

**CBHA October Meeting  
10/3/2017 6pm, 6 Fundy Rd**

President (EC)	Eric Turgeon
House Director, V.P. (EC) / Peewee-Bantam House Division Manager	Scott Rousseau
Travel Director, V.P. (EC)	Matt Goodrich - ABSENT
Girls Director, V.P. (EC)	Scott Matusovich
Coaching Director (EC)	Glenn Jonsson - ABSENT
Treasurer (A) (EC)	Sarah Kramlich - ABSENT
Webmaster / Scheduling Director, V.P. (EC)	Rachel Pargeter - ABSENT
Scheduling Assistant	Ronnie Lamontagne -ABSENT
Registrar (A)	Melissa Riley
ACE	Jason Cyr - ABSENT
Equipment (A) / Midget House Manager	Tom Clifford -
Marketing / Social Media Director	Nikki Doyle
Tournament Director	Caitlin Jordan
TA Director, Secretary	Meg Swift - ABSENT
Casco Bay Academy	Heather Geoghan
Mite Division Manager	Bryan Cheever
Squirt House Division Manager	Tim Hebert - ABSENT

Approval of September Minutes –

**Action Items from September Meeting**

1) Scott M to invite Rob Day to either 1) a meeting to discuss mental preparedness module or 2) to submit a proposal. **Scott M. connected Rob to Eric and Matt via email. Rob offered to meet to discuss nuts and bolts and possible pilot program with select Casco teams for 2017-18 season. Eric to work with Rob to schedule a meeting with Matt and Scott M.**

2) Rachel will email everyone with next steps for registering with USA hockey and CBHA as a volunteer, and completing Safe Sport and Background screening. **COMPLETE**

3) Eric to review and sign the CBA-CBHA Agreement **COMPLETE**

4) Eric and Scott to work with Rachel to see if there is sufficient ice time available Mar 1-4 to host both girls and boys state tournaments **COMPLETE**

5) Sarah to request report from Paul Bulger.. Paul to be reminded that he needs to communicate with Board if guidelines are not clear. Also to notify Board if player's family need is greater than max amount so that board can consider providing more if justified. Ask him to provide guidelines as he understands/practices them, as he offered to Eric. Unique situations will be reviewed by the Executive Committee to expedite decisions and limit the sharing of potentially personal/sensitive information. **COMPLETED**

6) Tom to send Rachel email about what he needs to be sent out to membership regarding the dire need for referees. Some games may need to be canceled. **COMPLETED**

7) Glenn to make announcement at Coaches meeting on 9/17 about 5K on 9/23 and encourage coaches to get players from their teams to participate **COMPLETE**

8) Meg to determine how to proceed with the 3 travel teams without TAs (Midget U16 T2, Girls U12 and Girls U19). **COMPLETE (Update: Midget U16 managed by coaches, labels have been printed for season. Girls U12 has Holly Merrill and Jen Panciocco. Girls U19 managed by Coach Lee Veilleux)**

9) Heather to continue to identify/recruit a coach for the LTP on ice sessions. (please send any ideas to Heather) **OPEN ISSUE**

## **Division Updates:**

### **House Director:**

Goalie equipment/pinnies for mites and squirts at NYA - arrange pickup with Bryan and Scott

Scott can't be vendor and in charge of CB apparel due to potential for perceived conflict of interest-Nikki to take lead on apparel moving forward. Online site this year for ordering. Sizing samples available at picture day.

Scott proposes Change/Simplify/Evolve Logo for printing purposes. Unanimous agreement by CBHA board members present.

Bryan – question....if we're touching the existing logo, should we consider more significant changes. John – rebranding is a significant effort that takes several years. Existing logo only 4-5 years old. Goal was to unify house-travel-girls programs.

New Maine Mariners-create similar logo? John in contact with new ECHL team, Eric to schedule a meeting to discuss.

### **Girls Director:**

U19, U16, and U14 are playing games and doing well. Rosters have been a pain with U19 and U16 group due to conflicts, injuries, and late additions. Thank you to Melissa and Sarah for helping me here.

U12 T2 starts tonight.

