

# **NPGFA**

**Board Meeting minutes 1/17/2018  
7:00PM Great River Energy Conference Room**

## **New Prague Girls Fastpitch Association Mission Statement**

New Prague Girls Fastpitch Association is committed to teaching the fundamentals of competitive Fastpitch softball. We are here to promote leadership, cooperation, team skills, to deal with accomplishments and disappointments, to improve self-confidence and self-esteem and to have FUN! We do this as a feeder system to the New Prague Schools.

### **Board Members**

Present: Pat Perkinson, Alex Perkinson, Michelle Fischer, Colleen Ambroz, Todd Pietsch, Chad Kraml, and Jim Kaufman

Not Present:

Quorum present: Yes

Others Present: Joel Munson

### **Proceedings:**

- Meeting called to order at 7:00PM by Pat Perkinson

### **President's Report:**

- Reading of mission statement by Pat Perkinson

### **Secretary's Report**

- Reading of last meetings minutes by Alex Perkinson

***Motion made by Colleen Ambroz to approve 1/3/2018 meeting minutes.***

***Seconded by Michelle Fischer.***

***Motion passed 6-0.***

### **Treasurer's Report:**

*Jim Kaufman*

- 5 people have registered early for the 2018 season
- Clinics: 53 people registered
  - Currently ahead of budget than expected

- Insurance has been paid for for 2018 → about \$2,000
  - Name “Big West League” and “USA Softball” must be somewhere with our insurance policy

### **Webmaster’s Report:**

*Todd Pietsch*

- All birth certificates and pictures of players will be on file with USA Softball
- Preliminary questionnaire has been done
  - Looking to send off to SportsEngine by next week for a newer draft and possibly update more from there
  - Registration will become easier to do on a smartphone and tablet once upgrade has been done
- Been adding more content to the website that gives more information about our association
  - Trying to target 8U players
- Need to update board members and recent minutes

### **Volunteer Coordinator’s Report:**

*Lisa Johnson*

- Lisa will continue to be the coordinator if no one takes it over
- Need to post to get a new person

### **Uniform/Apparel Coordinator’s Report:**

*Chad Kraml*

- Clinic t-shirts are being made → \$405.60
  - Total of 52 shirts made → players signed up by deadline
- Quote update for jersey
  - 8U t-shirt and coaches shirt possibly the same
    - Red bodice and black sleeves
    - \$23.25 per shirt for youth shirts
  - Socks → need to figure out sizing
    - Have had the younger girls try on samples
    - Need to have older girls try on samples
  - Ordering extra t-shirts for fall ball, possibly order extra jerseys for regular season
- Coach’s shirt budget is \$400
  - \$27 per shirt for adult shirts → 2 shirts per team
- Production can take 2-5 weeks
- Chad had to pay \$20 for sizing kit → \$20 will be put to our overall order

- Michelle has the uniform number list to hand over to Chad
  - Cleaning up to get rid of numbers no longer in the program

### **Field Coordinator's Report:**

*Michelle Fischer*

- Need to switch to SBDC member

### **Umpire Coordinator's Report:**

*Pat Perkinson*

- Same pricing as last year
- Barb (Steve's wife) has said they can cover our area

### **Tournament Coordinator/League Representative Report:**

*Pat Perkinson/Colleen Ambroz*

- Osseo and Waite Park have joined the Big West League
- \$56 per dozen of game balls
- Umpire game fees
  - Voted in an upgrade in fees for state tournament
- Nationals update
  - USA Softball will be starting their own Mall of America Nationals
    - Running the exact same weekend as the NAFA Nationals
    - Cheaper than NAFA Nationals
    - Get to Nationals → must QUALIFY to participate
      - State Champions and State Runner-Up in each tier
      - If someone who qualifies steps down, the next team in line will get the birth
    - Entry fee \$450, \$200 gate fee
    - Gift exchange, parade, skill team/player evaluations (\$30 per individual, \$20 per team)
    - Encouraging teams in surrounding communities to create teams at the upper levels
- Coaches must have ACE Certification, Concussion Certification, and background checks
- Coaches Meetings and Team Meetings → dates should be posted soon

### **SBCD Coordinator's Report:**

*Joel Munson*

- Clinics
  - Net intake of \$3,800

- \$700 down due to time changes, etc.
  - \$4,500 in payables with a budget of \$3,800
  - Trying to facilitate doing \$50 for partial clinic participation
  - Thursday hitting has been moved to Sunday nights
    - Next year, there will no longer be hitting clinics at the middle school
    - Now have our normal gym time of 4pm-8pm → basketball will no longer have that time slot
- TK clinic feedback → extremely positive
  - Some clarification was needed on what level the catchers are
  - Wanting her to expand it in years to come
- Inventory sheet: great item to use for equipment coordinator
  - Possibly add 1 hitting stick per team
  - 1 full bucket of balls, 1 empty bucket
  - Smaller catcher's gear for 8U
  - Some suggestions for a catcher's glove → no need for the younger ages
- PCA → \$1,200
  - Not doing this year, especially with A.C.E. coming in
- A.C.E. Certification required for coaches → \$25 per coach
  - Level 1 (\$25) would be paid by the association, level 2 and 3 will be paid by the coach themselves
  - At least 1 coach on each team is required to go through
- Sheds
  - Replace old high school shed (8x10) with a new shed (10x12) for \$3,500
    - Move old shed to the Community Center fields
    - A new shed to be put in at the Middle School, if approved by Craig Most
    - Lock box at Middle School moved to the Community Center
    - Total for all shed work (2 new sheds and fixing up the old shed) \$6,500-\$7,000
    - 1 rake and 1 chalker needed for fields by the Community Center
- Brian Marsh is not doing the refrigerator truck for pizzas
- Non-parent coaches → not looking good this year
  - Possible coaches → Sam Goblirsch and Kyla Schapekahn
- New sheds = new locks

#### **Other Business:**

- Updated Coordinator positions and responsibilities
  - Add to the website as a new tab
  - Field Coordinator: must have gym and fields scheduled

- Equipment Coordinator: add field equipment/maintenance
- Uniform/Apparel Coordinator: maintain and update an accurate uniform number list
- Review overall budget
  - Coach's t-shirts: \$900
  - Uniform orders: \$3,300
  - Pins: \$1,300 → new design
  - Tents/banners: \$1,100
    - Generic banner → currently have 5 in the shed
  - Clinic equipment: \$1,500
  - Equipment rental/maintenance: \$250
  - Field improvement projects: \$7,000+
  - Team equipment: spent \$550 for BowNets
  - Clinic instruction fees: \$4,300
  - Paid Coaches: \$3,500
  - TPL: \$1,000
  - Miscellaneous: \$1,000
  - Umpire Fees: \$2,000
  - Website Fees: \$800
  - Background Check: \$400 (\$10 per coach) → need to raise
  - Clinic t-shirts: \$1,500 → actually was \$400
  - Insurance/liability: \$2,100
  - Slush fund: looking at about \$4,000 to spend

**Tabled Information for the next meeting:**

- Look at Coordinator position and responsibilities → send to Michelle any changes that need to be made so we can get them put onto the website ASAP
- Review volunteer hours/program

**Motion made by Colleen Ambroz to adjourn the meeting.**

**Seconded by Todd Pietsch.**

**Motion passed 6-0.**

**Meeting adjourned at 9:13PM.**

**Next meeting 2/7/2018 at Great River Energy Conference Room at 7:00PM.**