

(Proposed) BY-LAWS FOR THE MAPLE GROVE LACROSSE ASSOCIATION

ARTICLE I - PURPOSE STATEMENT

SECTION 1. NAME

The name of this organization is the Maple Grove Lacrosse Association, and hereinafter be referred to as MGLA.

SECTION 2. PURPOSE

The purpose of MGLA is to support the players, coaches, and parents of the Maple Grove High School Boys Lacrosse team. This will be accomplished by pooling the talents of parents, to develop the resources that foster and support the mission and vision of the program.

SECTION 3. ORGANIZATION

A) MGLA is formed as a Minnesota Not-For-Profit Corporation and maintains Internal Revenue Code Section 501 (c) (3) tax status.

B) MGLA rules, by-laws and operations will lay within the provisions, by-laws and guidelines of the State of Minnesota, Minnesota State High School league, ISD 279, and the Maple Grove Senior High School.

ARTICLE II – MEMBERSHIP

SECTION 1. MEMBERSHIP CLASSES

Membership in the MGLA shall be in the following classes:

- A) Individual/Family Membership
- B) Coaches Membership

SECTION 2. DESCRIPTION OF MEMBERSHIP CLASSES

The membership classes shall be described as follows:

- A) MGLA Individual/Family Membership shall be any person or family who's fees and/or dues have been satisfied.
- B) All coaches, assistant coaches and Board Members in good standing with the Maple Grove High School Boys Lacrosse teams.

SECTION 3. ENTITLEMENTS

Members in good standing are entitled to all benefits and privileges of MGLA.

SECTION 4. TERMINATION OF MEMBERSHIP

Any member of MGLA may be removed by a 3/5 (60%) vote of the MGLA Board at any regular scheduled meeting, or at a special meeting called for that purpose, for conduct deemed in violation of MGLA's governing documents or applicable policies of the ISD 279 and detrimental to MGLA, provided that such member shall first have been served with written notice of the conduct deemed detrimental to MGLA, and shall be given the opportunity to be heard at the meeting at which such vote is taken. At the time a membership is terminated, all entitlements and privileges of MGLA shall be immediately revoked, the Treasurer may reimburse based on the timing of termination, and the details of the issue. Termination of membership in MGLA shall terminate membership in all individual activity groups.

SECTION 5. MEMBERSHIP YEAR

The membership year shall be defined as between July 1 and the following June 30.

SECTION 6. DUES, FEES AND ASSESSMENTS

Dues and fees are established and assessed on a fiscal year basis. Lacrosse is a non-funded sport by Maple Grove Senior High School and as such the dues and fees are required by MGLA for participation in the sport for each school season.

Fee reductions are available upon written request to any Officer of MGLA. Each reduction will be considered on a case by case basis. Financial need and special family situations will be determining factors in decisions on any reduction of fees.

ARTICLE III-MGLA OFFICERS

SECTION 1. DESIGNATION OF OFFICERS

No person shall hold more than one Officer position. The Officers of MGLA shall consist of the following:

- A) President
- B) High School Director
- C) Secretary
- D) Treasurer
- E) Varsity High School Head Coach

SECTION 2. DUTIES OF THE OFFICERS, SPONSOR/COACH/ATHLETIC DIRECTOR

The responsibilities of the Officers shall include but may not be limited as follows.

A) President - To call meetings of the general membership, Officers, and special membership meetings; Preside at such meetings; appoint special committees from the membership; Represent the MGLA at meetings of any other group(s) where the purposes and actions of MGLA have pertinence; Perform other duties as prescribed by the Officers of MGLA.

B) High School Director - To serve as the liaison between the High School Coach and the Committee Chairs ensuring that the committee's activity are in line with the wishes and needs of the High School Coach.

C) Secretary - To maintain and keep records of MGLA, its officers and direct support groups as it pertains to MGLA; Perform other duties as prescribed by the Officers of this MGLA.

D) Treasurer - To coordinate the deposit and distribution the funds of MGLA as directed by the Officers; Keep all financial records of MGLA; At the direction of the MGLA will present for examination all records pertaining to the office. Make such further reports and perform other duties as prescribed by the officers of MGLA.

E) Head Coach - To serve as the main liaison of MGLA to the faculty and staff of Maple Grove Senior High School; Represent MGLA, along with the President, at meetings of any other group(s) where the purposes and actions of MGLA have pertinence; Serve MGLA as the principal authority and advisor as to the needs and priorities in the programs and facilities at Maple Grove Senior High School.

F) These Officers shall have the right to meet as a group, on an as-needed basis, to plan the agenda and the strategy of the MGLA.

SECTION 3. ELECTION OF OFFICERS

The officers of MGLA shall be elected by the Board of Directors at the March Board Meeting. This excludes the High School Head Coach who is employed by District 279 and retains employment / membership at their discretion.

