

Sun Prairie Youth Hockey Association
Board of Directors
Meeting Minutes
January 21, 6 p.m.

President Misi Watters called the meeting to order at 6:02 pm. Chris Larowe, Brian Sullivan, Carrie Rose, and Kristi Tennie were noted as absent. Brenda arrived late.

Audience: Craig Neuens, Brandon Schmidt, Jerry O’Gara, Neil Burgard, and Rick Nelson (Cap City Sani Sport)

1. PUBLIC COMMENTS

Rick from Capitol City Sani-Sport shared information on in-season equipment cleaning. They have a location on Lien Rd - \$24/individual skater / \$30 goalie. Team treatments are \$15/player if they did an entire team. With a 15 minute ozone treatment, provides about 1 week protection at 100%, then degrades until a month out. They recommend treatment every 3 weeks or so. He shared info (Craig Oehrlein is a partner, both are SP guys). It would take about 1 ½ hours to do entire team’s worth of gear, and could come in during the day to do it.

Paula asked about a discount for association rental gear, which would be something to discuss. Rick left brochures.

2. EXECUTIVE COMMITTEE REPORTS

a. Secretary – Betsy McCrary

Minutes from the December meeting were distributed to the Board. Email votes are noted at the bottom of the December meeting minutes. Stacy made a motion to approve the December meeting minutes. Jason seconded the motion. All approved. Stacy made a motion to affirm email votes in December, seconded by Jason. All approved.

b. Treasurer – Nichole Jesberger

Nichole had some issues printing checks, so she was not able to pull reports, and \$12,000 needs to be received into QuickBooks. She provided account balances, and noted that the \$50/skater capital campaign fee will be transferred to SP Ice this month, and the bleacher donation money will also be transferred, which will substantially reduce the capital campaign account. Nichole will provide additional information regarding the financial reports to the board within the next week or so. The report can be approved via email vote when it is ready.

Nichole updated the board that Kaden Knutson was approved for half season mites, but wanted to continue playing for the remainder of the season, so she has adjusted the invoice accordingly. Nichole has also been contacted by Ryan Woode regarding a possible dues adjustment for his son, who was on medical restrictions at the beginning of the season. This will be added to new business.

SPYHA received a donation of \$297.80 through Benvity. We’re not sure whom to thank, but would appreciate knowing if someone can come forward. We also received a check for \$100 in honor of Jaime and Elaine Olstead. Betsy will write a thank you to the donor and the honorees.

c. President Elect – Brian Sullivan
Absent

d. Past President – Stacy Hollfelder

- SP Ice Update
- Joint Board Meeting - Jan. 29, 7:30 pm
- Next meeting Feb. 7. If you have anything, let Stacy know.

e. President – Misi Watters
Nothing to add

3. COMMITTEE REPORTS

- a. Volunteer Committee – Just a reminder that they are looking for coaching information. Nichole suggested meeting on a Wednesday to review coaches and check on buyouts.
- b. Annual Fundraising Committee – Drawing held, winners posted on the website.
- c. Communications Committee – Lisa mentioned that there is a parent, Mark Lea, who is very computer-savvy and has mentioned he would be interested in helping with website/communication activities. Misi asked that he send the board an email, as we may want to start getting some new blood.
- d. Cardinal Cup Committee –. Last Cardinal Cup was this weekend. Bantam A's took fourth and Bantam B won consolation.
- e. Concession Stand Committee – Betsy shared a recommendation from the concession stand regarding pay rates for paid concession staff. This will be addressed in New Business. Payroll had some challenges. Working with Payroll Solutions and LeAnne have discussion working on fixes and improved payroll.
- f. ACE Director(s) – Jerry – next breakout and beverages, making contact with Mark Johnson, Barry Richter is back-up in February. Buddy from USA Hockey who is giving some information and working on information, will open discussion on evaluations with coaches during that meeting as well. It has been relatively quiet which is good. One coach who needs to get through some CEP coaching extension paperwork.
- g. Region 4 Meeting
Jason attended the December meeting. Suzanne grabbed the meeting minutes from December at the January meeting. Both those minutes and the Suzanne's notes from the January meeting are at the end of the board meeting minutes.

Misi thanked Suzanne for picking this up on short notice.

Misi asked if there was information on why some coaches didn't make the scheduling meeting.

