

**CBHA December Meeting
12/4/2017 6pm, 6 Fundy Rd**

President (EC)	Eric Turgeon
House Director, V.P. (EC) / Peewee-Bantam House Division Manager	Scott Rousseau
Travel Director, V.P. (EC)	Matt Goodrich ABSENT
Girls Director, V.P. (EC)	Scott Matusovich
Coaching Director (EC)	Glenn Jonsson
Treasurer (A) (EC)	Sarah Kramlich
Webmaster / Scheduling Director, V.P. (EC)	Rachel Pargeter
Scheduling Assistant	Ronnie Lamontagne ABSENT
Registrar (A)	Melissa Riley
ACE	Jason Cyr - ABSENT
Equipment (A) / Midget House Manager	Tom Clifford
Marketing / Social Media Director	Nikki Doyle
Tournament Director Squirts Director	Caitlin Jordan
TA Director, Secretary	Meg Swift - ABSENT
Casco Bay Academy	Heather Geoghan
Mite Division Manager	Bryan Cheever

Approval of November Minutes – Approved

Action Items from November

- Request a collage of pictures from Roy Crowley to hang at CBA – **Meg will revisit with Rachel**
- Follow-up with owner of Rivalries regarding sponsorship/support at CBA or with CBHA – **Rivalries signed up as a new sponsor**
- Girls practice and game schedule to Rachel. Release of hours can't use – **Scott M**
- Invoice to MEAHA for reimbursement of the Boards – **Already done, check received.**
- Last year's House Squirt tournament information to be given to Caitlin to help her in planning tournaments for this year– **Scott R**
- Report to Jason of all coaches and certification level and completion – **Melissa**
- Ice availability at holidays as well as end of season to help Caitlin plan tournaments. Are we thinking 3v3 or full team? - **Rachel to send spreadsheet to Caitlin?**
- **Heather** to connect with Melissa and/or Jason/Glenn to “roster” the coaches for LTP and BTI

Division Updates:

House Director:

- Question – Squirt Tier IV coach requested names on jerseys for his team.
Board response - No for consistency with other Tier IV teams. Rule is/has been all teams do it, or none. Has been a logistical nightmare in past seasons getting names on Tier IV jerseys after rosters are set in October and before games start.
- Question – Can parent assist on bench to assist when registered coaches not available?
Board response – Coaches must be fully certified and rostered to be on the bench or on the ice at any time.
- Request – Practice pinnies for LTP and practice jerseys for Tier IV bantams.
Board response – approved.
- Casco Tier IV peewee (U12) teams proving to be much stronger than other organizations.
Recommend consideration for additional Tier III teams next season.
- Question – U12 and U14 Tier IV rosters are full. Can we say no to new players coming in from other organizations?
Board response – yes.

Squirts Division

All going well!

Mites Division:

Only item on my (Mites) agenda is figuring out how to get our '09's some time near the end of the year to work on full-ice stuff (off-sides, icing, etc.). This is an absolute must-do given that we no longer have EP. Requesting 4+/- extra hours of ice in the spring to teach 09's full ice rules. Board approves, provided it's a practice setting and not games per USA hockey rules.

40+/- mites expected to return for 2018-2019 season. With LTP players moving up, could be > 100 mites next season.

One of the new mite cross-ice boards needs fixing. J.V. to get Bryan contact info for D&G Machine.

Casco Bay Academy:

Casco Bay Hockey Academy Report:

Current enrollment:

BTI: 49

LTP: 97

Has there ever been a cut off for LTP?? I know some folks are planning to move to LTP in January after BTI in the fall, and I'm not sure what the history is with this. We have 2 separate hours so I think we can absorb up to 110 as long as ages are split between groups, but too big is

not going to be successful for the program... Way bigger than they have been past 2 years at this point in the season. Historic high ~120 +/-.

Bruins Academy/ Little Bruins seems to have been effective to add kids to our programs.. not sure on exact #'s (will try to have that by tonight) but guessing around 20-25 which would be 40-50% retention after program ended.

BTI running great -- kids are moving and going well. Positive feedback from parents and coaches.

LTP doing great for K/1 group, struggling a bit with coaches for the older (2nd grade and older group). Realizing these are coaches that haven't been at BTI so don't know how things typically run for ADM style practice. Parents doing their best, but it's a little more rough. Trying to recruit some coaches to move to other hour to help even out, but no takers yet. Other than being there myself or relying on one other veteran coach who has been volunteering, I'm open to suggestions! Board suggests moving a couple stronger BTI kids with good parent-coach up to LTP. Separate kids into groups by ability/age.

