Omaha Suburban Athletic Association

2018 Umpire Software Training

Umpire Objectives

- Right Ump
- Right Place
- Right Time
- Right Pay

Previous Process

- Mark exported game schedule from website

- Umps email availability to Mark

- Mark manually merged game schedule with umpire skills and availability

- Mark posted umpire assignments on website

- Mark hopes umpires know their schedule and show up!

- Mark reconciled plan vs. actual for payroll

- Mark emailed payroll information to office for processing paychecks

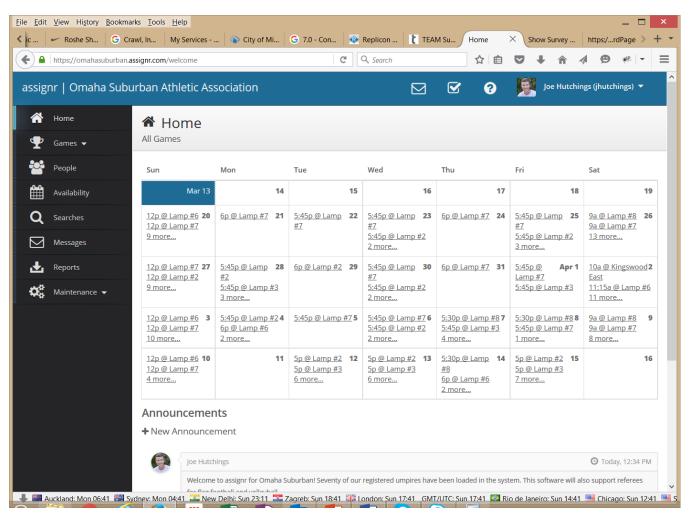- Mark emails, texts, calls umpires with changes

Why We Moved to an Umpire Scheduling System?

- Make it easier for umpires to control their availability to work games

- Make it easier to match-up umpires with games they are qualified for and available to work

- Improve visibility to the schedule and assignments

- Improve communication to/from umpires on game assignments and changes
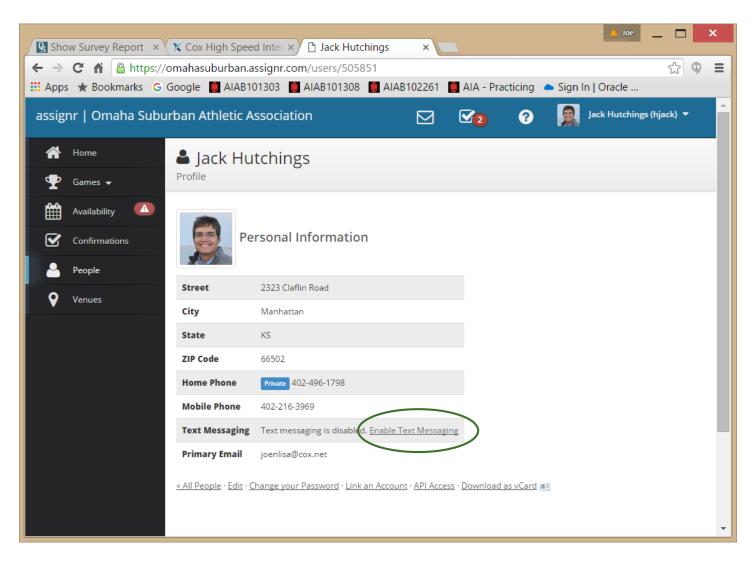
- Streamline the payroll process

