

minutes

McKenzie County Hockey Club ANNUAL MEETING		
3.31.2015	6:30 PM	Outlaws Banquet Room
Meeting called by	President Corey Samuelson	
Type of meeting	Annual Club Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Corey Samuelson, Valerie Kummer, Kori Berdahl, and Leanne Voll	
Approval of Minutes	Approved as read	
Approval of Treasurer's Report	Approved as read	
Recap of Season		
6:31 PM	Corey Samuelson	
Discussion	Highlights: We hosted another state tournament and our cooling tower had major issues this season.	
Event Center Update		
6:35 PM	Justin Voll	
Discussion	It will have 2 sheets of ice; main rink will seat 900 people. Breaking ground now, foundations	
Poured, ceremony soon. 2016 opening.		
Ballots explained		
6:38 PM	Corey Samuelson	
Discussion	Explained the community Rep position. Most clubs only have 1 community rep. They attend	
State meetings in the fall and spring. Ballots collected and counted by Kori Berdahl and Kathy Skarda.		
Team recognition		
6:42 PM		
Discussion	Each team coach announced their players and highlights from the season. Awards were given out.	
Pam Ramage is helping with decorations		
Conclusions		
Action Items	Person Responsible	Deadline
New Board members announced.		
8:00 PM	Corey Samuelson	
Discussion	2015-16 Board Members will be: Corey Samuelson, Leanne Voll, Kathy Skarda, Kori Berdahl, Billy Carlson,	
And Andrea Hall. 19U rep is Chris Lundin, community rep is Kori Berdahl.		

Motion to adjourn by Pam Ramage, 2nd by Stacy Nuke. Meeting adjourned by Corey Samuelson at 8:03 PM.

minutes

McKenzie County Hockey Club Board Meeting			
2.25.2015	6:30 PM	McKenzie County Multi-Purpose Building	
Meeting called by	President Corey Samuelson		
Type of meeting	Monthly Organized Meeting		
Note taker	Valerie Kummer		
Attendees	Kathy Skarda, Keith Norbeck, Corey Samuelson, Valerie Kummer, Kori Berdahl, and Leanne Voll		
Approval of Minutes	Motion to approve by Voll, 2 nd by Norbeck. Approved as read		
Approval of Treasurer's Report	Motion to approve by Kummer, 2 nd by Berdahl. Approved as read		
Crosby Fun Day Prep			
6:52 PM	Leanne		
Discussion	Games will run as follows: 10 AM Squirts, 11:30 AM Mites, 12:45 PM Peewees, 2:30 PM 12U, 4:15 PM Bantams, 6:00 PM 19U, and possible Junior Gold B game at 8 PM.		
Conclusion	All prep work is done...		
Golf Scramble			
7:10 PM	Kathy Skarda		
Discussion	We need a big raffle item for the golf scramble. We also need to do it before our permit with the State runs out...		
Conclusions	Think of a raffle item.		
Action Items	Person Responsible	Deadline	
Pee wee State Tournament in WC			
7:12 PM	Kathy and Kori		
Discussion	Banners ordered with town name and logo; booklets; 7 of 8 teams confirmed right now; have 10 hosts, meet on March 3 at 7:00 OPM; Hospitality room; sound system check; honor guard; Fitz signing national anthem at championship Game; announcer—Kathy asking Doug Johnsrud; single and family passes being printed; coke donating 10 cases PowerAde; shirts ordered		
Conclusions	Still have volunteer positions filled. Hang pee wee state champ banner before games start. Kori is The tournament manager and will take care of problems as they arise.		
Action Items	Person Responsible	Deadline	
Banquet			
7:35 PM	Valerie		
Discussion	Need pictures for slide show. 12 U and 19U pics from Jen. Ask Billy Carlson to help with music Pam Ramage is helping with decorations		
Conclusions			
Action Items	Person Responsible	Deadline	
Volunteer hours and check cashing policy			
7:48 PM	Kori		
Discussion	We need to cash checks this year. 3 hr leeway maybe; checks by family to make sure they worked. Coaching Counts as volunteering. Our other options to get volunteers to work is like Crosby with 1 month rotations or Sidney's work while your Team plays.		

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Conclusions	We will be cashing checks if the family did not complete hours; possible 3 hr leeway.	
Cannot participate next year if they haven't completed their hours and check was cancelled or NSF.		
Action Items	Person Responsible	Deadline
Board Nominations		
8:04 PM	Valerie	
Discussion	Leanne needs the wording from our amendment made to the by-laws about coaches being eligible to be on Board. Hang up sign in building about nominations. Need them by March 13.	
Conclusions	Val will send wording and hang sign ASAP.	
Action Items	Person Responsible	Deadline
Send wording and hang sign	Val	ASAP
Termite/mite coordinator position		
8:15	Valerie	
Discussion	We need someone in an official position that coordinates the younger groups (Mites and termites) As they are the new families to the program and require a little more time to get registered and equipped. Also need a point of contact throughout the year that can answer questions and direct them.	
Conclusions	Kathy and Leanne relayed that this is not a board issue. Someone should just do this. Val volunteered to be the mite/termite coordinator for the remainder of the season and the following season.	
Action Items	Person Responsible	Deadline
Val will be contact person for mites and termites	Val	Now
Charging admission at games		
8:27 PM	Valerie	
Discussion	There have been complaints that we charge admission at squirt and peewee games specifically. Across the state other programs only charge admission at the Junior Gold level. Kathy pointed out that so far this season we have pd refs \$3475. We pay for that out of the gate fees. We don't have a perfect number for how much gate has made because it gets put in with concession money often. We will continue to charge at the gate for now.	
Action Items	Person Responsible	Deadline
Storage bins		
8:45 PM	Valerie	
Discussion	We need some sort of storage for loose items being placed along rink walls. They are easily broken, stolen, and need to be contained.	
Conclusions	Val will order storage units for these items	
Action Items	Person Responsible	Deadline
Order storage items	Val	ASAP

Meeting adjourned by Corey Samuelson at 8:48 PM.

