

SAM Board Meeting

MINUTES

12/20/17

6:00 P.M.

THE ICE VAULT

MEETING CALLED BY	Susan Smith, President		
TYPE OF MEETING	Regularly Scheduled Monthly Meeting		
FACILITATOR	Susan Smith, President		
NOTE TAKER	Diana Kelley, Secretary		
BOARD MEMBERS PRESENT	Board Member	Title	* = Present
	Susan Smith	President	*
	Steven Prescott	Vice President	*
	Diana Kelley	Secretary	*
	Sandra Prescott	Treasurer	*
	Vaughn Smith	Hockey Representative	
	Dawn Kilgore	Figure Skating Representative	*
	Kandra Ayotte-Foster	Fundraising Representative	*
	Jeff Morton	Member At Large	Absent
	Eric Nason	Member At Large	Absent
OTHER ATTENDEES	Dan Foster – Hockey Chair; Greg Glynn - Guest		

Next Meeting Date: *January 17, 2017* Meetings will be held regularly on the 3rd Wednesday of each month at 6:00 p.m. at the Ice Vault unless otherwise noted.

Agenda Topics

SECRETARY'S REPORT

DIANA KELLEY

DISCUSSION	Meeting Minutes from November were reviewed and discussed. A motion was made to accept the minutes as discussed.		
	Motion to accept: Sandra Prescott	Second: Steve Prescott	All in favor
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

PRESIDENTS REPORT

SUSAN SMITH

DISCUSSION	SAM will be looking into the cost of purchasing a canopy tent to use at events.		
	A reminder was given regarding Incident Reports and what the protocol is in completing reports.		
	Review of Travel Hockey Contract.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

VICE PRESIDENT

STEVEN PRESCOTT

DISCUSSION	No formal report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TREASURER

SANDRA PRESCOTT

DISCUSSION	The Treasurer's Report was distributed showing the balance to date including all assets to date. A copy of the Treasurer's Report is available upon request.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

HOCKEY REPRESENTATIVE

VAUGHN SMITH (ABSENT)

DISCUSSION	Dan reported that the hockey season is going great and the tournament schedules are all set.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FIGURE SKATING REPRESENTATIVE

DAWN KILGORE

DISCUSSION	Skate with Santa was a great success.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MARKETING / PR/ IT REPORT

(VACANT)

DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Looking for IT/PR Board Member		ASAP	

FUNDRAISING REPORT

KANDRA AYOTTE-FOSTER

DISCUSSION	The wreath fundraiser was a big success. People were very impressed with the quality of the wreaths. The cash calendar will start in January 2018.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TRUSTEES REPORT

PETER PRESCOTT (ABSENT)

DISCUSSION	No formal report		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

UNFINISHED BUSINESS

DISCUSSION	A request by a member to join the SAM Board as our Marketing/PR/IT Representative was discussed. A motion was made to accept the new member request as proposed. Motion to accept: Sandra Prescott Second: Steve Prescott All in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
DISCUSSION			

NEW BUSINESS

DISCUSSION	
CONCLUSIONS	

NEXT SCHEDULED MEETING	The next regular scheduled meeting will be January 17, 2017 at 6:00 pm at the Ice Vault.
MEETING TIME	Meeting started at 6:00 pm and ended at 7:30 pm.
MOTION TO ADJOURN	Motion to Adjourn: Steve Prescott Second: Dan Foster All in favor