

# SAM Board Meeting

MINUTES

07/19/17

6:00 P.M.

THE ICE VAULT

MEETING CALLED BY	Susan Smith, President		
TYPE OF MEETING	Regularly Scheduled Monthly Meeting		
FACILITATOR	Susan Smith, President		
NOTE TAKER	Diana Kelley, Secretary		
BOARD MEMBERS PRESENT	<b>Board Member</b>	<b>Title</b>	<b>* = Present</b>
	Susan Smith	President	*
	Steven Prescott	Vice President	*
	Diana Kelley	Secretary	*
	Sandra Prescott	Treasurer	*
	Vaughn Smith	Hockey Representative	Absent
	Theresa Norris	Figure Skating Representative	*
	Kandra Ayotte-Foster	Fundraising Representative	*
	Jeff Morton	Member At Large	*
	Eric Nason	Member At Large	Absent
OTHER ATTENDEES	Peter Prescott, Trustee		

**Next Meeting Date: \*August 16, 2017\*** Meetings will be held regularly on the 3<sup>rd</sup> Wednesday of each month at 6:00 p.m. at the Ice Vault unless otherwise noted.

## Agenda Topics

### SECRETARY'S REPORT

DIANA KELLEY

DISCUSSION	Meeting Minutes from May (no meeting in June) were reviewed and discussed. A motion was made to accept the minutes for May as discussed.		
	Motion to accept: Jeff Morton	Second: Sandra Prescott	All in favor
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

### PRESIDENTS REPORT

SUSAN SMITH

DISCUSSION	Finalize the Rink Contract.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

### VICE PRESIDENT

STEVEN PRESCOTT

DISCUSSION	No formal report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**TREASURER**

SANDRA PRESCOTT

<b>DISCUSSION</b>	The Treasurer's report was distributed showing the balance to date including all assets to date. A copy of the Treasurer's Report is available upon request.		
	A discussion on the reserve fund was presented. A motion was made to discuss the Reserve Funds.		
	Motion to discuss: Sandra Prescott	Second: Kandra Ayotte-Foster	All in favor
	A motion was made to establish a reserve account of 1/3 the operating budget for Figure Skating and Hockey.		
	Motion to accept: Jeff Morton	Second: Theresa Norris	All in favor
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**HOCKEY REPRESENTATIVE**

VAUGHN SMITH (ABSENT)

<b>DISCUSSION</b>			
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**FIGURE SKATING REPRESENTATIVE**

THERESA NORRIS

<b>DISCUSSION</b>	A refund issue regarding a summer program was discussed.		
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**IT REPORT**

(VACANT)

<b>DISCUSSION</b>	No formal report. Bill Boardman continues to fill in to provide support and send out emails to FSC & HSC.		
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Looking for IT/PR Board Member			ASAP

**FUNDRAISING REPORT**

KANDRA AYOTTE-FOSTER

<b>DISCUSSION</b>	Mug money and remaining mugs was discussed.		
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**TRUSTEES REPORT**

PETER PRESCOTT

<b>DISCUSSION</b>	No formal report		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**UNFINISHED BUSINESS**

<b>DISCUSSION</b>	The SAM Figure Skating Budget for 2017/2018 was presented.		
	A motion was made to accept the Figure Skating Budget as presented.		
	Motion to accept: Sandra Prescott                      Second: Kandra Ayotte-Foster                      All in favor		
	The SAM Hockey Budget for 2017/2018 was presented and discussed.		
<b>DISCUSSION</b>	A motion was made to amend the hockey budget to remove the new jerseys and shells from the budget.		
	Motion to accept: Sandra Prescott                      Second: Jeff Morton                      All in favor		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
<b>DISCUSSION</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

**NEW BUSINESS**

<b>DISCUSSION</b>	The SAM Operating Budget for 2017/2018 was presented and discussed.		
	A motion was made to accept the SAM Operating Budget as presented.		
	Motion to accept: Jeff Morton                      Second: Theresa Norris                      All in favor		
<b>CONCLUSIONS</b>			

<b>NEXT SCHEDULED MEETING</b>	The next regular scheduled meeting will be August 16, 2017 at 6:00 pm at the Ice Vault.		
<b>MEETING TIME</b>	Meeting started at 6:00 pm and ended at 7:30 pm.		
<b>MOTION TO ADJOURN</b>	Motion to Adjourn: Jeff Morton                      Second: Kandra Ayotte-Foster                      All in favor		