Next meeting scheduled for March 18 at 5:00PM at the McKenzie County Multipurpose Building.

minutes

McKenzie County Hockey Club Board Meeting		
2.3.2015	5:30 PM	South Park Lounge @Teddy's Hotel
Meeting called by	President Corey Samuelson, 5:54 PM	
Type of meeting	Monthly Organized Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Keith Norbeck, Corey Samuelson, Valerie Kummer	
Approval of Minutes	Motion to approve by Berdahl, Skarda 2 nd . Approved as read	
Approval of Treasurer's Report	No treasurer's report provided. Skarda will send via email.	
Email from Northland		
6:06 PM	Corey Samuelson	
Discussion	Northland Hockey group sent an email to all available email addresses on our website about their Camps this summer. Asked us to pass along.	
Conclusion	We will promote their camps to our youth with the information provided. Kori	
Asked them to send information to her.		
Action Items	Person Responsible	Deadline
Promote camps when info is provided	Kori	
Approval process for expenditures		
6:07 PM	Keith Norbeck	
Discussion	We need to be able to discuss expenditures and then need a quote for approval. Coaches need	
Approval for anything over \$100, maintenance and board members need approval from board for anything over \$500.		
Conclusions	New rule: Coaches need approval for expenses over \$100 and maintenance and board members	
Need approval for anything over \$500. Motion to approve by Norbeck, Berdahl 2 nd . All ayes, motion carries.		
Action Items	Person Responsible	Deadline
Put new rule in handbook when created	Board	
Build out Volunteer responsibilities		
6:20 PM	Keith Norbeck	
Discussion	We should have a print out of the volunteer positions available at the banquet. However, no one	
Ever signs up and we really need to be hand picking talent from our program to help us out.		
Conclusions	We will be recruiting the positions, not posting for people to sign up on. We will have a sign up sheet	
For potential volunteer interest. Board must approve all positions recruited.		
Action Items	Person Responsible	Deadline
Recruit volunteers and then match them with appropriate positions	Board members	August 2015
Peewee state tournament March 6-8		
6:42 PM	Corey Samuelson	
Discussion	Kori Berdahl has volunteered to be tournament manager. We need host and a Skills tournament plus helpers.	
We will gather all the hosts early on in the tournament week to get them up to speed. Kathy is contacting all the potential hosts.		
Kathy is also posting all tournament shifts that need to be filled.		
Action Items	Person Responsible	Deadline
Find skills comp helpers and hosts	Kathy	March 5
Post shifts for volunteer sign up	Kathy	ASAP

Meeting adjourned at 7:26 PM. Next meeting set for Wednesday Feb 25, 2015 @ 6:30 PM @ McKenzie County Multipurpose Building.

minutes

McKenzie County Hockey Club Board Meeting		
1.14.2015	7:00 PM	McKenzie County Multi-Purpose Building
Meeting called by	President Corey Samuelson	
Type of meeting	Monthly Organized Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Corey Samuelson, Valerie Kummer, Kori Berdahl, and Leanne Voll	
Approval of Minutes	Approved as read, motion by Skarda, Voll 2 nd	
Approval of Treasurer's Report	Amended. Moved by Kummer, Berdahl 2 nd . Unanimously Approved.	
Cleaning Duties		
7:24 PM	Valerie Kummer	
Discussion	Val met with Marcia to create a list of areas and things to be cleaned and the proper process to do so. Val created a master list based off this conversation and with previous conversations between Bob Strom and Arden Berg. The list was discussed and added to. This list will be the master big clean up list. There will be a smaller list for after game clean up that will be posted too.	
Conclusion	Motion to approve the master clean up list and use it specifically on February 17 -20. Motion by Berdahl, Kummer 2 nd . Passes with all Ayes. Smaller Weekend clean up list motion to approve by Voll, Skarda 2 nd . Passes with all Ayes.	
Action Items	Person Responsible	Deadline
Finalize master list	Valerie Kummer	ASAP
Create smaller weekend clean up list off the master	Valerie Kummer	ASAP
Termite/Mite Referee pay		
8:02 PM	Kathy Skarda	
Discussion	We should pay the termite and mite referees \$15/game. Coaches will give name and # of games to Kathy for her to cut checks.	
Conclusions	Pay refs \$15/game.	
Action Items	Person Responsible	Deadline
Pay refs	Skarda	As needed
Coaches' Salaries		
8:12 PM	Kathy Skarda	
Discussion	Termites and Mites coaches will not receive pay this year, only club long-sleeved shirts as gifts.	
	Motion to approve by Berdahl, Kummer 2 nd . Passes with all Ayes.	
Financials: CD coming due		
8:22 PM	Kathy Skarda	
Discussion	We have a CD coming due with \$10,000 in it.	
Conclusions	We will cash it out and use it towards the purchase of the needed cooling tower.	
Action Items	Person Responsible	Deadline
Find CD and cash it out	Kathy Skarda	Feb 2015
Cooling Tower		
8:25 PM	All board	
Discussion	We need to approve the purchase of a new cooling tower. ~\$65K	
Conclusions	Motion to approve purchase by Voll, Berdahl 2 nd . Passes with all Ayes.	
Action Items	Person Responsible	Deadline
Purchas cooling tower	?	ASAP

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Junior Gold Jerseys			
8:27 PM	Corey Samuelson		
Discussion	We need new jerseys but should wait to purchase until next year, as to not burden the parents with another expense half-way through the season.		
Conclusions	Kori will work on getting some designs going so we can be ready to order fo next year.		
Action Items	Person Responsible	Deadline	
Get designs	Kori Berdahl	April 2015	
Banquet			
8:35 PM	Valerie Kummer		
Discussion	We still need sponsors....Dirty Birds would help with \$1000. Kathy will work on getting the rest. Need around \$7,000 to put on the banquet. We also need to get board nominations prior to banquet...no nomination that evening. Also need to get a ballot together for the school policy vote. Approve wording for that at the March board meeting		
Conclusions	Need money and need nominations the 2 weeks before the banquet.		
Action Items	Person Responsible	Deadline	
Sponsors	Kathy	March 27	
Ballot wording	Board	March	
Board Nominations			
8:40 PM			
Discussion	Board nominations wording in by-laws should state Coaches or parent/legal guardian of child in the Program are eligible.		
Conclusions	Need to update by-laws with new wording.		
Action Items	Person Responsible	Deadline	
Update by laws	Valerie	March 27	

Next meeting is set for February 3, 2015 at 5:30 PM at South Park Lounge at Teddy's Hotel..
Meeting adjourned by President Corey at 8:46 PM.