This weekend we will filter out coaches who have not completed their steps to be on the ice for BTI and LTP. Heather will cover Saturday and Glenn will cover Sunday to check off coaches to ensure they are in compliance before hitting the ice.

Travel Director:

- No issues as of right now.
- Dryland with all teams on a weekly basis
- Skills night taking place once a week. Matt Libby running Squirts and Adam Kurtz running Peewee and Bantams
- Teams have Monday night free style practice that occurs every 3 weeks for each division. Coaches are being encouraged to use this hour to practice things out of the norm. Things we usually don't focus on during normal practices. I think it's a great opportunity for our coaches and players to be creative.
- Casco is hosting the Bantam T3 tournament this year. I will start working on getting Caitlin what she needs to run a successful tournament.
- All State and Regional playoff information has been posted to MEAHA website and communicated to coaches
- Not sure when yet but we should start thinking about ice and timing of tryouts

Midget conversation: Not all players fully committed. Attendance at practices often low. A suggestion to involve High School coaches in a way to hold players accountable, but MPA rules won't allow – best NOT to involve HS coaches. Consider scaling practices back to once a week next year. Recommend more discussion in the spring with travel and midget directors/coaches/etc.

Girls Director:

Icicle invitational: We have 14 teams coming from out of state for our tourney which is great. Need to firm up ice needs and availability.

Travel: No issues. We had 1-2003, 6-2002, 2-2001 make the New England Girls Festival teams for their respective age groups which is fantastic and rivals any organization in New England

House-

U12 T4 Orange and Black are doing well still working on their schedule and filling in open ice.

Girls State Tourney- Will be hosted by Casco March 1-4.

Girls U8 Mites to start this weekend. We have 12 girls and will play other U8 teams and CB Mites teams.

Treasurer:

Registration is all but finished, except for second half LTP and BTI. A revenue analysis is attached, broken out by division. The bottom line is, we are pretty close to breakeven with budget, with regard to registrations. Variances here and there but pretty good overall. Further, the incremental revenue earned by the 5k is icing on the cake and very helpful toward getting our cash flow back on track. The Dunkin Donut money will bring that issue to a close.

Secondly, see the attached list of open receivables. Please, take a look. I copied each appropriate Division Director on the last communication that I sent to the families, with regard for their open balance. Please be mindful that these folks need to get these balances paid or their child's play WILL be impacted. It only gets harder after Christmas.

Thirdly, I want to thank Rachel and Ronnie very much for timely and accurate ice scheduling. The bills from the various rinks have very few discrepancies and their thoroughness and follow up has made this job much easier this season. THANK YOU!

Coaching Director:

Very few coaching issues this year. We seem to be off to a good start and well stocked with talented coaches. Will work with Jason to make sure there are no forgetful coaches for level training before the deadline at the end of this month.

ACE Director:

158 coaches registered as of this am. We still have a bunch who have not completed their level certification to meet the 12/31 deadline. I've emailed all those coaches and expect that most will comply. I'll continue to chase those that need an online recert for level 3 as they typically wait until the last minute.

Webmaster:

- Lots of email blasts in November due to DD cards, apparel, bottle drive, NYA Black Friday skate, etc. All emails did go out as scheduled. DD card purchase day email blast reminder will go out Tuesday 12/5.
- Travel and Girls schedules all uploaded and confirmed through at least 1/31/2018
- Tier IV January upload to happen by end of day tomorrow 12/5 through 1/31. Through 12/31 is already up online.

Scheduler:

- Steady progress being made entering schedules into ScheduleWerks so they can be uploaded. (See Webmaster report for more details.)
- **Still working on securing ice for Icicle Invitational and also March MeAHA tournaments. Boys travel and Tier IV should assume for now they are not skating the weekend of 2/17-2/18 and 3/3-3/4, unless they are in one of the tournaments.**
- Unallocated ice report is attached. **We need to do something with the extra Saturday and Sunday hours we have in 2018.** NYA will not let us give back Saturday 2:10. I have tried to use it and have booked it in some cases but additional programming would be a good idea, such as a drop-in power skating, etc. The attached report details all weekend ice we are currently going to have to pay for that doesn't have a team attached to it, except for Girls Travel.
- Would like to work with Sarah to find some way to change billing to teams a little bit so if a team picks up an hour we would have to pay for anyway they don't get billed for the whole amount for the hour. Charging the full amount eventually encourages teams to leave ice fallow to not go over budget.
- Will look to add a T4 tournament over MLK weekend next year.
- 12:20 will be a challenge to schedule refs.
- Working on filling some midweek ice for Feb break for T4.

REFS:

It is still an issue to fill the weekend games. It will continue to get worse as the boys and girls HS seasons get into full swing. CB numbers are down with returning officials over 10 people, all officials that could do any level.