4. LEVEL REP REPORTS

- a. Mini-Mite – Kristie Tennie – Absent
- b. Mite – Paula Austad – Using the new nets, everyone is happy. Two tournaments, one in Dubuque and Waunakee coming up in February and March.
- c. Squirt - Carrie Rose – Absent, but provided an updated through Misi. Squirts have finished a few tournaments: Squirt A's won Beaver Dam tournament, and Squirt B's took third in Sheboygan. Squirt C Red took third in Sparta.
- d. PeeWee – Chris LaRowe – Absent – Provided an update that PeeWee A's won this morning's game in Rice Lake Tournament, and the championship game isn't until after 4 pm tonight.
- e. Bantam – Brenda Egli – Some of the Bantam B parents were very concerned why a PW A player played in Bantam A tournament in Onalaska when the team had a game, and asked for clarification. Jason had been aware of the situation, and it was noted that the PW A coaches gave permission for the player to go to help the Bantam A team, as they had lost a player to injury. Jason said maybe double roster policy needs to have wording adjusted, as the board approval for double rostering didn't include a coaching caveat for this situation.
- f. Midget – Suzanne Doody – Team is 20-5 and had an exciting weekend in Illinois. They won today in a shoot-out, and are pretty much finished with tournaments until Lansing.
- g. Coaches' rep. – Jason Ledford – Nothing

5. OLD BUSINESS

- a. Evaluation Policy
As noted above, Jerry is working on it, with more information to come.
- b. New Year's Eve wrap-up
Afternoon open skate was extremely busy, NYE not as much. \$2204 from PAC, plus on-site admission, Nichole will look that up. Cake walk was great – lots of stuff.
Volunteering was tough, even with the incentives. Need to talk about this more next September.
- c. Banner update – A
Thank you to Alpha Electric for use of their lift (arranged by the Kott family). Thanks to z-team members Chris and Kevin who stayed late to help after a varsity game. Lots of excitement about the banners.

- d. Hockey “Unlimited” Event – Carrie not here to report.
- e. Share Nights – Paula is still working on this.
- f. 2018-2019 Scheduling / Number of Teams
Jason made a motion to proceed with preliminary plans will be 4 squirt, 3 peewee, 2 bantam, and 1 midget team. Stacy seconded the motion, and all approved.

There was additional discussion about scheduling a PeeWee C Cardinal Cup vs. mite jamboree. It was suggested that we look at a Thanksgiving weekend / Turkey themed mite tournament on Nov. 24, and maybe also include a mini-mite jamboree as well. Nichole thinks with enough notice it should be fine.

- g. Placement of players mid-season (mite/mini-mite) / Transition program (appeal)
Neil Burgard, head mite coach, shared that it is hard to add kids in the middle of the season. For Dane County League, they require that any additional teams be determined by Dec. 1. Right now, the blue teams are too big. USA Hockey recommends 9 per team, and some teams have 11. They don’t want to impact families who made a full-year commitment. He does understand the challenges, and that perhaps they could not do games; however, even at practice, their max would be 54. Right now, they have 51.

Paula also shared the opinion that moving players into mites at this state is a poor idea, and those who are older and starting late should enroll in camps and other activities to catch up versus negatively impacting others. She felt the board made a decision and it should stand. Perhaps more can be done with outside activities (e.g., Friday night mites).

Neil was asked to clarify the number of teams. There are 10 on the red team, white has one team of 10 and one of 9, and the two blue teams each have 11.

Jason noted that we are probably getting close to a second sheet and splitting practices. We want keep things at no more than 9 teams per station. Right now it seems to work. There were some questions about why no one at mites is shifting around based on development. There should be some movements

Betsy is concerned that mini-mites jumped from 37 to 56, and that the board’s decision was based on where kids would register, not that kids couldn’t be moved to mites. However, at this point, it’s difficult to make more adjustments.

Discussion turned to how mini-mite coaches were managing with the numbers they have. Jason asked for confirmation that they are using the red, white, and blue levels and was surprised to learn they were not.

Betsy reiterated that while these situations can be difficult , our programs are showing growth, and for all the challenges it shows that Try Hockey for Free and the transition program are working. Still, finding adequate coaching coverage for the transition program, or any learn to play type program, is not easy, because the experienced coaches haven’t been developed yet. It’s hard to find someone with the passion to take it on.

The board agreed that numbers are something to work on over the summer, along with ice resources and program costs.

Jerry and Jason agreed to work on learn to play programming and identifying resources for that.

Neil mentioned a rec league as a possible option. The challenges there are also finding ice and coaches.

Jerry is confident that mini-mites will be okay with all the other skaters, and he’ll recruit extra help where he can.

