

Meeting Minutes

Pine City Youth Hockey Board Meeting

November 19th at 7:00 pm at Chubbies Sports Bar

In attendance: Marco Schisano, Eric Danielson, Lara Smetana, Bill Aagaard, Krissy Valvoda, Jenny Rydberg, Paul Kirby, Joe Duclos, Angie Westbrook, Cami Babolik, Erik Hermanson, Kelly Gribauval, Danielle Hegge, Rebecca Stuckey, Kip Rydberg, Sr., Jesse Broz, Mike and Riley Winters

President Marco called the meeting to order at 7:00 pm.

- 1. Agenda:** was reviewed for additions and/or deletions –
Added Open Forum after October Meeting Minutes.
A motion made by Eric to approve the November 19, 2017 agenda as presented, Bill seconded the motion – Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed October meeting minutes that were emailed to board prior to the meeting. Lara emailed clarification regarding the Zamboni owned by the City and PCYH; which will be added to the minutes.
Lara made a motion to approve the October 2017 meeting minutes, Eric seconded the motion – Motion carried.

Open Forum:

Mike and Riley Winters informed the board that she is on a Tier 1 team that is going to nationals. Riley is raising month to support her going with her Tier 1 team to nationals. Donations are due January 1st.

- 3. Treasury and Billing Manager report:** (Krissy)
Treasurer's Report was given and presented by Krissy. The balance in the general account is \$83,546.69; which includes the balance in the concessions. There are a lot of Tournament fees paid out this month. Krissy mentioned that there were two tournaments that canceled due to insufficient teams to register, she is waiting for reimbursements of those tournaments.
Lara made a motion to approve the 11/19/17 PCYH Treasury report, Joe seconded the motion – Motion carried.

Other updates:

Lock Box is located outside of the Civic Center Office. Discussed if the lock box should be all PCYH or just Registration items – it was decided that it will be all PCYH and only 2-3 will have keys.

Payments plans are all good

Krissy is working on ice fee billing, hopefully will go out within next month.

- 4. Gambling –** Angie gave the gambling report.
LG1004 for September/October actual expenditures were reviewed. Jenny made a motion to approve the actual expenses shown on LG1004 for September/October, Eric seconded - Motion carried.

LG1004 October/November pre-approved expense report was reviewed. Eric made a motion to approve the pre-approved LG1004 for October/November expense report, Krissy 2nd the motion – Motion Carried.

The general gambling report was given by Angie. The general gambling report included:

- Bank reconciliation with a balance as of 10/31/17 of \$109,869.89,

- Passed around required financial and inventory paperwork from September, 2017,
- Calendar Raffle– Remaining 20 raffle calendars but will be able to easily get rid of them on a first-come, first serve basis
- Still a few Ad fees that need to be collected. (3 businesses: N. Frontier Auto, K&K, Nicoll's Café)
- Fund loss – was able to collect \$350 of the \$1461.85 cash shortage from The Other Side Bard. A fund loss report with required paperwork was mailed into MN Gambling Control. MN Gambling control could decide that our general account must repay the gambling account for the remaining uncollected fund loss. Angie continues to try to collect.
- Designer purse Bingo at the PC Country Club – was a huge success! Spent a total of \$1219.10 on prizes and we grossed \$2560.90 for youth hockey. Hope to continue in the future
- Holiday Thank you Gifts – Request to purchase 20 gift cards for Heggies Pizzas to give out during the month of December during our meat raffles as a thank you to our loyal customers. Bill made a motion to approve Holiday Thanks you gift purchases of Heggies gift cards for a total cost of approx. less than \$425 for 2017, Eric seconded the motion – motion carried.

5. **Registration:**

Kelly stated roster sign-ups are due the 1st Wednesday of December.

There are two Mite D players that have paid but are not registered (J. Averys, J. Piha)

Squirt B2s recently registered – questions regarding billing. Krissy will note and begin the L2S billing as of date of their registration.

December 31st is the drop-dead date for registration

Student Coach clarification:

Must have one full level between, complete coaching courses, Register with USA Hockey as student coach, Over 18 – full registration.

6. **President report** – Marco gave the president report as follows.

D10 Meeting – attended by Bill

President's thank you to the registrars

12/3 – Meeting regarding Redistricting (Chisago Lakes, Rogers/Champlin)

Online Concussion module – counts towards concussion training

Squirts and up – practice with another team counts as a game

12/4 – D10 Meeting – Hidden Haven at 7pm

Civic Center Board

11/12 – Marco unable to attend Civic Center board meeting

12/10 – Board Meeting – ALC at 7pm

Ice Scheduling – 2017/18 schedule due to Civic Center by the 20th. Any ice scheduled and later cancelled will be charged to PCYH. Email from Arena Manager reviewed and discussed. Angie will work on getting the schedule finalized in Auto Ice. Expressed delays due to Mite Scheduling just occurred.