Discussion on whether or not to have a faceoff after each goal in Mites. Refs need the practice, but Mites have a concern for delays and reducing active game play time for players. **Agreed to do faceoffs at start of game, periods, and each shift. NO faceoffs after goals or when goalies cover the puck.**

Registrar:

- 40 teams rostered

- have asked TAs to check for verified status on rosters and to send birth certificates on any unverified players.
- created google drive link to house all game label PDFs to reduce the number of back and forth emails

Marketing / Social Media:

I'm organizing prizes and getting ready for this weekends Dunkin Fundraiser event. I realize it's short notice, but I still am in need of some prizes. If anyone has any connections they could use to add even one that would be awesome.

So far I have:

- Boston Pride experience for winning girls team
- Laser tag party with pizza; arcade gift cards for winning boys team
- ProAmbitions voucher (\$400)
- Original Hockey Sauce kit (we purchased)
- 2 Kristin Andrews private lessons
- 1 family 4 pack monkey trunks
- Stride Envy-signed stick Alex Tuch
- 2 Dunkin baskets
- 1 mat, laces, and skate guards leftover from race
- Lesson from Fred Quistgard
- Family 4 pack monkey c monkey do
- Townshend hockey tuition/partial? Follow up
- Jokers
- Movie tickets-Flagship
- Maine Christmas dinner- 12 lobsters; 12'whoopie pies, etc.
- ProAmbitions camp
- Planet Hockey

I need 25 prizes so whatever else I will need to buy if I can't come up with the remainder. I used a lot of resources for the 5K, but I think we are well under spending for last year even if we make a few more purchases. Hoping to get more donations this week though by following up.

In looking for donations, I had a great conversation with Shawn Killian from Planet Hockey. They would love to have a relationship and have CBH host a clinic this summer. Eric asked me to research this, I did my best with getting this attached info and there is more at www.planethockey.com If you have time, please check it out and let me know if this is something we could do. He seemed very enthusiastic and I think exposure and offering this to our players would only be a positive option to strengthen skills. However, I realize I don't have the experience that most of you have so your feedback would be most helpful. He said they work

with players all over the world of all levels all the way up, but their focus is the individual. He said they have done a camp in Auburn, so possibly someone is familiar? Or do we have a connection up there that we could ask for feedback? He would be willing to donate 2 camp tuitions for the fundraiser should we be willing to do the camp. I realize this is short notice but whatever steps we would need to decide (i.e. Scheduling, approval, etc.) if we could find out to let me know if we have the 2 tuitions to add to prizes on Sunday that would be great.

Board response/discussion – OK to advertise external (to CBHA) for-profit camps as an option to CBHA members, but we don't want to promote it or otherwise suggest a partnership or endorsement. Can use CBHA Facebook page and limited email blasts. Planet Hockey needs to work directly with the rinks to schedule/secure ice time for the camp(s).

Tournament Director:

Mites will do an end of year in-house tournament I can design so ice needs. March 2,3,4.

Tier IV Conference tourneys set for 2/23-2/25. Squirts, PW and BT which will be hosted at various rinks across the state. CB to host PW Southern Conference.

Do we want to host additional Tier IV tournament weekend of March 9-10-11 if no state tournament?

Also might create an end of year tourney for BT T4 over 3/16-3/18.

Caitlin to confirm dates for each age group that will be hosted at CB and will confirm with Eric before the next MeAHA meeting.

TA Director:

House TA Meeting was held 11/12 and all TAs were given overview of expectation of their role for the season. Binders were distributed, but there is the question of whether these are needed now that we are no longer required to keep paper copies of Code of Conduct and Consent to Treat. Score sheets and label sheets provided for each TA with extras left at CBA (in top left drawer of desk in lobby). Next year will have a separate meeting for Mites TAs since their role is so much less involved than the other age groups and this meeting often overwhelms them.

Final two girls teams now have TAs.

Melissa's creation of a google doc for all labels for each time has been ingenious and will be a good way to cut down on lots of back and forth and confusion on the most current copy.

I am sending weekly updates to TAs with general information for them to share with families so feel free to send anything to me. They were recently told to push the Bottle Drive this past weekend, and have been asked to help with staffing the distribution of the Dunkin Donuts cards this Saturday.

Casco Bay Arena:

- Pucks and pinnies taken from bench area
- Getting more kids attending pond hockey – good move to eliminate punch cards
- Follow CBA on website to get notifications re: snow day pond hockey
- Matt King is developing a new stick rack design
- Rink is quieter now with new wall enclosing chiller
- Chiller repairs to be done soon – gifts are making it cheaper than expected