We have 25 girls signed up for U12 house, which is great. Plan is to have 2 even teams. Coaches are lined up and they have a few open skates in the next few weeks. I have no full time wannabe goalies so will have to make this work. **Can I get 2 sets of goalie gear for this group, like we do or used to do for squirts and mites?**

U14 house is very low 5 skaters signed up. I am hoping to merge with Huskies if we can on this. How to work logistics? Board recommendation to pick CBHA or Huskies and run all registrations through one organization. Suggest Huskies since they have more girls. CBHA happy to do it if requested. Best to also run all practices at Huskies since mixing allocated ice will get confusing and difficult to manage. Scott to coordinate with Huskies.

Icicle invitational-- is set for 2-17 / 2-19. I have 5 teams committed for u14 and 5 for U12. Would like to get to 8 and 8 but either way looks good so far. For this I would like some evening ice on Sat and Sunday. Last year it was very hard to get teams 2 games in one day with afternoon ice only. We reached out and grabbed some from BIA and The Coliseum. I have no issues with using other rinks but would be great if we could get that Sat ice back from Midcoast and the Sunday ice from MS league if at all possible. If not could we see what we can get right now from other rinks and lock that in. 5:30-8:00 hours for sure on sat and 3:30-7:30 on Sunday. Also will need 2 hours at FIC on Monday AM and 3 hours from CBA on Monday AM.

State Tourney- Still up in the air in terms of number of teams but CB will host.

2 games on Thursday March 1

2 games on Friday March 2

2 games Sat March 3

3 games on Sunday March 4

Would like to talk about how we can make a U8 all girls team even if it is for a handful of games to some other teams, I know Biddeford has a U8 team and will be looking for some games.

### **Mites Divison:**

Nolan Cyr- Bryan to send "Fight Like a Cyr" graphics to John for CBA board sign

Stephanie Haskins- news that she was diagnosed with breast cancer

Lots of emails from parents/potential coaches- Questions regarding coaching/requests for players to be on the same team – board recommendation to respond with explanation of head coaches

assigned (by Mite and/or Coaching Director) before draft, assistant coaches placed after draft according to player placement for even teams.

Mites Evals split by birthdate – email notices will go out through Rachel

### **ACE Director:**

99 coaches registered through tonight. Right on pace with last season. 4 missing background screens and 1 missing SafeSport. I've reached out to them already. I expect full compliance this week. Once Tier 4 starts, I'll have a list of coaches to chase around to remind them to get level certified by year end. I'll have that list for next board meeting. Just to clarify, Tier 4 coaches aren't the only coaches who need to be chased around, it's just a timing thing. Typically, after T4 assessments I can stop worrying about all coaching registrations and can then turn my attention to those coaches who still need level certifications in order to be eligible on 1/1/18

### **Webmaster:**

- Sports Engine continues to be very buggy and glitchy. I have spent over three hours on the phone with them over the past two weeks, primarily trying to resolve discrepancies between the app and the websites. People without admin rights are often able to invite others to events using the app, which isn't supposed to be the case, according to SE.
- Several teams are attempting to use the SE app for event RSVP's. Setup and glitches for this process have added significantly to the webmaster workload over the past few weeks.
- Email reminders have been going out about registrations and other early season events, including the 5K/Block party and the CBA Pre-season boys high school clinic
- TA's are being given admin access as needed as MeAHA games are coming up.
- Email blast about the new LiveBarn video at CBA is in process

### **Scheduler:**

- November schedules emailed to rinks today
- Still working on allocating 10/30-11/10 girls travel practices so that practice schedules for all teams can be uploaded-need allocations from Scott M.
- Working on adding dryland training sessions to ScheduleWerks for upload
- Still working on FIC hours in February and March for contract negotiation-will be completed this week

### **REFS:**

PeeWee and bantam- need to move schedule around for back to back games for officials/ change midweek

Double repercussion by CBHA for player/coach offenses

Feedback from officials: poor coaching behavior is why leaving

### **Registrar:**

Continuing to get travel player and coach stragglers onto team rosters. Have sent division directors all registered coaches. Delay from CB website to USA hockey portal. Last minute additions – Melissa sent helpful tips via email to help with rosters.

Will begin to compile house rosters after evaluations are complete.

### **Marketing / Social Media:**

5K was a huge success with 159 registrations, and raising \$10,166.

Ideas for next year: kids run, booth for signups for CB, +/- date later, Caitlin to help boost FB posts. Email runners survey/ possibly use survey monkey. Pick out a couple photos from the race for John to blow up and put in CBA lobby. Send thank you notes to vendors and sponsors.

### **Tournament Director:**

Request CBHA support for bottle drive for Barbara Bush Children's Hospital. Request email blast to CBHA members, sign-up at rink? Board in support of this effort.