Jason made a motion to deny the appeal to move a player from mini-mites to mites for 2017-2018 season based on numbers. Nichole seconded. Betsy voted no, all the others voted yes. Motion passed

6. NEW BUSINESS

- a. Membership Changes (release and admittance requests)

No changes. It was noted that WAHA upheld SPYHA's decision to deny a player release.

b. Appointments (committee)

(1) Equipment manager

Adam Winkofsky is a new mini-mite parent who expressed interest in joining the equipment room team. He's already met with the current managers. Brenda made a motion to appoint Adam Winkofsky an equipment manager, seconded by Jason. All approved.

c. Concessions staff hourly wage increase proposal

Betsy had forwarded the following information from LeAnne Brinkmeier on behalf of the concessions committee:

The Concession Committee would like to propose that all paid employees be increased to \$9/hour. Retaining employees as they get older and have other job options is important and somewhat challenging given the non-consistent hours. We rely on responsible, experienced staff to work the busier or closing shifts often without much notice.

Our current pay tiers and the number of staff in that tier for the 2017-18 season:

- First year of work = Minimum wage (\$7.25), 1 staff of 9
- After 1 year of work = \$0.50 raise (\$7.75), 2 staff of 9
- After 2 years of work = \$0.75 raise (\$8.00), 6 staff of 9

Last season we paid staff for about 212 hours, and our payroll spend on the Concessions Income Statement was \$1430.62.

Using the same 212 as an example, our proposed payroll spend with the \$9/hour would increase to \$1908, an increase of \$478/year.

Over the 3 previous seasons we have paid staff for 210-240 hours, and this year's hours given to staff is trending below these. If I were to make an estimate on the number of hours we will be filling with staff, I would say 200. More volunteers have been working the shifts over the last year which lowers our staff expense, but it also means that we are competing with staff working other higher paying jobs as we become less of a steady income for them.

Thank you for your consideration. I am open to questions, feedback and suggestions.

LeAnne Brinkmeier
on behalf of the Concessions Committee

The Board agreed that it was important to provide a competitive wage to retain student staff, especially given the late notice (positions are filled on Thursday evenings for the weekend).

Nichole made a motion to increase the starting concessions wage to \$10/hour, with a maximum of \$12/hour. The final pay rate/tiers are to be decided by the concessions committee within this range. Increases would be effective Jan. 22. Stacy seconded the motion. Betsy abstained, everyone else approved. Motion passed.

d. PeeWee A State Tournament Nutrition Booth

Tara Larowe has asked about hosting a nutrition booth with some of her nutrition students at the state tournament. They would have information on healthy choices and maybe some food or samples.

Stacy shared that Tara came in to present to HPG camps and made quite an impression on kids (even if parents had been sharing the same thing). The board agreed it would be fine as long as there weren't any sales. Samples would be okay. This will be confirmed with SP Ice at the joint meeting.

e. Try Hockey for Free – March 3

Try Hockey for Free is pushed back this year because of the Olympics. It will be challenging as it is the weekend of squirt and bantam state tournaments AND the high school state tournament. Mites are also participating in a tournament in Dubuque. We will need lots of hands.

The other challenge is the transition program, which won't start until after mini-mites and mites are done for the season. Dates are March 10, 14, 17, and 21. Not sure if it will help to offer coaches of mini-mites to help and bring a player, but we need to find a way to promote helping out with this program.

f. Other Business

- Pro-rated dues for mite player
Nichole made a motion to pro-rate Brayden Woode's mite dues from the start of the season to Dec. 1. Jason seconded. All approved
- Sani-Sport
This may be something to investigate and also discuss with the equipment room managers. One item noted to explore was related to degradation of equipment with this treatment.
- Volunteer hour waiver request
Misi reported that she had received a request for a waiver of remaining volunteer hours for a player who wishes to quit playing. This is not something the board typically allows, but further details require a closed session discussion.

g. Closed session

Discussion of additional details regarding the request to waive additional volunteer hour, as well as the potential need for a disciplinary committee to be formed.

Motion to adjourn: Stacy. Suzanne seconded. All approved. Meeting adjourned at 8:12 pm.

Region 4 General Membership Meeting

12/20/2017

Called to Order 7:03 Minutes motion to approve w/corrections 2nd Approved.

Executive Committee Meeting- Looking to set up couple off Season Committees -Website, Leagues- way they are structured, made changes a few years agoe time to discuss, go back and review or create something better.

Treasurers Report- Available- 29,000, 5,00.00 Outstanding , Invoices mailed some returned, So need Beloit, Polar Caps, Patriots, South Central to give updated E-Mail. Fenton Kelsey 1/2 of what had last year. Alotted 10,000.00 a year to give and only be used for Scholorships.