Training Agenda for Umpires

- System Overview

- Review/Edit your Contact Information

- Add Availability

- Request a Game
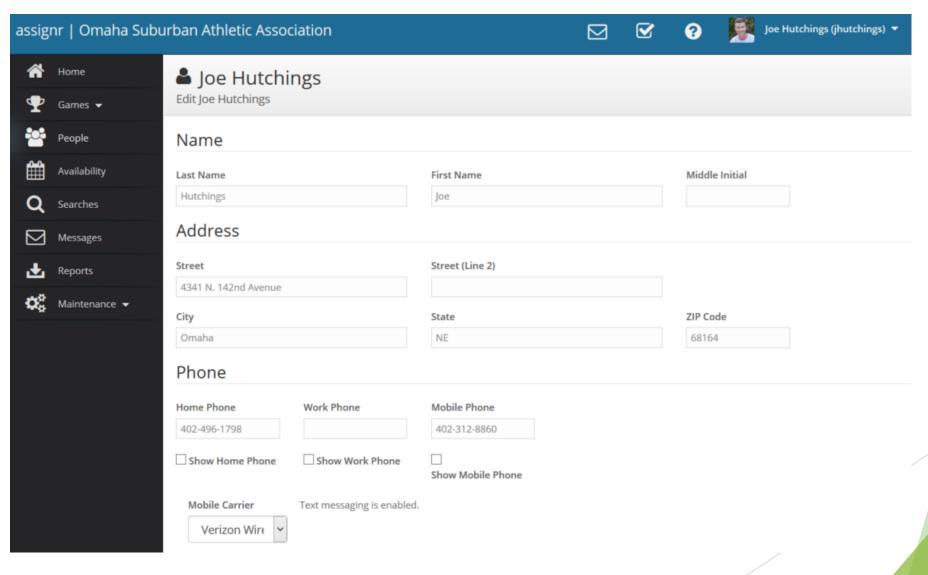
- Accept/Decline games

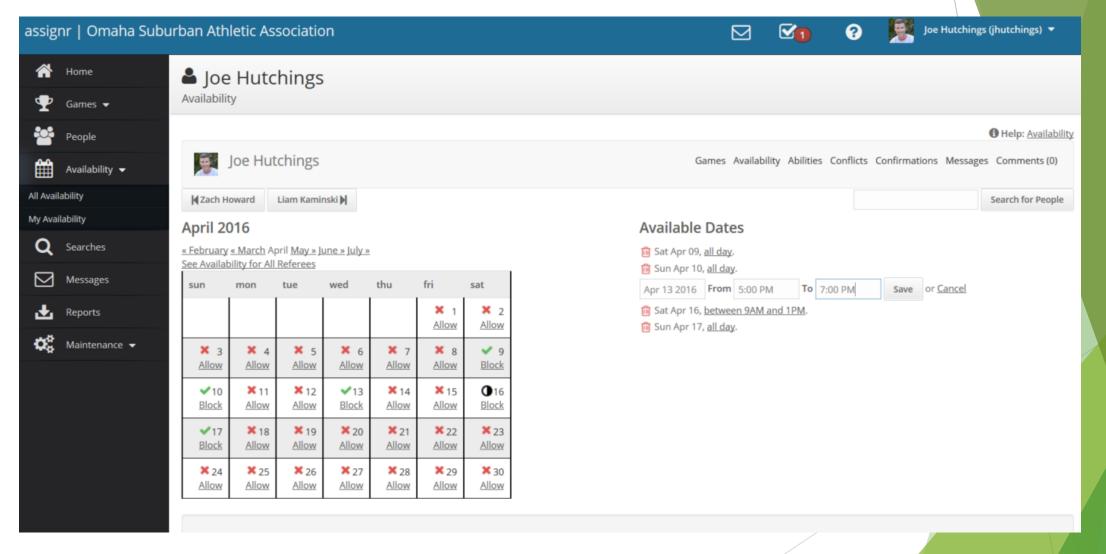- Mobile Access

System Overview
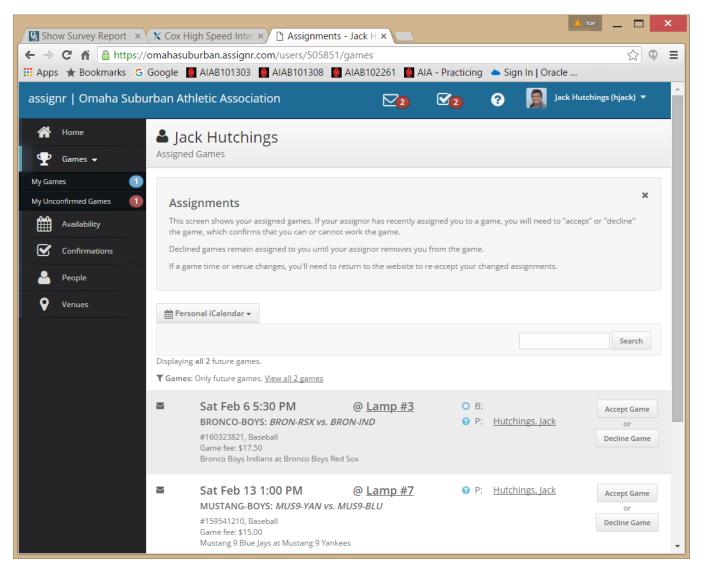## omahasuburban.assignr.com