minutes

McKenzie County Hockey Club Board Meeting		
12.17.2014	7:00 PM	McKenzie County Multi-Purpose Building
Meeting called by	President Corey Samuelson	
Type of meeting	Monthly Organized Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Keith Norbeck, Corey Samuelson, Valerie Kummer, and Leanne Voll	
Approval of Minutes	Approved as read, motion by Voll, Norbeck 2 nd	
Approval of Treasurer's Report	Amended. Moved by Voll, Berdahl 2 nd . Unanimously Approved.	
Club Financials		
7:04 PM	Leanne Voll	
Discussion	No financials were provided. Keith asked to personally see them and Leanne assured him that She will get them to him through email, as she can pull the financials easily and send them.	
Conclusion	Leanne will send them to Keith ASAP	
Action Items	Person Responsible	Deadline
Send club financials to Keith	Leanne Voll	ASAP
Ice house raffle		
7:10 PM	Kathy and Leanne	
Discussion	Tickets have been sold and are being turned in now. Drawing still planned to be held at 8:00 PM At the hockey building on Saturday night.	
Conclusions	Draw 8:00 Saturday night. As many board members should come as possible. Will post results to Facebook that night.	
Action Items	Person Responsible	Deadline
Draw	Voll and Skarda	December 20
Alumni Game		
7:16 PM	Corey	
Discussion	Will be December 23. Women at 5:30 and Men at 7:30. Kathy cooking roast beef for it. Will charge admission again and have concessions open.	
2015 Annual Banquet Budget and menu		
7:25 PM	Valerie Kummer	
Discussion	Menu options are pasta bar or taco bar. And a ice cream Sunday bar. Prices are (325 people, including Gratuity) taco bar: \$5,941.89 and the pasta bar \$7,094.75.	
Conclusions	We decided the Pasta Bar was the best option. Will include Alfredo and Marinara sauce penne pasta, chicken, veggies, garlic bread and salad. \$14.50/person. Ice Cream Sunday bar \$4/person. Date and Time: March 27, 2015 at 6:30 PM.	

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Action Items	Person Responsible	Deadline
Get sponsors	Board members	ASAP
Beer belly Tournament		
7:35 PM	Corey Samuelson	
Discussion	We can't find a good date. And if we don't have a date, we won't have the tournament.	
Lot update		
7:37 PM	Corey Samuelson	
Discussion	Morkens offered \$45K/lot plus storage. County offered \$35k/lot and storage at Paul Duestch's shop.	
Move to approve county's offer by Voll, 2 nd by Berdahl. Kathy abstains from discussion and vote. All board members vote Aye.		
Conclusions	Motion passes to approve the county's offer of \$35K and storage at Duestch's shop. Corey will relay	
Information to Basin Brokers so they can get a contract worked up. And Corey will inform Morkens of the decision not to accept their		
Offer.		
Action Items	Person Responsible	Deadline
Get contract from Basin and have Wyatt Voll review it	Corey Samuelson	ASAP
Inform Morkens of our vote	Corey Samuelson	ASAP

Building cleaning options

8:02 PM	The entire Board	
Discussion	This building has been progressively becoming less tidy and we need to get a handle on it. Williston and	
Some other near clubs use a team rotational schedule for picking up their rinks. We should institute something similar. To do so, we		
Will need to come up with a schedule and a list of appropriate cleaning/picking-up tasks for the teams (kids and parents).		
Conclusions	The entire board is in agreement that this needs to happen. Leanne Voll will create a rotating schedule,	
Beginning with the Bantams in January 2015. This schedule will take us to the end of the season. Val will work with Arden Berg and		
Marcia Hellandsaas to create a list of duties for each cleaning team. Will be presented at next meeting to be approved		
Action Items	Person Responsible	Deadline
Schedule	Leanne Voll	January 14
Cleaning List	Valerie Kummer	January 14

Private Lessons for the young skaters

8:17 PM	Valerie Kummer	
Discussion	Valerie has been discussing getting hockey players private lessons through the figure skating club to	
Improve the younger skaters skill level, at the request of many parents. The figure skating club is open to it and would have more ice		
Time and coaches available over the Christmas break. Overall board opinion was that the figure skaters have too much going on and		
	Will not follow through with this commitment but good luck trying. Val will continue to pursue it and	
inform		
Termite and Mite parents if the opportunity finalizes. It was also made clear that the figure skaters can ONLY offer this option during		
Open Skate time slots. In addition, the hockey club cannot run this, the figure skaters must.		
Action Items	Person Responsible	Deadline
Continue working with Colleen Ninneman to schedule lessons during open skate	Valerie Kummer	January 5

Fundraising

8:22PM	Leanne Voll	
Discussion	We need a new cooling tower and it is about \$65,000.	

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Conclusions	Leanne is going to apply for funds to help cover that cost through the American Legion.		
Action Items		Person Responsible	Deadline
Apply for the funds to help cover cooling tower		Leanne Voll	January 14
Coaches pay			
8:25 PM	?		
Discussion	Coaches are getting paid after Christmas. And we are giving jackets instead of pay to the helpers.		
	Leanne has ordered the jackets and we will be getting them embroidered locally.		
Conclusions	Coaches paid after Christmas, Getting jackets to helpers.		
Action Items		Person Responsible	Deadline
Pay coaches		Kathy	January 1
Jackets embroidered		Leanne Voll	ASAP

Next meeting is set for January 14 at 7:00 PM at the McKenzie County Multi-purpose building.
Meeting adjourned by President Corey at 8:27 PM.

minutes

McKenzie County Hockey Club Board Meeting		
11.19.2014	7:00 PM	McKenzie County Multi-Purpose Building
Meeting called by	President Corey Samuelson	
Type of meeting	Monthly Organized Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Keith Norbeck, Corey Samuelson, Valerie Kummer, and Leanne Voll	
Approval of Minutes	Approved as read, motion by Berdahl, Voll 2 nd	
Approval of Treasurer's Report	Amended. Moved by Voll, Norbeck 2 nd . Approved as Amended.	
Coaching Supplies		
7:14 PM	Basin Brokers: Paul Duetsch and Tom Suelzle	
Discussion	Basin Brokers has approached us with a buyer for our 3 lots. The county would like to purchase them to put LSS low income apartment buildings on. There is no offer, we need to come up with a price. We decide on \$45,000 per lot. We also decide that all lots are to be sold together and that the county would have to provide a storage solution for our boards.	
Conclusion	Will start at \$45,000 per lot and MUST have storage solution clause in the agreement. Prior to a sale we must offer Morken's the same price, as they would like a chance to purchase because they currently lease them from us.	
Action Items	Person Responsible	Deadline
Price lots , wait for offer	Corey	NA
Budget and financial reports		
7:45 PM	Leanne Voll & Kathy Skarda	
Discussion	Item must be tabled until the next meeting as they couldn't access quickbooks while the account was for taxes.	
Conclusions	Moved to December meeting	
Action Items	Person Responsible	Deadline
Prepare budget and financials	Voll and Skarda	December 17
Organizational Chart		
7:46 PM	Keith Norbeck	
Discussion	Keith prepared an organizational chart with volunteer positions listed on it. We discussed filling those positions over this year and having them filled every year following in order to manage our growing program.	
Conclusions	Everyone agreed the chart looked good and wasn't missing any positions. We will fill these positions this year	
Action Items	Person Responsible	Deadline
Find talented willing volunteers	Board members	March 2015