Girls- Working on Codes.RWB- Second Session- Complete and will send soon.
Squirt- No Report
PeeWee- No Report
Bantam- No Report

Web Master- No Report

WAHA- Try Hockey for Free March 3. Deadline to register Jan 8th.
Play offs- Working on Productive schedules with DCHOA for Ref assignments for playoffs.
Thank You to the Officials.
114 Teams apply for Tier 2 State Playoffs. Region 5 registered 1 more tam tha us they get wildcatrd if tie. 1st time since 2010. Prep for seeding Meeting Jan 3. e-mail sent to all presidents with deadline yesterday for each team contact. Not heard from McFarland -All, Middleton Bantam, Sun Prairie Bantam B or A or Wildcats-All. E-Mail with seeding meeting info go out noon tomorrow. At Meeting bring Rosters all Serve sheets. 17 coaches certifs expire in 2017 No Class. Be ^{unavailable} ~~do~~ coach after 1st of year. Roster- Please put player # and position on Rosters.

Officials- Was very productive meeting . Good to see both sides ~~and all~~ . Thanks again very good meeting. 39 Cancelations for lack of officials. 2-4 adult games. 1 ^{there is 1 no} ~~in~~ ^{depend in} Nov. # down % wise from last month. Numbers see looking better though 30th could be problematic. Alot of High School Tournaments. One challenge having is an adult with any minor. 2 Single games hard to fill. Drop time make sure coaches especially so know that if running late at 5 minutes left will be dropped to 2 min.

Hearings- Zero Tolerance Policy.

Old Business- Not Returning as Treasurer-Looking for Treasurer. If interested go back to your association, Important Position can't be left unfilled.

Club News- SP-Question about Polar Caps Girls team. Is there Official copy sent to WAHA? Go over Legal Committee Investigation and Rule Violations. Letters Sent. Hearing next week

Club News- Jan 5th and 6th Pond Hockey- Waunakee. Event U6- Bantam Olympic Venue

Adjorned- 7:55

Region 4 January Meeting Notes

1/ Presidents Report (EC Meeting Recap)

Executive Committee meeting was basically deciding who will cover which rinks for playdowns
\$24,000 in account (?)

1 Fenton Kelsey check waiting to come in.

2. ALD Reports

- Girls – no report
- RWB – ALD stated that more and more associations are purchasing the “intermediate nets” for their U8 programs and finding them very useful. It was noted that the Winwell nets have issues (Sun Prairie chimed in), but the Super Steel Goals are doing well. While this is NOT a mandatory purchase, if you can make it work, please add it to your budget.
- Squirt – no report
- PeeWee – no report
- Bantam – no report

3. Hearings Report

No hearings but stressing Zero Tolerance

4. Webmaster Report

not present/no report

5. WAHA Report

Link is live for Region 4 brackets. Highly streamlined process. Rosters have already been verified. Coaches still need to check in at table. team managers just need to put stickers on sheets that will be out/available at check-in. LIMIT OF FOUR (4) coaches on the bench. and, no, there cannot be additional coaches next to the bench. Youth coaches MUST wear helmets on the bench.

There will be a set of instructions in the penalty box.

The designated home team will provide the scoresheet. Off-ice volunteers are provided as usual – clock, scoresheet, and 2 penalty boxes, split between the two teams.

If you are not playing at your home rink, GO EARLY and figure out the clock/other procedures.

6. Officials Report

611 games requested in December

Late requests are down (good to see)

48 games canceled: 9 due to lack of officials (down from previous but still a concern), 2 were late cancel and 2 officials are being fined (missed the fine amount but recall it being over \$100)

Leading causes of cancelations is lack of adult officials available to work with a minor. The rule of having an adult work with a minor is not expected to change.

Years ago 1-2 games were canceled in an entire season. Now we have several games canceled in a weekend. This is a huge concern to DCHOA.

Top reasons games are canceled:

#1. Single game

It has been clocked that a single Squirt game alone takes a time commitment of 3.5 hours door to door

#2. Requested late

Past the regular assignment period, the game will be put on the open list; it won't be assigned so someone has to choose it

#3. The game is late on a Saturday afternoon through evening

No clue why this is an issue but it is

At the last seminar DCHOA did pick up a few new adults. While they are Level 1s, it is estimated that they saved 2-3 dozen games from being canceled just by being the adult to pair with a minor, even if it is the 15 year old helping the adult with their positioning.

7. Old Business

Region 4 is still in need of a treasurer for the upcoming season. This is an elected position to the board. PLEASE go back to your associations and beg. A financial background is helpful. Don will make himself available to the new person.

8. New Business

Region 4 will be scheduling meetings this summer to discuss changing the league structure (details not given). if you have an opinion, please show up and speak up.

12. Club News

Nothing reported

Meeting adjourned at 7:26 pm