Review Profile and Enable Text Messaging

Edit your Contact Information

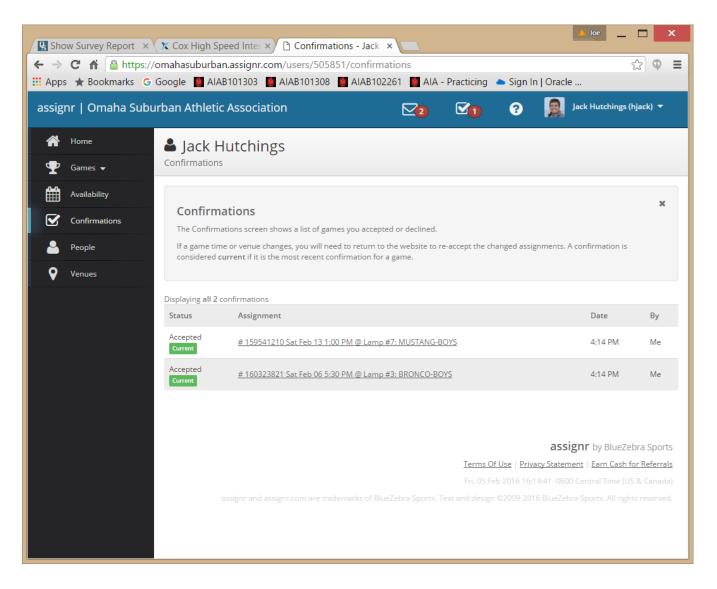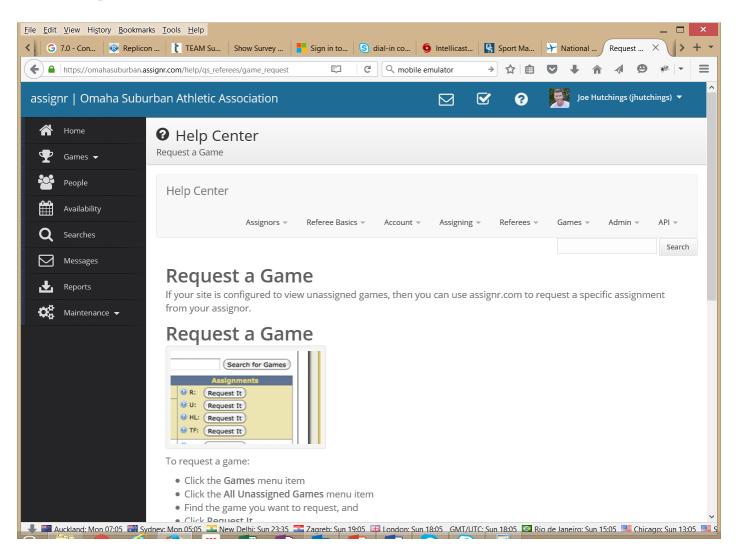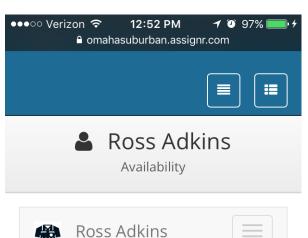# Update your Availability
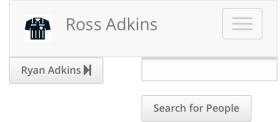
Accept/Decline Games

Review Confirmations

Request a Game

Mobile Site (omahasuburban.assignr.com)

Next Steps

▶ Email Confirmation

    ▶ You will receive an email from Assignr with a link to confirm your account and setup your password

    ▶ Note: This account is unique to Umpire Scheduling and is <u>separate</u> from your account(s) with www.OmahaSuburban.com

▶ Review Your Contact Information

    ▶ Enable text messaging (if desired – strongly recommended)

▶ Update Your Availability to Work

▶ Monitor Your Email for Game Assignments

    ▶ You will receive a separate email for each game assignment which you will need to Accept or Decline.

    ▶ If you don't Accept in a timely fashion, the game will be reassigned to someone else!

▶ Show up to work at least 10 minutes prior to scheduled game time!

Reference Information

- Contact Information:
  - Joe Hutchings (technical/system questions)
    - jhutchings@cox.net
  - Mark Opheim (everything umpire related)
    - mksopheim@outlook.com
- Umpire Scheduling Website
  - https://omahasuburban.assignr.com/welcome
- RainedOut.com
  - https://www.rainedout.net/team_page.php?a=3e6afee27f98a14b76c5

Questions?