

SAM Board Meeting

MINUTES

01/17/18

6:00 P.M.

THE ICE VAULT

MEETING CALLED BY	Susan Smith, President		
TYPE OF MEETING	Regularly Scheduled Monthly Meeting		
FACILITATOR	Susan Smith, President		
NOTE TAKER	Diana Kelley, Secretary		
BOARD MEMBERS PRESENT	Board Member	Title	* = Present
	Susan Smith	President	*
	Steven Prescott	Vice President	Absent
	Diana Kelley	Secretary	*
	Sandra Prescott	Treasurer	*
	Vaughn Smith	Hockey Representative	*
	Dawn Kilgore	Figure Skating Representative	Absent
	Kandra Ayotte-Foster	Fundraising Representative	*
	Jeff Morton	Member At Large	Absent
	Eric Nason	Member At Large	Absent
Greg Glynn	Marketing/PR/IT Representative	*	
OTHER ATTENDEES	Dan Foster – Hockey Chair		

Next Meeting Date: *February 21, 2018* Meetings will be held regularly on the 3rd Wednesday of each month at 6:00 p.m. at the Ice Vault unless otherwise noted.

Agenda Topics

SECRETARY'S REPORT

DIANA KELLEY

DISCUSSION	Meeting Minutes from December, 2017 were reviewed and discussed. A motion was made to accept the minutes as discussed.		
	Motion to accept: Kandra Ayotte-Foster Second: Sandra Prescott All in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

PRESIDENTS REPORT

SUSAN SMITH

DISCUSSION	A reminder was given regarding Incident Reports and what the protocol is in completing reports.		
	Reviewed Travel Hockey Contract. A motion was made to accept the Travel Hockey Contract.		
	Motion to accept: Greg Glynn Sandra Prescott All in favor		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Contact the Travel, House and FS Chairs with a reminder of our Incident Policy and reporting to the SAM Board.	Diana		

VICE PRESIDENT

STEVEN PRESCOTT (ABSENT)

DISCUSSION	No formal report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TREASURER

SANDRA PRESCOTT

DISCUSSION	The Treasurer's Report was distributed showing the balance to date including all assets to date. A copy of the Treasurer's Report is available upon request.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

HOCKEY REPRESENTATIVE

VAUGHN SMITH

DISCUSSION	No formal report.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FIGURE SKATING REPRESENTATIVE

DAWN KILGORE (ABSENT)

DISCUSSION	Sue reported that the Test Session and Competition will be held in February.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MARKETING / PR/ IT REPORT

GREG GLYNN

DISCUSSION	Available media contacts are available to share with the association for events. Internet Marketing – is this a good option for SAM?		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

FUNDRAISING REPORT

KANDRA AYOTTE-FOSTER

DISCUSSION	The Cash Calendars will begin in February. The wreath fundraiser was very successful.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TRUSTEES REPORT

PETER PRESCOTT (ABSENT)

DISCUSSION	No formal report		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

UNFINISHED BUSINESS

DISCUSSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
DISCUSSION			

NEW BUSINESS

DISCUSSION	Long Term Planning (Add to February Agenda)
CONCLUSIONS	

NEXT SCHEDULED MEETING	The next regular scheduled meeting will be February 21, 2018 at 6:00 pm at the Ice Vault.
MEETING TIME	Meeting started at 6:00 pm and ended at 7:50 pm.
MOTION TO ADJOURN	Motion to Adjourn: Kandra Ayotte-Foster Second: Dan Foster All in favor