

Woodbury Figure Skating Club

Member Handbook

Policies & Procedures



2018-2019

Woodbury Figure Skating Club

PO Box 251146

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www.SkateWoodbury.org

Woodbury Figure Skating Club - Member Handbook

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MISSION

Our mission is to encourage the instruction, practice and advancement of club members in any or all of the disciplines of figure skating; to encourage and cultivate a fraternal spirit among ice skaters; develop each skater's interest and potential within an environment of support with the highest standards of leadership, professionalism, and good sportsmanship; and to carry out the general policies and objectives of the U.S. Figure Skating Association.

INTRODUCTION

Welcome to the Woodbury Figure Skating Club. The Woodbury Figure Skating Club is a non-profit, 501c3 organization. We were formed in 1999 to promote figure skating. The club's headquarters and home club arena is located at the HealthEast Sports Center, 4125 Radio Drive, Woodbury, MN 55125. The Woodbury Figure Skating Club is a member of United State Figure Skating (USFS). USFS is the national governing body for the sport of figure skating in the United States.

BOARD OF DIRECTOR AND BOARD MEETINGS

The Woodbury Figure Skating Club is governed by a board of directors that is elected each spring by the home club skating members of the club. The board is responsible for setting all policies and procedures for the club.

Please notify the WFSC president if you would like to observe the board meetings which typically occur at 6:30pm on the second Tuesday of each month at the HealthEast Sports Center or designated location. If you would like an item placed on the agenda for the board to discuss, please notify the WFSC president 5 days in advance of the scheduled board meeting.

If necessary, the board may go into an executive session (closed door) and excuse all visitors from the meeting. Meeting minutes are available on the WFSC website in the Members Only area.

MEMBERSHIP

Home Club Member: A Home Club Member is a Skater, Board Member or Judge who has designated Woodbury Figure Skating Club as their home club. Home Club Members can purchase contracts throughout the membership year. The length of a Home Club Membership is one year (June – May) and can be renewed annually.

First Family Member: First family member to register with Woodbury Figure Skating Club or the only member in a family to register with Woodbury Figure Skating Club. Membership is one year (June – May) and can be renewed annually.

Subsequent Family Member: One who already has one family member registered with Woodbury Figure Skating Club. Membership is one year (June – May) and can be renewed annually.

Introductory Membership: Eligible for first time USFS members only. Membership is only good for 1 year and **cannot** be renewed.

Collegiate Membership: Skater must be a full-time college student. Collegiate member can purchase contracts through WFSC. This membership is **good for four years**.

Coaches/Judge Membership: A USFS Coach or Judge who has designated Woodbury Figure Skating Club as

their home club. **All Coaches must provide a copy of their USFS number as well as a copy of proof of liability insurance.** The length of a Professional Membership is one year and can be renewed annually.

Post-Secondary Member: A Post-Secondary Member is a skater who has graduated from high school and designates and represents Woodbury FSC as their home club. Post-Secondary Members can purchase contracts throughout the membership year. Membership is good for one year and can be renewed annually.

Associate Member: An Associate Member is a Skater who has a Home Club Membership at a U.S. Figure Skating Club other than Woodbury Figure Skating Club. An Associate Member can purchase contracts throughout the year and can be renewed annually. No voting rights.

SELECTING A COACH

The Woodbury Figure Skating Club has talented and experienced home club coaches. A list of home club coaches and their credentials are available on the Woodbury Figure Skating Club's website: www.skatewoodbury.org.

CLUB ICE

The Woodbury Figure Skating Club contracts ice to its members. Unlike public skating sessions, only USFS skaters may skate on club sessions and the number of skaters on the ice at any time is limited. The ice is purchased on a contract basis. Club members may choose which sessions of ice they wish to purchase. Please coordinate with your coach before contracting to insure the coach's availability to coach on the sessions you have selected.

Skaters contract for ice time with the Club for lessons with Club coaches and practice time. There are usually 5-6 contracts per session (Summer, Fall, Winter, Spring). The skater's contract fees for ice time with the Club are separate from the private lesson fees you pay to your coach. Contract registration typically opens 2-3 weeks in advance of the beginning of the session. Please note the due dates to avoid late fees. Once the session contracts begin, changes will be allowed only to accommodate requests by a Club coach.