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2015 Annual Banquet date		
8:00 PM	Valerie Kummer	
Discussion	Val checked Outlaws availability and the only date taken is March 28, 2015 at this point.	
We agreed that we should pursue the outlaws venue and have something nice since Dave is retiring this year. We need a mic, podium Riser, projector and platform. Have buffet style meal. Need sponsors for this event		
Conclusions	March 27 th is our banquet date at the outlaws banquet room. Can have 350 people in the room. Will get Sponsors to help with costs	
Action Items	Person Responsible	Deadline
Reserve the room and pick a menu	Kummer	ASAP
Get sponsors	Board members	ASAP
NDAHA Ipad		
8:10 PM	Corey Samuelson	
Discussion	We have an ipad that was sent to our program by NDAHA. Not sure what we are supposed to do with it yet.	
Will be getting more info soon hopefully.		
Conclusions		
Action Items	Person Responsible	Deadline
Find out what we need to do with the IPAD	Corey NA	
Infant and Toddler jerseys		
8:12 PM	Valerie Kummer	
Discussion	We have had some interested people in smaller sized oiler jerseys so the young ones can support the teams Too. All thought it was a good idea to order them.	
Conclusions	Ordering small jerseys to sell. Through Duffy's	
Action Items	Person Responsible	Deadline
Order jerseys	Valerie	ASAP
DIBS		
8:16 PM	Joleen Berdahl (through Email update)	
Discussion	Jolene has been working on entering the games and positions on DIBS. She will continue to work on it. The only hold up so far has been the schedule keeps changing and her work is having to be redone quite often.	
Conclusions	She will finish the game entries now that the schedule is final.	

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Action Items	Person Responsible	Deadline
Enter the remaining games	Joleen Berdahl	ASAP
Lines of Communication from teams to parents		
8:20 PM	Kori Berdahl	
Discussion	Communication should come from the coaches or team moms. Even board members don't know all that	
	Is happening on each team and should refer parents to that coach or team mom for answers. This is to clear up any confusion	
	Among parents, especially in the lower levels of the program.	
Conclusions	Only coaches and team moms should answer questions, unless they know they have the correct information.	
Action Items	Person Responsible	Deadline
NA		
Figure Skating		
7:00 PM	Coleen Ninneman	
Discussion	She wanted to know if they can use more than one locker room for their program, as they too have been	
	Growing. Also the kids on Tuesday afternoon from the HS that come have been in shoes on the ice. Is there some cleaning she can	
	Be doing in the building to help out?	
Conclusions	Ye she can use more than one locker room. We will talk to the high school about the kids in shoes on the	
	Ice. Yes, any cleaning help she can do would be great.	
Action Items	Person Responsible	Deadline
Contact school gym teacher about kids in shoes on the ice	??	December 19
Termite/Mite ice schedule		
8:30 PM	Keith Norbeck	
Discussion	There are too many kids on the ice at one time. We need to split the termite and mite practices.	
Conclusions	We will work out a new schedule to accommodate the change.	
Action Items	Person Responsible	Deadline
New ice schedule	Voll	ASAP
Keys		
8:45 PM	Corey Samuelson	
Discussion	The board members and coaches should have keys to the building and equipment room.	
Conclusions	Get keys made and hand out to people. Get a list of people who have keys	

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Action Items		Person Responsible	Deadline
Make keys		Bob Strom	ASAP
Hand out and keep track of keys		Corey Samuelson	From now on.
Water Bill and REC			
9:00PM	Kathy Skarda		
Discussion	Our water bill and electric bills were pretty high because they went back and found errors.		
Conclusions	We will separate out the months the rodeoers are using the building and get them to pay their portion.		
Action Items		Person Responsible	Deadline
Separate out bill and pay our portion		Skarda	December 1
Alumni game and Tournament			
9:15 PM	Board members		
Discussion	We need a date for the game. We should wait until January for the tournament		
We should have a big team picture with Dave after. It will be a surprise to him.			
Conclusions	We will do the game on December 23 rd . Girls first then the mens. Kathy will make roast beef again to sell.		
Action Items		Person Responsible	Deadline
Let players know		Board members	December 23
Skate Sharpening			
9:27 pm	Leanne Voll and Kori Berdahl		
Discussion	We should make punch cars and sell them in the concessions for the skate sharpening.		
Conclusions	We can do punch cards to sell. They will be 11 for \$30. Or \$3 per time.		
Action Items		Person Responsible	Deadline
Making Punch cards		Berdahl	December 1

Next meeting is set for December 17th at 7:00 PM at the McKenzie County Multi-purpose building.
Meeting adjourned by President Corey at 9:36 PM.

Special meeting:
Sunday December 7, 2014:
12:03pm

minutes

McKenzie County Multi-Purpose Building

Present: President, Corey Samuelson, VP LeAnne Voll, Treasurer, Kathy Skarda and Board Member Kori Berdahl

Voll moved to allow moving a player up a level at all ages if coaches of both teams are in agreement. If one coach does not approve, the player cannot roster up a level. If both coaches approve, then the board and parents/guardians must sign off on their approval as well.

Seconded by Kori Berdahl

Motion carried.

Meeting adjourned 12:10 PM.

minutes

McKenzie County Hockey Club Board Meeting		
10.15.2014	7:00 PM	McKenzie County Multi-Purpose Building
Meeting called by	President Corey Samuelson	
Type of meeting	Monthly Organized Meeting	
Note taker	Valerie Kummer	
Attendees	Kathy Skarda, Keith Norbeck, Corey Samuelson, Valerie Kummer, and Leanne Voll	
Approval of Minutes	Approved as read	
Approval of Treasurer's Report	Approved as read	
Coaching Supplies		
7:11 PM	Corey Samuelson	
Discussion	We should reimburse coaches for supplies they buy. The termite/mites supplies are here now but they need more, such as bubble gum, balloons, sharpies, water noodles.	
Conclusion	We will reimburse coaches	
Action Items	Person Responsible	Deadline
Get a reimbursement form together for coaches, have in file in coaches room	Kathy	Next meeting
Robbie Glance		
7:25 PM	Leanne Voll	
Discussion	To be held November 10, 11, & 12, 2014. Got him a hotel room. Still need to find out age groups He wants to have and we need his schedule. Dave and Leanne are the point people.	
Conclusions	Need to promote the event after we find our the ages.	
Action Items	Person Responsible	Deadline
Promote event	Leanne and Dave	November 10
Thank you in paper to Lundins	Kathy Skarda	November 15
Coaching Clinic		
7:35 PM	Leanne Voll	
Discussion	This will be held at the Vet's building on November 2 from 8 AM - 5 PM. Kathy and Leanne have been in contact with them about this. We should also let the entire club know that this is happening.	
Conclusions	Need to promote the event. Get as many of our current coaches there as possible.	
Action Items	Person Responsible	Deadline
Promote the event	Leanne	November 2

