



## **CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS**

### **Meeting Minutes**

**March 12, 2017**

Attendees: Andy Webster – Secretary / MAHA Representative / Vice President  
Constance Eder – Apparel Coordinator  
Mark Wurmlinger – House Director  
Nick Wurmlinger – House Director (excused)  
Danielle Hakala – Communications / Website  
Daryl Olaveson – Travel Director  
Tom Capper – Finance  
Don Wright – Director of Coaches  
Rick Westcott – President  
Christy Lansky – Fundraising  
Kitt Woodrel – Parent U8/06 Chiefs

Absent: Sarah Sherwood – Registrar  
Colby Parks – LTP / ADM Director  
Cindy Schultz – STAR / SafeSport Representative

Open Positions: Finance  
Secretary  
MAHA D6 Council Rep  
Apparel Coordinator  
Girls Hockey Director

Guests: Stephanie Wray – Apparel ?  
Randy Schneider – 08 Chiefs Coach

**--- Meeting called to order at 7:32 PM ---**

#### **Meeting Opening – Secretary (Webster)**

- a. Attendance
- b. February Minutes Approval
  - i. Approved with revision (Kitt in minutes for finance)

#### **CHA Exec Committee Reports**

##### **1. Finance Report (Capper/Eder)**

- a. Revised spring program
- b. Detailed season budget review
  - i. Starting balance ~\$20k
  - ii. Income & Expenditures
- c. Goalie coaching at U8 level?
- d. Power skating in summer?
- e. Approx end balance ~\$28k
- f. Buy referee gear & helmets
  - i. Approved
- g. Equipment inventory
  - i. Webster / CJ

##### **2. President Report (Westcott)**

- a. Filed grant paperwork with Lile Phair
- b. \$1700 one grant check received

### 3. Vice President Report (Webster)

- a. Coaching staff applications – for procedural purposes....coaches responsible

### 4. Coaching Director Report (Wright)

- a. CHA coaching appointments made & posted
- b. Applications sent to Don
- c. Level 4 – Womens Worlds – In Livonia
  - i. Take advantage
  - ii. Daryl send email

## CHA Director Reports

### 1. Registrar Report – Sherwood

- a. Email was sent last week to order patches / awards. Patches / awards are being mailed out to me tomorrow. They are coming priority mail so I'll get them distributed to the teams I heard from this week.
- b. Email has been sent to Jenny Norvey and D6 webmaster about Evaluation skate. I sent it the Monday after our last meeting. However, when I checked the D6 website, I don't see it posted but don't see anyone else's posted. I have followed up with Jenny Norvey as to if it is being posted for Spring or not.
- c. USA Hockey membership site is closed for new USA numbers until April 1. The numbers from Fall (August 2016) are still good for Spring. However, if a player registered before August 1, 2016, their number is not any good. I will communicate with managers and coaches as I enter numbers into the USA portal from registration. This is nothing new and always happens in the Spring. I just handle it with the coaches and managers of the team.
- d. I will be attending Evals for House on April 11. There is plenty of copies of paperwork needed in the office for House Evals.
- e. New coaches / managers only need to have background and Safesport completed BEFORE being added to roster. They do not need modules or coaching clinic completed for Spring. I will communicate that with the coaches / managers as soon as I have contact information for all of them. **Daryl - Can you please send me who is coaching what travel team (manager if they have one already) and their email address? Mark - Can you please send me the same information as soon as you have it for House coaches / managers.**
  - i. **Daryl** - Please remember to send out an email to teams not returning to the CHA for Spring to turn in their books. Along with a note that returning players / coaches / managers do NOT need to fill out new paperwork. The same binder can be used, just making additions for new players.
  - ii. **Mark** - Up to you how you want to handle House. Do you want to all fill out new paperwork or pass the paperwork for players moving up levels? You will want to make sure to collect team binders as well at the end of Spring or get from non-returning managers to pass on

### 2. MAHA D6 Report / Rink Liaison / Secretary – Webster

- a. No report

### 3. STAR / SafeSport Report - Schultz

- a. *Position will be posted as vacant*
- b. *Cindy will assist new board rep when assigned*

### 4. Travel Director Report – Olaveson

- a. Coach selections – made by CHA executive board

Birth Year Team	2008	2007	2006	2005	2004 Blue	2004 Gold	2003 Blue	2003 Gold	Midget A
Coach	Randy Schneider	Dave Early	Andy Webster	Mike Petit	Rick Kulick	Nic Vetter	Eddie Ameal	Tom Capper	Donnie Cooper

- b. Tryouts are set

### 5. House Directors Report - Wurmlingers

- a. Kevin Wood
  - i. Wants to set up a meeting to discuss ADRA I-94 division

### 6. ADM / LTP Director Report - Parks

- a. Absent –
- b. U6 and U8 have a few skates left. Just family skate stuff.
- c. We are receiving coaching apps, but not enough.
- d. LTP started this week. About 30 in each class.
- e. I will get the final number on what kids went to a team.
- f. 21/22 players for Try Hockey Free

**7. Apparel Coordinator Report – Eder**

- i. Perfect Edge – cheapest @ \$15
- ii. Sunrise next
- iii. InkFrenzy - \$20 AK / \$21 Kobe
- b. Quote from Underground Printing
- c. InkFrenzy counter
- d. Wednesday deadline

**8. Website / Communications Report - Hakala**

- a. Registration is open
- b. Final Spring times will post
- c. Looking at better/cheaper advertising options
- d. Get SPRING PROGRAM OUT TO CHELSEA SCHOOL DISTRICT
- e. If any teams want to work a Football game as a team ~\$1500-3000

**9. Fundraising – Lansky**

- a. April - Ham fundraiser- towards end of month
- b. Baseball/Softball UM fundraising over spring / summer
- c. Kristy staying on through

**10. Old Business**

- a. Powerskating
  - i. Drew Brown has interest in leading program
  - ii. CHA will explore with Drew
- b. Refs
  - i. Will speak to Paul Helber.....new system coming?
  - ii. New refs should be working with experienced refs
- c. SCHEDULE FOLLOWUP – **NO STATUS CHANGE**
  - i. Daryl to contact Don/Karl for touchbase-followup meeting
  - ii. Plan meeting with Karl/Don to review
    - 1. Fall 2016
    - 2. Spring / Summer / Fall Planning
  - iii. 2<sup>nd</sup> Week of March (possibly 3/11)

**11. New Business**

- a. Pro Shop
  - i. Couple leads nothing firm yet

**Next D6 Meeting:** Tuesday, March 14, Kalamazoo 7:00 pm

**Next CHA Board Meeting:** Sunday, April 9, 7:00 pm

--- Meeting adjourned at 9:28 pm ---