CONTRACT ICE POLICIES

All home club and introductory members are required to purchase one (1) contract per session (Summer, Fall, Winter, Spring) or four (4) contracts per year. Under certain circumstances (ie. physician-documented injury or illness, etc.), exceptions can be made with board approval.

Make-Up Session Policy

If a skater misses a day during their regularly scheduled contract period, the skater can bank this time and make it up on another day if the contract is not full. The make-up session needs to take place sometime before the end of the current session. Make-up contracts will be for sixty (60) minutes only. Skaters cannot split make-up sessions into 2 thirty-minute sessions.

NOTE: Banked time cannot be carried over to the next ice contract period. For example, if a contract day is missed during the Summer Ice Contract, that missed day can only be banked and used in the remaining days of the Summer Ice Contract. It cannot be used in the Fall Ice Contract.

Injury or Illness Make-Up Session Policy

If a skater misses, or will miss, consecutive sessions during their regularly scheduled contract period due to

an injury or illness, the skater can bank this time and make it up on another session during the same contract period. If the injury or illness is for an extended period of time and the skater is unable to make up the missed sessions during the current contract period, the skater may request approval to bank the time and make up the missed sessions during the next contract period.

Approval will be granted by the Board of Directors on a case by case basis. To request approval, the skater must provide a written note from a Doctor which explains the extent of the injury or illness and an estimated amount of time that the skater will be unable to train. If a skater cannot obtain a Doctor’s note, a detailed explanation of the injury or illness can be provided by the skater’s parent or guardian. If approved by the Board, the Rink Monitor will be notified and will account for the banked time accordingly.

Ice Contract Cancellation and Refund Policy

If a skater registers and pays for an Ice Contract through the online registration process and wishes to cancel that registration at a later time, the skater must notify the WFSC President and Treasurer. To qualify for a refund, the cancellation request must be made prior to the first scheduled session of the contract period in which the skater was registered. If approved, a twenty-five-dollar (\$25.00) fee will be assessed and the refund will be processed by the Treasurer.

Split Contract Policy

Definition: A split contract spans the time allotted for two regular sixty-minute contracts and blends the second half of the first contract with the first half of the second contract.

	7:00	7:30	8:00	8:30	9:00
Contract	1st Contract		2nd Contract		
Split Contract		Split contract			

Because incorporating a split contract into the skating schedule affects the availability of ice on both the first and second contract, split contracts are only available on a case by case basis, for skaters who have a specific reason they need a split contract. Split contracts need to be approved by the WFSC Board, prior to registration. Upon approval, the two halves will be noted in the rink monitor book so that is clear to the current rink monitor. Any skater requesting to make-up a lesson by splitting consecutive contracts, due to coach scheduling, may do so only if there is availability on both contracts.

Buy-on Policy

To allow flexibility in schedules, members and nonmembers may buy-on to club ice. Non-club skaters need to be full members of the United States Figure Skating Association (USFS). Let the ice monitor know you would like to buy-on. The ice monitor will record your name on the monitor sheet. Members will receive a bill monthly or at the end of the contract for buy-on sessions. Non-members must pay for the session before getting on the ice with a check made out to Woodbury Figure Skating Club (WFSC).

Sixty (60) minute buy-ons are required. You cannot buy-on for thirty (30) minutes.

Buy-ons will be accommodated on a first come, first served basis. Skaters, parents, coaches, etc. may not buy-on in advance by writing their name in the book prior to an ice session. The skater must be present at the rink to buy onto ice sessions. Contracted skaters arriving 10 minutes late for a full session, will forfeit their spot to a buy-on skater if they have not notified the monitor that they will be late or noted that they will be

late on the monitor sheets, in advance of the session.

Members with at least one prepaid ice contract will be billed for any additional 'buy-on' sessions at the end of the contract period. This allows time to reconcile any 'banked' time that could be used to offset the cost of any 'buy-on' sessions.

Members without a prepaid ice contract will be billed monthly for any 'buy-on' sessions. Guests (non-members) are required to pay in advance for any 'buy-on' sessions.