minutes

Fundraisers		
7:42 PM	Kathy Skarda	
Discussion	Schwans has a fundraiser that allows you to make money just by people ordering normally and allowing some Proceeds to be allocated to your group. Kathy has info on it. It is similar to the Amazon Smile fundraiser we do. Not many people know About the Smile fundraiser so we should let them know.	
Conclusions	Look ove the info that Kathy has about the Schwan's fundraiser at the next meeting and decide on it.	
Promote our Smile page		
Action Items	Person Responsible	Deadline
Promote our smile page	Leanne	ASAP
State Gaming Application		
7:47 PM	Valerie Kummer	
Discussion	We are still missing some minutes from 2013	
Conclusions	Leanne is finding those still and will have them to Val by the end of the month	
Val submit as soon as possible		
Action Items	Person Responsible	Deadline
Leanne find notes	Leanne	October 31
Send in application	Val	ASAP
Sale of lots to City		
7:49 PM	Corey Samuelson	
Discussion	Lutheran Social Services wants to buy a chunk of land that our three lots sit in the middle of. They would Like to build apartments on it.	
Conclusions	We will ask for and offer to be placed on it and see if the price is right.	
Action Items	Person Responsible	Deadline
Talk to Basin Brokers and tell them we would entertain an offer on the land	Corey	No deadline
Jersey Approval		
8:02 PM	Leanne Voll	
Discussion	We all looked that the designs. Discussion was around whether it is best to have the same jerseys across The levels or have different ones like we have in the past. The majority liked different designs for different levels.	
Conclusions	Motion to buy the jerseys made by Leanne Voll (Kathy Skarda seconded). And we approved the designs	

minutes

Action Items	Person Responsible	Deadline
Order proper sizes and numbers	Leanne and Kathy	ASAP
Event Center Hourly rate, proposed		
8:35 PM	Leanne Voll	
Discussion	The joint committee on the event center would like to know our potential usage hours to propose a	
Hourly rate for our hockey program to use the rinks. Potentially we will use the practice rink from Oct 1-March 31, 8hrs/day (1,456 hrs)		
The main rink from Sept 1-Oct 1 2 hrs/day (60 hrs) and oct 1-May 31 8 hrs/day (1,944 hrs). Totaling 3,460 hrs.		
Conclusions	Give them our estimated 3,460 hrs so they can give us their proposed ice fees.	
Action Items	Person Responsible	Deadline
Give them our ice usage numbers	Leanne	October 31
Approval of Agenda Items		
8:51 PM	Keith Norbeck	
Discussion	We should have a more formal way of introducing agenda items and getting them on the agenda. We should	
Also cut down on agenda items by taking care of some of these things through emails.		
Conclusions	We will try to have only the most important things on the agenda. Each agenda item must have a sponsor	
In order to get on the agenda. We need subcommittees...we can't run this joint ourselves.		
Action Items	Person Responsible	Deadline
Get subcommittees, find willing volunteers	All board members	Next meeting
Hockey Club Newsletter		
9:00 PM	Keith Norbeck	
Discussion	We should have a newsletter to keep people informed about club happenings. We can use Kathy Taylor's	
Photo's that she will be posting to the website for us in the newsletter.		
Conclusions	We need to find someone creative enough and willing to put on together.	
Action Items	Person Responsible	Deadline
Ask for volunteers to create a newsletter	Board members	ASAP
Termite/Mite Learn to Skate Program		
9:07 PM	Keith Norbeck	
Discussion	Keith announced that he and Bob Strom will do the learn to skate during practice instead of a week of it	
Before the season starts. It was discussed that we put on the ice early for the week long learn to skate and it should still be utilized as		
Such. Keith will talk with Bob. They need to purchase some more supplies for the number of kids in the program.		
Conclusions	Try to do a week of learn to skate before the regular season starts. October 20 th or the following week.	

minutes

Action Items		Person Responsible	Deadline
Learn to skate week		Keith Norbeck	NA
Budget			
9:11 PM	Keith Norbeck		
Discussion	We need to have project budgets, operating expense budgets, fundraiser budgets, Revenue source and Growth initiatives. And we need to figure out whose job it is.		
Conclusions	Leanne and Kathy will work on a budget and will pull reports from Quick Books to give the board a better Idea of where we stand financially, beyond the monthly treasurer's report.		
Action Items		Person Responsible	Deadline
Budget built		Leanne and Kathy	Next meeting
Reports printed		Leanne and Kathy	Next meeting
Code of Conduct			
9:25 PM	Valerie Kummer		
Discussion	We have created a code of conduct that we had originally thought we would give to the school board In exchange for excused absences for hockey games. However, we decided through emails that the best option was to bring it To the organization at the annual meeting in April. So we took out the ineligibility clause and finalized the Code for our players.		
Conclusions	Motion to approve the Code of Conduct by Valerie Kummer (Leanne Voll seconded). Val will send this final Version to Kathy to print for the Coaches meeting on October 20 th . They will distribute to players.		
Action Items		Person Responsible	Deadline
Send final Version to everyone		Valerie	ASAP
Print and give to coaches to give to players		Kathy	ASAP

Next meeting is set for November 19th at 7:00 PM at the McKenzie County Multi-purpose building.

Next meeting agenda items:

Subcommittees

Budget

Approve Annual Meeting/Banquet date

Figure Skating Club President: Colleen N.

Meeting adjourned by President Corey at 9:35 PM.