### **TA Director:**

Midget teams have TAs for 2 teams and Coaches serving as TA for 3<sup>rd</sup> team (U16 T2) with all labels printed and plans with Rachel to enter scores.

Girls teams have TAs for U12 and U14 and Lee Veilleux is serving as coach and TA for U19

All Co-ed travel teams have TAs and two new TAs have been trained and provided with binders, score sheets and labels.

House TA meeting will be held late October after placement before season begins. Coaches please send me names of TAs once teams have been assigned.

Pictures scheduled with Roy Crowley for:

- 10/28-10/29 for LTP/BTI at FIC
- 11/4-11/5 for House and Travel at Rowe School. Schedule TBD, but thanks to Rachel have ice schedule for that weekend so will make picture time soon. Reservation for Rowe School made with Yarmouth Community Services

### **Casco Bay Academy:**

Registrations continue to roll in. LOTS of questions around Little Bruins (I hope the program is worth the work and we get lots of registrations out of it!). Approximately 52 Little Bruins, Email traffic with BTI/LTP very heavy

Still looking for coaches for both programs LTP and BTI.

Would love ANY help on the ice for little bruins sessions if any Board members are around to step in and help out coaching on ice: FIC 6:10-7:10

10/17 – Eric, Jason

10/24 - Eric, Jason

11/7

11/14

John Veilleux and boys when available

I would prefer to be off ice if possible talking with parents about CB Hockey programs, so need 6-10 reliable coaches to run the sessions -- practice plans will be all laid out for you!

Tom – girls HS players can help and get required volunteer hours.

### **Casco Bay Arena:**

During our 1<sup>st</sup> 2 seasons, the chiller needed regular maintenance calls (up to once per week during warmer months; 2-3 times per month otherwise) to manually establish pressure balance between our 2 compressors that work together to operate our chiller. Having now met with our resident experts from Stantec Engineering and with several chiller vendors, our system has a design flaw that is causing the pressure issue. In addition to costs to get techs out 3-4 times per month, our electric costs are inflated because the chiller is running much more than necessary because of the pressure leak. We have 2 agreed-upon “fixes”, but fix option 1 came back way over estimated repair cost. We have a viable option 2, which we are putting out to bid. Although we hoped to get the work done before starting up for the season, it appears that we will start the season as is with a possible short-term chiller shut down possibly over Christmas vacation when temps should allow us to maintain ice temp without the chiller in service for a day or so. The exact cost is not yet known, but projections for Option 2 were in the \$25,000 range. We can cover the cost with hockey revenue during the season, but it further complicates our budget gap we are working hard to bridge. The chiller needs to be fixed, and this will definitely lower operational costs and hopefully avoid a more significant issue down the road. I have been keeping Eric and Sarah in the loop. We might need some further assistance from CBHA.

CBA will open on 10/27/17 with hopefully the same format as last season to be discussed tomorrow. Last year we had 2 cross-ice mites games in the 5:30ish slot; a house “Peter Newcomb Memorial Cup” in the 6:40 ish slot; and a Girls-Boys travel exhibition “Founders Cup” game in the 8:00ish slot. Peter Newcomb was a CB alum who succumbed to cancer in early 2016. His 2 sons play hockey, and his youngest, Declan, will be a PW house player. I recommend having Declan’s team play another team for the Cup game. In speaking with Danielle Newcomb, the Cup game last year was a wonderful event that the family greatly appreciated to celebrate Peter’s legacy. I will defer to the CBHA board on the format, but my recommendation would be to keep this tradition going. ***BOARD DISCUSSED AND CONFIRMED SAME FORMAT AS LAST YEAR.***

LiveBarn motion censored camera/live stream is in and will be rolled out to CBHA families. NSBA in Auburn has it. FIC interested.

**President's Report:**

Glenn is now also CBHA Goalie Director

Coaches meeting went well other than low attendance

Mites boards are in- delivered to NYA; submitting receipt to MEAHA for grant payment

1 on 1 competition organized by Gordie Wakeland for between periods of USM games for CB and Huskies players / 2 kids per team

Eric looking at Club Excellence USA hockey program – 6 other MEAHA organizations enrolled

Eric has obtained a FlexxCoach 30-day free trial practice plan development tool. Requests board approval to spend up to \$200 for full season trial including drill design tool add on. Board approved. Eric will share login info with other board coaches.