ICE RULES

1. Good sportsmanship is expected of all skaters off and on the ice.
2. There will be no rudeness to fellow skaters, coaches, rink monitors or parents. This includes name-calling, inappropriate facial displays, swearing or yelling, kicking the ice, or unwillingness to support club rules.
3. All skaters must check in with the rink monitor and turn in their music if they wish to have it played. The skater must initial the book for attendance purposes.
4. Any contract skater who has not checked in for a session by ten (10) minutes after the start of the session will forfeit his/her spot if other skaters wish to "buy on." Exceptions to this policy are skaters who have called to notify their coach or rink monitor that they will be late.
5. The skater may not enter the ice until his/her skate bag and other personal effects are in the assigned locker room.
6. The rink monitor is responsible for the safety of skaters on contract ice and the enforcement of the club ice rules. Skaters are expected to respect the authority of the rink monitor.
7. Skaters must present a check or tell the rink monitor that they will be invoiced for all buy-on sessions..
8. Buy on skaters are admitted on a first come first served basis. Those wishing to buy-on may wait in the rink monitor box for the monitor to arrive. Skaters will be admitted according to their line position.
9. Skaters will be alert for other skaters at all time. Skaters who are not alert pose a threat to others. A skater will receive only one warning by any coach, rink monitor or board member before being asked to leave the ice for the remainder of the session. This will be enforced even if the skater is in a lesson.
10. All those skating their programs must wear a vest. All skaters on deck need to be ready to begin when the other skater has finished.
11. **The skater wearing the vest has the right of way.** Please give them free maneuvering room and be alert to their direction changes.
12. Games like follow the leader, tag and copy cat are not permitted due their inherent danger. Synchro routines or team compulsory practice is also not permitted.
13. On ice discussions are not permitted. Conversations with other skaters should be held off the ice.
14. Skaters are expected to wear appropriate skating attire: no jeans, baggy pants, long skirts or shorts. Skaters with long hair must have it tied up or back. Skaters are expected to reflect their serious purpose in their attire as well as their manner.
15. Skaters may only receive instruction from certified insured personnel who have been accepted by the WFSC as coaches. In cases where skaters buy contract ice without receiving instruction, they must be able to skate autonomously, without help from parents or other uninsured non-recognized parties.

TESTING

Figure skating progress is measured by the USFS testing program. Skaters test to advance to a higher level. There are tests for Moves-in-the-Field, Freeskate, Ice Dancing and Pairs Skating. A skater must pass their Moves-in-the-Field test at each level before progressing onto their Freeskate test. The test levels are as follows: Pre-Preliminary, Preliminary, Pre-Juvenile, Juvenile, Intermediate, Novice, Junior and Senior. A skater who would like to take a test must complete a test application, be a member "in good standing" with

their club and have the application signed by both the skater's coach and parent. The test application and test fee are mailed to the test chair by the posted deadline. A late fee will be charged if this form is not received by the posted deadline. Test fees are used to cover USFS and TCFSA fees, ice costs, hospitality and mileage for the judges.

USFS rules state that any skater wishing to retry a failed test must wait at least 27 days between test dates.

Test forms are typically due to the Test Chair 2 weeks prior to a test session. If you will not meet this deadline, your coach should contact the test chair and explain the delay. Form should be completed and payment included upon submittal. Last minute requests may not be accommodated. Sometimes test sessions are last minute, in this case, please observe whatever deadline is given for that particular session.

Testing at other clubs requires approval from the test chair. Please make a request from the test chair a minimum of one week in advance of the test session. You can request a Permission to Test by emailing the Test Chair. Please include any forms, the location and date of the test, the level being tested, and to whom the correspondence should be submitted, such as an email address of the Testing Club's Test Chair. Last minute requests may not be accommodated.

Skaters should be ready in time for their warm up. It is not uncommon for test sessions to run ahead.

Be courteous to judges. They watch you both on and off the ice. Say thank you.

It is inappropriate to ask a coach, skater, volunteer or anyone else to reveal a test result of a skater.

Only skaters who are testing should be present at the test session. This includes sibling skaters and volunteers.

Lastly, a RETRY is not the end of the world. Remember skating is subjective. Sometimes, no matter how much you have prepared, skaters and/or judges have an off-day. Read your judge's comments and consider this an opportunity to improve for the next time.