minutes

McKenzie County Hockey Club Board Meeting		
9.17.2014	5:30 PM	E & M Conference Room
Meeting called by	President Corey Samuelson @ 5:45 PM	
Type of meeting	Monthly Organized Meeting	
Attendees	Corey Samuelson, Leanne Voll, Valerie Kummer, Keith Norbeck, Kathy Skarda, Kori Berdahl, Bob Strom, Chris Lundin, and special guest Randy Crantson (HS Activities)	
Note taker	Valerie Kummer	
Last Meeting Minutes	Respectfully submitted by Valerie Kummer. No amendments. Approved as read.	
Treasurer's Report	Respectfully submitted by Kathy Skarda. No amendments. Approved.	
Watford City High School Grades Policy		
5:45-6:05 (Board) 6:05-6:45 (w/ Randy)	Randy Cranston (guest on behalf of the WCHS Activities)	
Discussion	Kori moved to reopen discussion. 2 nd by Leanne. Valerie and Keith abstain. Corey, Leanne and Kori	
Vote aye to reopen discussion. High school looking for us to follow these items: 1) attendance (10 days/semester excused absences),		
2) behavior, 3) ineligible list and 4) time for approved extracurricular dismissal. The school would like to see us sign an agreement to follow the		
High School handbook (signed by kids	and parents). School would work with coaches for dismissal times and be flexible based on weather.	
At semester time, students must be passing 4 classes or will be ineligible for the first 3 weeks of 2 nd semester. Grades affected: 7-12.		
Bob Strom shared the forms Aberdeen's club team uses. Possibility to present to school board October 13. Leanne motion to move forward. Kori 2 nd . All Ayes.		
Action Items	Person Responsible	Deadline
Create agreement for parents/students to sign	Valerie	October 3, 2014
Make a waiver for us to see the ineligible list & agreement for school board	Leanne	October 3, 2014
Current Registration Numbers		
6:50-7:00	Kathy Skarda	
Discussion	We have 35 termites, 23 Mites, 10 Squirts, 11 Peewees, 10 Bantams, 19 Junior Gold, 8 12U Girls,	
And 6 19U girls signed up at this point. Still a chance to sign up at equipment rental night. 12U is a statewide league now and can't play for a		
High school team at the same time.		
Conclusions	We need to get the people signed up that haven't yet but we know are playing.	
Action Items	Person Responsible	Deadline
Register players at equipment night.	Kathy	Sept 23 & 24, 2014
Have a float at the homecoming parade for promotion	Kathy	October 3, 2014
Mites		
7:00-7:15	Bob Strom (guest)	
Discussion	We should do a voluntary traveling team of mites. Also need to have some in house jerseys for the	
Mites to promote fun, with the option to buy at the end of the year.		
Conclusions	Bob will work with Leanne on a schedule. Leanne motioned to approve the buying of mites in house	
Jerseys. Kathy 2 nd . Motion passes with unanimous ayes. Kori will get proofs this week and send to the board for approval. She will also get the		
New squirts jerseys and additional peewees jerseys.		
Action Items	Person Responsible	Deadline
Schedule Mites traveling events	Bob and Leanne	October 31, 2014
Buy Mites in house jerseys	Bob and Kori	October 31, 2014

minutes

Board Vice President		
7:15-7:18	Keith and Leanne	
Discussion	The Vice Presidency was questioned. Keith Norbeck and Leanne Voll were both in the position. Keith Resigned as Vice President of the board due to a hectic schedule. Kori motioned to nominate Leanne as Vice President of the McKenzie County Hockey Board. 2nd by Valerie Kummer. Motion carries with unanimous ayes.	
Conclusions	Leanne Voll is the current Vice President.	
Action Items	Person Responsible	Deadline
Change on the website and any pertinent documents	Leanne	ASAP
Website & DIBS program		
7:18-7:25	Leanne	
Discussion	We need to update the website with current information as parents are asking about it. We should also get Kathy Taylor to post pictures she takes at the games onto the website. Joleen is in charge of the dibs program but it is not running yet Until we set the final schedule for the games.	
Conclusions	We will contact Kathy Taylor about the pictures. We will get the website updated. We will also finalize a game Schedule so we can get the DIBS program operational.	
Action Items	Person Responsible	Deadline
Contact Kathy Taylor about pictures on website.	Kathy Skarda	October 31, 2014
Update website	Leanne	ASAP
Game & practice schedules		
7:25-7:35	Leanne Voll And Chris Lundin (guest)	
Discussion	Chris attended the state scheduling meeting and spoke of the event and the schedule he came home with. Leanne has drafted a practice schedule.	
Conclusions	The practice schedule will be finalized soon and posted for parents on the website. Game schedule will be finalized and posted soon as well.	
Action Items	Person Responsible	Deadline
Finalize game schedule	Chris Lundin	ASAP
Finalize practice schedule	Leanne	ASAP
Publish schedules onto website	Leanne	ASAP

minutes

Arena Preparations		
7:35-7:45	Kathy Skarda	
Discussion	We get the building back on October 1. Brian Hall has offered to help and have a bunch of his guys come in to set up the arena in one night. Dave and Arden know what they have done in the past and aren't fond of throwing it up in one night.	
Needs to get sprayed down then set up.		
Conclusions	Brian Hall is working with Dave to set up something. Also need other volunteers to help.	
Action Items	Person Responsible	Deadline
Spray down building	Firefighters	October 4, 2014
Set up Arena	Dave Hanson	October 6, 2014
State Gaming License		
7:45-7:55	Valerie Kummer	
Discussion	We have the entire application ready to go except for the missing meeting minutes that were on a work computer	
We can no longer access. Still need to look for those possibly in the file cabinets in the hockey building storage room.		
Conclusions	We need the missing minutes to complete the application.	
Action Items	Person Responsible	Deadline
Locate missing minutes	Kathy & Valerie	October 15, 2014
Junior Gold Coaches		
7:55-8:05	Corey Samuelson	
Discussion	We should move Kirk and Chaz up to Junior Gold level and find a new peewee coach. There is also a new man	
Who has great experience who is willing to help coach Junior Gold. The discussion focused on whether it was best to promote from within		
For the junior gold coach openings or use the person with the higher level of experience.		
Conclusions	We will continue to talk with the newcomer to find out if he would be willing to coach a lower level than	
Junior gold.		
Action Items	Person Responsible	Deadline
Talk with the newcomer who volunteer to coach junior gold	Corey Samuelson	ASAP
Place coaches appropriately	Corey Samuelson	ASAP

minutes

Learn to Skate Program		
8:05-8:10	Bob Strom	
Discussion	Any age can participate. It is best if Bob Strom and Keith Norbeck take this and do as they wish with	
The program. The program will run October 20-24 each night and then throughout the year weekly.		
Conclusion	Bob and Keith will handle the organizing of this and the termites and mites programs.	
Also will hold a fun night at the end of the year for all termites and mites players. Will approach board for approval of purchases prior to		
Hosting the fun night.		
Action Items	Person Responsible	Deadline
Organize the Learn to skate program and promote it	Bob Strom and Keith	October 15, 2014
Organize an fun night at end of season	Bob Strom and Keith	End of season
Registration and Equipment rental night		
8:10-8:15	Kathy Skarda and Kori Berdahl	
Discussion	We need to have help from the board and coaches to have a successful and organized registration	
And equipment pick up night. Need to organize equipment prior to it. Only have out one of each size and have them try it on and write down the		
Appropriate size for each garment. Scheduled for Sept 23 & 24 3-7 pm.		
Conclusions	Get helpers for the night. Get the equipment organized and laid out. Promote the evening through	
flyers to the students.		
Action Items	Person Responsible	Deadline
Organize equipment	Kori and Kathy	Sept 23, 2014
Make flyers and distribute to students	Kathy	Sept 19, 2014
Scheduling Software		
8:15-8:20	Leanne Voll and Chris Lundin	
Discussion	Have purchased the scheduling software and need to learn how to use it. Leanne has a call into the	
Woman who trains and is waiting to hear back from her.		
Conclusions	Chris and Leanne will be trained in the scheduling software soon. Then the schedule can be	
Finalized.		
Action Items	Person Responsible	Deadline
Set up a time/date to learn the program	Leanne	October 7, 2014
Finalize the schedule	Chris	October 20, 2014

