of said team and added to their ice fees.

Eric seconded the motion – motion carried.

14. Team Managers – Lara/Krissy

Lara will send out a message to the traveling team managers information regarding a manager meeting.

15. Girls Coordinator - Seth

Would like to set up a Girls Night during a high school game and get a Big Sister program going

16. Equipment – Lara and Eric

Picture night – November 15 – (CHANGED since October meeting – Picture night is November 29) December 1st – Youth night at the Varsity Boys Game.

17. Concessions & Fair Manager – Bill

\$691.00 taken out of concession funds for sales tax from Fair.

Discussed when Team Concession weeks should start? To begin the week of November 12th.

Discussed PCYH purchasing pizzas for concessions through booster clubs.

Eric made a motion to adjourn the meeting at 9:39 pm, Krissy seconded the motion – motion carried.

Wednesday, November 8th the board met at the Civic Center for a closed meeting to discuss the Mites and Squirt teams following the final registration after completion of the Learn to Skate program.

Present during this meeting were Marco, Krissy, Bill, Kirby, Lara, Jenny and Seth.

Based on additional Squirt registrations from the Learn to Skate program, Seth made a motion to move 2 Squirt players from the B2 Squirt team up to the B1 Squirt team in effort to make the teams even. The two players moved are based on tryout scores, Krissy 2nd the motion – motion carried 5 – yay, 2- nay