SECTION 4. TERMS OF OFFICE

The terms served by all Officers, except for the High School Head Coach, shall coincide with the membership year as described in Article II, Section 5, and for a one-year term as stated in Article III, Section 3

SECTION 5. VACANCIES

Vacancies of Officers shall be filled by appointment made by the remaining officers, the new appointee shall serve until the vacant term expires. Appointees shall be made from the ranks of members in good standing of the MGLA.

ARTICLE V-MEETINGS

SECTION 1. REGULAR MEETINGS

Regular meetings shall be held at least four times per year at such places as designated by the Officers. Notice of any change in time, date, or place shall be given to the membership by the Secretary at least ten days before the scheduled meeting.

SECTION 2. SPECIAL MEETINGS

Special meetings may be called by the President or by a majority vote of the Officers. Notice of these meetings shall be given to the membership by the Secretary.

SECTION 3. CONDUCT OF MEETING

All membership meetings will be run in accordance with Roberts Rules of Order, except where they are in conflict with the by-laws of this document, in such event, these by-laws shall govern.

SECTION 4. QUORUM

A quorum for a meeting of the members shall consist of at least fifty percent (50%) of the officers are present or by proxy.

SECTION 5. VOTING

All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place. A vote may take place via electronic communication (such as email and text messaging) as long as records are kept of the voting officers.

ARTICLE VI-COMMITTEES

SECTION 1. COMMITTEE DESIGNATIONS

There may be two types of committees; Operational committees and Special committees. Operational committees are relatively permanent in nature and are the backbone of the MGLA's operations. Special committees are appointed to accomplish special objectives and tasks, and will generally expire as soon as those objectives and tasks are completed. Committee designation is at the option of the Board. Should there be committees, Article VI, Sections 2 and 3 shall provide guidance.

SECTION 2. COMMITTEE CHAIRPERSONS

Committees may be chaired by Officers or MGLA members in good standing.

SECTION 3. OPERATIONAL COMMITTEES

Operational committees shall include, but not be limited to the following:

A) **FUNDRAISING COMMITTEE.** This committee shall be responsible for organizing and overseeing all fundraising activity for MGLA. The purpose and distribution of funds raised will be determine by the Board.

B) **VOLUNTEER COMMITTEE.** This committee shall be responsible for organizing and overseeing the volunteer needs of MGLA.

C) **COMMUNICATIONS COMMITTEE.** This committee shall ensure proper communication to the members as well as functionality and layout of the team's website.

D) **CAPTAINS COMMITTEE.** This committee is comprised of the parents of the current seasons captain's and shall be responsible for the selection of "Official MGLA School Booster" merchandise & apparel, coordinating the in-season pasta feeds, as well as planning and hosting the year end banquet.

All apparel style and pricing must be approved the Board prior to be made available to the membership.

A budgeted amount to run the banquet must be approved by the Officers no later than the regular May meeting for the next year's event(s).

E) **CONCESSIONS COMMITTEE.** This committee shall be responsible for the development and maintenance of the programs and policies concerning MGLA handling of concessions at home events. Because the chair requires specialized knowledge and abilities, as well as a as well as a significant time commitment, the Concessions Committee may be chaired by two co-chairs.

F) **EQUIPMENT COMMITTEE.** This committee shall be responsible for collecting, inventorying and arranging storage for all MGLA owned equipment and uniforms. A detailed inventory shall be submitted to the Board at the conclusion of each season.

ARTICLE VII-FUNDS

SECTION 1. DEPOSIT OF FUNDS

All funds of the MGLA shall be deposited in a qualified depository or depositories within the community of Maple Grove and under the name of Maple Grove Lacrosse Association as the Officers and Members may designate by resolution.

SECTION 2. DISBURSEMENTS

All disbursements shall be approved by the Board and administered by the treasurer. All signatories shall be required to be bonded, and the cost thereof shall be borne by the MGLA.

SECTION 3. All funds shall be controlled according to the rules established with the approval of the Officers and in accordance with District 279 Policies and Procedures as applicable.

ARTICLE VIII - DURATION/DISSOLUTION

The duration of the corporate existence shall be perpetual until dissolution.

Upon the dissolution of the organization, assets of the corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. Final distribution of assets will be determined at a special membership meeting by a majority vote of all members in good standing in attendance.

ARTICLE IX-AMENDMENTS

SECTION 1. AMENDMENT PROPOSALS

Amendments to these by-laws may be proposed in the following manner:

- A) By majority of the current Officers.
- B) By written request of the membership, submitted to the Officers, and a petition signed by a minimum of 10% of the members in good standing.

SECTION 2. PRIOR NOTICE OF VOTE

Copies of all proposed amendments shall be made available to the Officers at least 10 days prior to the time at which they will be considered. The Secretary shall be responsible for providing notice to the General Membership, and send copies of the proposed amendment to any member upon request.

SECTION 3. MAJORITY VOTE

A majority vote of the Officers shall be required to amend these bylaws.