minutes

Alumni game and permit		
8:20-8:25	Valerie and Kathy	
Discussion	We are still planning on holding the events. Need to see the final schedule to make sure there aren't conflicts	
With our players for the alumni game. That isn't a factor necessarily for the planning the tournament. If we want to get D&Ms to provide		
Alcohol that evening we would have to supply our own workers. They would still make all the profits as it is under their license.		
Conclusions	Get final game schedule and plan around it. Then apply for the liquor permit.	
Action Items	Person Responsible	Deadline
Consult final game schedule for the events dates	Valerie and Kathy	October 31, 2014
Liquor permit application	Leanne	October 31, 2014
Coaching and Refing clinics		
8:25-8:35	Leanne	
Discussion	We have a coaching clinic set up for November 2. Coaches register online and we need 10 at least to hold the clinic	
We plan to hold it in one of the Outlaws meeting rooms. Will need to promote this to all our coaches and those interesting in coaching in our		
Program. Still need to schedule a reffing clinic.		
Conclusions	Need to get a room at Outlaws and promote the coaching clinic. Need to schedule the reffing clinic.	
Action Items	Person Responsible	Deadline
Reserve room for coaches clinic and promote it	Leanne and Kathy	October 31, 2014
Reffing Clinic scheduled	Leanne	October 31, 2014
Coach and Ref salaries		
8:35-8:40	Kathy Skarda	
Discussion	Kathy had distributed salary lists at the last organized monthly board meeting. The list was looked at and discussed.	
They had increased salaries last year and thought it was ok to leave them at this point and revisit again next year. Bob did mention that it was a		
Major expense that could be lessened by giving gifts, such as logoed coats to the coaches as a thank you instead of a salary.		
Conclusions	Everyone was OK with leaving the salaries the same this year.	
Action Items	Person Responsible	Deadline
No action needed.		

minutes

Club Handbook		
8:40-8:45	Valerie Kummer	
Discussion	We need a handbook that we can give to parents. Leanne had drafted one in the past and we can use that and a couple other ones that Kathy has as a template. We need to have something together sooner than later.	
Conclusions	We will draft a McKenzie County Hockey Club handbook over the next two months and then introduce it to Parents when it is completed.	
Action Items	Person Responsible	Deadline
Create a handbook	All Board members	November 1, 2014
Meeting Adjourned		
8:45	President Corey Samuelson	
	Motion to adjourn by Valerie. 2 nd by Keith. Meeting adjourned	
Next meeting is to be scheduled still.		

Meeting minutes respectfully submitted by Valerie Kummer. October 17, 2014.

minutes

McKenzie County Hockey Club Board Meeting		
8.13.2014	12:00 PM (actual start time 12:15)	Outlaws
Meeting called by	President Corey Samuelson	
Type of meeting	Monthly Organized Meeting	
Facilitator		
Note taker	Valerie Kummer	
Timekeeper		
Attendees	Corey Samuelson, Kathy Skarda, Leanne Voll, Kory Berdahl, Valerie Kummer	
State Gaming License		
15 minutes	Valerie Kummer	
Discussion	Need to fill out the licensing application and send ASAP to start a raffle for the Ice Castle.	
Conclusions	Filled out majority of application at the table with help from board; Val will finish and send as soon as it's ready. Kory and Leanne will get Val meeting minutes for the last two years.	
Action Items	Person Responsible	Deadline
Finish the application	Valerie	8/21/14
Get meeting minutes for the last two years	Leanne, Kory	
Registration		
10 minutes	Kathy Skarda, Valerie Kummer	
Discussion	There is a scheduled registration on Sept 26 & 27 from 3-7 in the hockey building.	
Conclusions	We need to advertise for the registration and get registration items ready	
	Kathy distributed a copy of the ad that had been in 3 weeks papers advertising for registration, the flyers for school kids, the	
	Updated registration for,	
Action Items	Person Responsible	Deadline
Distribute flyers	Kathy	August 24, 2014
Create document with all necessary info for registration day	Valerie	August 26, 2014
Reffing & Coaching Clinics		
3 minutes	Leanne Voll	
Discussion	We need to have a reffing and coaching clinic offered this year in Watford City.	
Conclusions	We are going to work on making this happen and we will pay for it on our own.	
Action Items	Person Responsible	Deadline
Still waiting to here back from ????.	Leanne	October 1, 2014

minutes

Old Hockey Boards		
5 minutes	Leanne Voll	
Discussion	We have old Hockey boards that are just sitting in our lot; the park board is interested in replacing the boards at the outdoor rink with them, then move the old outdoor rink boards to another location, potentially the elementary school.	
Conclusions	Donate the hockey boards to the park board. Motion by Leanne, second by Kathy,	
Action Items	Person Responsible	Deadline
Inform park board of decision	Leanne	
Taxes		
2 minutes	Leanne Voll	
Discussion	We need to get our taxes to Renae Johnson	
Conclusions		
Action Items	Person Responsible	Deadline
Getting taxes to Renae	Leanne	Aug 21, 2014
Alumni Hockey Game and Tournament		
10 minutes	Kathy Skarda, Valerie Kummer	
Discussion	Having the Alumni game on December 26, 2014. Tournament on Dec 27 & 28. We will have a social on the Friday evening (26 th) and Saturday evening (27 th).	
Conclusions	Need a liquor permit from the city to do the social. Need to get teams here. Put it on our website.	
Action Items	Person Responsible	Deadline
Liquor Permit	Leanne	Sept 17, 2014
Put it on our website	Leanne	Sept 17, 2014
Inform out of town teams	Kathy	Oct 15, 2014

minutes

Pee wee jerseys		
5 Minutes	Kory Berdahl	
Discussion	We need to contact Duffy to get bigger sizes for the pee wee jerseys	
Conclusions		
Action Items	Person Responsible	Deadline
Contact Duffy about jerseys	Kory	Sept 17, 2014
Meeting location		
2 minutes	Valerie	
Discussion	MBI offered their conference room for us to meet in	
Conclusions	It may be too far out of town, but could work if it is the only option. Leanne will ask her employer (E & M) if they would allow us to use their conference room. They are located on the truck route.	
Action Items	Person Responsible	Deadline
Ask to use the meeting space	Leanne	Aug 31, 2014
Coach Salary and Referee Fees		
0 minutes	Kathy Skarda	
Discussion	Kathy brought the proposed salary for coaches and fees for referees.	
Conclusions	No conversation took place on this. Needs to be looked at during the next meeting.	
Action Items	Person Responsible	Deadline

Next meeting is September 17, 2014 at 5:30 PM, location TBD.

