

How do I export my registration data?

Exporting my registration data. 3/5/2018



- For a short video demonstrating how to export registration data, navigate [here](https://app.ilosvideos.com/view/oR1WgivBcdZL):

<https://app.ilosvideos.com/view/oR1WgivBcdZL>

Otherwise, please reference the written instructions below:

- **Step 1: Login to your SportsEngine account**

- » Navigate to www.pgajrleague.com
- » In the top right corner of your screen, click the 'Login' button



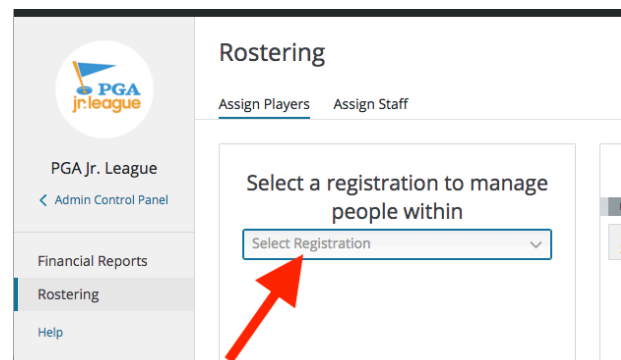
- **Step 2: Once logged in, navigate to rostering.**

- » Click Rostering in the upper left corner



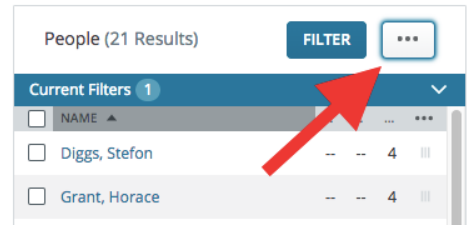
- **Step 3: Select a registration to access your roster**

- » Click the "Select Registration" dropdown
- » Choose the registration that has your roster information associated with it
- » Your roster should now appear



- **Step 4: Export Roster Data**

- » Click the three dots listed to the right of “Filter”



- » Click “export data”

- » This will download a CSV file containing all of your teams data.