Open Hockey discussion:

Open Hockey dates will be communicated through managers and Facebook. Civic Center members in attendance discussed the need for two workers present during open skate and hockey timeframes due to supervision of players. Would like to partner with PCYH to have a SafeSport Volunteer at rink during the Youth Open Hockey times to help monitor/supervise the rink.

Eric made a motion that PCYH will offer one event for volunteers that are safe sport certified and registered as a volunteer with USA Hockey and PCYH for every open hockey. Aye – 3, Nay 5 – Motion not carried.

Discussion regarding open hockey and to have Mites through PW – 2 hrs. and Bantams grouped in with Adult open hockey.

Lara made a motion to increase PCYH contribution to Pine City Civic Center to \$3,000 to cover costs of 2nd employee, Bill 2nd, yay – 3, 5 – nay – motion did not carry.

Zamboni – reviewed Lara’s email regarding the propane Zamboni owned by the City and PCYH. The City maintains it and uses it currently for the outdoor rinks.

The PCCCA has a long-term agreement on the property the outdoor rink is on (basically to protect them from being torn down and having the property used for another purpose). PCYH owns the warming house building, rink boards, and nets on the property. The City owns the small tan building. The city maintains the grounds, rinks and staffs the warming house.

- 7. Ice Scheduler: Angie** She will have December schedule to Danielle by Monday November 20th and within 60 days have the full season to Danielle – any unused/cancelled ice will be billed to PCYH.

(Angie left shortly after 9pm, Eric left shortly after 9pm)

- 8. Civic Center: Danielle**

Trophies – all trophies will be tossed if not claimed. Kip volunteered to take them and store them.

- 9. By laws**

Reviewed the Volunteer/Credit Policy as presented.

Made notes to add “Additional” positions will be approved by the board, under Equal to 1 event – change Work game clock to 2 times, ad to “All members of each team will be required to work in the concessions stand during their “Team Week”, coaches and managers and (added: and families who have opted out).

Lara made a motion to approve the revised PCYH Volunteer Policy into the PCYH Handbook, 2nd by Eric. All in favor – motion carried.

DIBS – discussed posting upcoming events on DIBS and getting the work of volunteer opportunities out to association. Will try to post as many available events on DIBS.

- 10. Tournaments: email update from Seth**

Mite B tournament has been canceled. Centennial has been notified and check has been refunded. PeeWee B tournament 1/13-1/14. (Teams registered: PC B2, Northern Edge, Owatonna and Princeton). Collected \$2175, ice fees to be paid out \$960. Details: meeting with PC B2 coaches and managers, medical volunteers for each game, confirm ice times, confirm refs, trophies, etc. Jenny to posts DIBS events as directed.

- 11. Girls Coordinator: Seth**

PCYH Girl’s Hockey night will be December 21st vs. Becker/Big Lake (Varsity Game Only). We have it set up between 1st and 2nd periods. Would like to have the girls show up skate around the rink in game jersey’s, line up by the benches call each team and individual’s name and the girls can skate out to center ice and salute the crowd. Seth will type something up about how many girls/teams

we have in our program and have the announcer read it. Ask Girls Booster Club if they would like to do a raffle at the game and/or announce upcoming events.

12. Mite Coordinator: Erik:

Could use more pushers for future Learn-to-Skate years. Next year would like to follow-up with Mites that didn't come back.

Discussion on Mora Jamboree – Board decided it is Erik decision if our Mite D's participate but decided that it is a fun and positive tournament for that level and encouraged him to register our Mite D teams up.

December 1st: Mite Night at the Varsity game. All PCYH will get into the game free wearing their jersey and will get one free popcorn.

December 2nd: Mite D skate during UMD Bulldogs vs. Denver Game.

13. Equipment – Lara and Eric

(Picture night –November 29)

Tabled for December meeting

14. Concessions & Fair Manager – Bill

\$13,000 Bill deposited from Concessions to General Fund.

Team weeks have started and are going okay.

MN Department of Health has approved purchasing and selling Heggie's Pizza's in the concessions stand as long as they are direct delivery and stay frozen.

Reminder – no kids handling money in concession stand – they can help.

15. Team Managers: Lara/Krissy

Managers set – handed out score books/labels/etc.

16. Goalie Coordinator is Rob Little.

17. Coaches/ACE/SafeSport:

Discussed recent altercation between refs and parents from opposing team.

18. Holiday Madness Parade – December 2 @ 5:30pm. PCYH is registered, Jenny will send out information to association regarding parade details and volunteer opportunities.

A request was made for a closed meeting with just PCYH. All non-PCYH Board members left and meeting closed at 10:12pm.

Meeting opened at 10:46pm.

Eric made a motion to adjourn the meeting at 10:46, Kirby seconded the motion – motion carried.