In addition to current board members, invite Bob Strom and Chris Lundin to the meeting.

minutes

McKenzie County Hockey Club Board Meeting		
7.21.2014	6:00 PM	South Park Lounge, Watford City
Meeting called by	Leanne Voll	
Type of meeting	Monthly Organized Meeting	
Facilitator		
Note taker	Valerie Kummer	
Timekeeper		
Attendees	Kathy Skarda, Leanne Voll, Kory Berdahl, Valerie Kummer, Keith Norbeck, Dave Hanson, Jeff Kummer, Joey Olson, Chris Lundin, Lori Schettler, Bob Strom, Scott Samuelson	
New Event Center		
5 minutes	Leanne Voll	
Discussion	We are going to have two sheets of ice in the new events center and a concession area.	
The cost to us to use the sheets of ice is still being worked on by a board that is organizing the events center.		
Conclusions	We need to stay up to date on what is happening and make sure we know of any changes.	
We should also start getting our skaters ready to play high school hockey by a goal year of 2018.		
Action Items	Person Responsible	Deadline
Stay in touch with the board organizing event center	Leanne	Fall 2016
2014-15 teams and levels played		
20 minutes	Group conversation between board members and coaches	
Discussion	If we want our kids to play high school hockey by 2018, we need to increase their skill level in the meantime. This would help us to be more competitive right away when we make the switch.	
Conclusions	We will have 2 Junior Gold teams ; the Bantams will stay "B" and will be double rostered with Junior Gold; we will move our peewee team to B-1 this year; Squirts will have at least 2 teams; termites will only do one practice a week and have one "game" day, usually on Saturdays. We will have a "learn to skate" program to help the termite program from being the learn to skate program.	
Action Items	Person Responsible	Deadline
Robby Glantz program		
3 minutes	Leanne Voll/Chris Lundin/ Lori Schettler	
Discussion	We had a very successful Robby Glantz program last year and should get him back to do another one this year.	
Conclusions	We will do the Robby Glantz program this year. Lundin's are donating the cost to get him here.	
Action Items	Person Responsible	Deadline
Check with Robby Glantz's availability and book him	Chris Lundin	Sept 17, 2014
Advertise for Robby Glantz		Oct 1, 2014

minutes

Learn to skate program		
5 minutes	Bob Strom	
Discussion	In Aberdeen (Bob's former program he helped with), they had a learn to skate program before the season started for 5 days and it was very successful.	
Conclusions	We should also have one here. It would be for 3 & 4 year olds. The 5 sessions will take place October 20-24.	
Action Items	Person Responsible	Deadline
Organize the learn to skate program	Bob Strom	Oct 1, 2014
Advertise the learn to skate program	Bob Strom	Oct 1, 2014
Scheduling Software		
2 minutes	Leanne Voll	
Discussion	We need to get a software system that is user friendly and efficient. Leanne got a quote from Maximum Solutions, one-time cost of \$1,500.00.	
Conclusions	Kori Berdahl moved to approve, Keith seconded, unanimous ayes.	
Action Items	Person Responsible	Deadline
Order the software and start using it to schedule	Leanne	Sept 1, 2014
Alumni Hockey Game and Tournament		
10 minutes	Kathy Skarda, Valerie Kummer	
Discussion	We should have a Alumni game and tournament after Christmas this year.	
Conclusions	We will have the Alumni games on December 26, 2014. Girls will play at 6 pm and boys at 8 PM. The Alumni Tournament will be on Dec 27 & 28. We will have a social on the Friday evening (26 th) and Saturday evening (27 th). We will need to have food and alcohol. Need a liquor permit from the city.	
Action Items	Person Responsible	Deadline
Liquor Permit application	Valerie	Sept 17, 2014
Inform out of town teams	Kathy	Oct 15, 2014
Get blocks of rooms reserved	Kathy	Aug 21, 2014

minutes

Registration		
5 Minutes	Kathy Skarda	
Discussion	We need to have a registration period right after school starts. And then have a scheduled equipment pick	
Up time following that.		
We should also ask parents for interest in who would be a point person for questions/info at games and practice for each team .		
Conclusions	We will have two nights for registration: August 26 & 27 from 3-7 PM at the Hockey Building.	
We will have equipment pick-up September 23 & 24 3-7 PM at the hockey building...have Duffy there with equipment for sale.		
Action Items	Person Responsible	Deadline
Contact Duffy to come with equipment	Kathy	Sept 17, 2014
Update registration forms and advertise	Kathy	Aug 23, 2014
Fundraising Raffle: Ice Castle		
5 minutes	Kori	
Discussion	We should have a big raffle this year to increase our fundraising efforts. We should do an ice house raffle.	
Conclusions	We will raffle off an ice house after getting the required permits from the state.	
Action Items	Person Responsible	Deadline
Get state gaming license	Valerie	Sept 17, 2014
Get quote and possible discount on ice house	Kori, Kathy	Sept 17, 2014
High school grades Policy		
7 minutes	Leanne Voll	
Discussion	The high school would like us to adhere to their student grade policy. We do follow the drug/alcohol policy.	
The student's parents would have to sign a waiver that we can see the kids' grades periodically for eligibility.		
Conclusions	We decided to proceed as we have been and table the issue until we become a high school team in 2018.	
Action Items	Person Responsible	Deadline

minutes

Reffing and Coaching Clinics		
3 minutes	Keith Norbeck	
Discussion	We are in dire need of coaches and referees. We need to host a clinic for them in Watford City.	
Conclusions	Everyone agreed that it was a good idea. We will try to get something scheduled.	
Action Items	Person Responsible	Deadline
Schedule clinics	Leanne, Keith	Sept 17, 2014
Advertise Clinics	Leanne	Oct 1, 2014
Oilers Apparel 2014-15		
7 minutes	Leanne, Kori, Valerie	
Discussion	We need some fashionable apparel for the upcoming year. We should look at scarves, shirts, sweaters, Gloves, hats, socks, coats, stickers, etc for sale in the concessions.	
Conclusions	We will look at getting more in this year of the things we have sold out of quickly in the past and get more Variety of items for sale, too.	
Action Items	Person Responsible	Deadline
Find new things to sell	Val, Kori, Leanne	Sept 17, 2014
Order more of the items we had last year	Leanne	Oct 1, 2014
Volunteer Hours for 2014-15		
5 minutes	Kathy Skarda	
Discussion	We need to revise the volunteer hours for the upcoming year. And get people using the DIBS program.	
Conclusions	We will have families complete 15 hours of volunteer work for each child, with a maximum of 20 hours. They can do volunteer hours by working concessions, gate, box, or announcing.	
Action Items	Person Responsible	Deadline
Revise the existing documents to use the new hours		
Put on the registration info sheet along with DIBS info	Valerie	Aug 26, 2014

Next meeting is August 13, 2014 at 12:00 PM at Outlaws.