COMPETITIONS

USFS holds several local and national competitions throughout the year. Skaters are able to compete in a variety of events representing Woodbury FSC. Please work with your coach to get more details about registering for these competitions.

SAFE SPORT

U.S. Figure Skating strives to provide a safe environment for its members and to protect the opportunity of its members to participate in the sport in an atmosphere that is free of harassment and abusive practices. The association will not tolerate or condone any form of harassment or abuse of any of its members including athletes, coaches, officials, directors, employees, parents, and volunteers or any other persons while they are participating in or preparing for a figure skating activity or event conducted under the auspices of U.S. Figure Skating.

What is SafeSport?

SafeSport is the Olympic community's initiative to recognize, reduce and respond to misconduct in sport. The six primary types of misconduct are:

- Bullying

- Harassment
- Hazing
- Emotional Misconduct
- Physical Misconduct, and
- Sexual Misconduct, including
- Child Sexual Abuse

Why SafeSport?

Sport provides athletes with an opportunity to perform – on and off the field. Unfortunately, sport can also be a high-risk environment for misconduct and abuse. For example, studies indicate that as many as 1 in 8 athletes will be sexually abused within their sport. Misconduct is a critical issue in sport, and one which we all need a game plan to prevent.

Who is affected by SafeSport?

We all play a role in reducing misconduct and abuse in sport. SafeSport provides resources for all members of the sport community – organizations, coaches, parents and athletes – to identify misconduct, implement ways to reduce it and enact plans to respond to it.

What tools are available from SafeSport?

The SafeSport tools include written materials to help the community prevent misconduct in sport. For example, this U.S. Figure Skating adapted SafeSport Handbook, provides a starting place for all member clubs and programs to develop a SafeSport strategy and includes sample guidelines, forms and documents.

The tools also include the SafeSport Training, a video-based online training for coaches, staff and volunteers that addresses the six types of misconduct and provides an in-depth look at how to recognize, reduce and respond to child sexual abuse.

As a community, we have an opportunity to be part of the SafeSport solution. Start now by visiting www.safesport.org

For more information:

Online – www.usfigureskating.org/safesport

Online – www.eicfsc.com/content.aspx?page_id=22&club_id=172573&module_id=254647

Contact – safesport@usfigureskating.org

GRIEVANCE AND CONFLICT PROCEDURE

Most of the time conflict arises, miscommunication is to blame. The Woodbury FSC Board of Directors is committed to helping with conflict and will use the Safe Sport Committee to help with conflict and move toward resolution quickly.

Following US Figure Skating Code of Conduct, all skaters/parents and coaches have agreed and signed a contract each year to be respectful, professional and supportive of all members/families involved with Woodbury FSC. When a situation arises, the parties involved work together to resolve the problem directly affecting them. Most situations should easily be rectified with good open communication.

If a skater, coach, parent or other party feels they are unable to resolve a conflict, a written incident report

may be submitted to the Safe Sport Committee. The committee will read the grievance, meet with the parties involved and offer unbiased resolution for all parties involved quickly, with the best interest of the Woodbury FSC in mind.

The WFSC Incident Form can be found in the “For Members” section of www.skatewoodbury.org.

SOCIAL MEDIA POLICY

As a member of the Woodbury Figure Skating Club, this policy must be adhered to when participating in social media. This policy provides guidance for skaters’ use of social media, which should be broadly understood for purposes of this policy to include Facebook, Twitter, Instagram, Snapchat, Pinterest, Tumblr, Vine, other social networking sites, blogs, wikis, message boards, chat rooms, online forums, and other sites and services that permit users to share information on the internet.

Skaters should be aware of the effect their actions may have on their images, as well as the image of the Woodbury Figure Skating Club.

Skater should be aware that the Club may observe content and information made available through social media. Skaters should use their best judgement in posting material that is neither inappropriate nor harmful to the Club, any skater, coach or volunteer.

Although not an exclusive list, some specific examples of prohibited social media conduct include posting commentary, content, or images that are defamatory, proprietary, harassing, libelous, or that can create a hostile environment.

Be safe. Be aware of who you add as a friend to your social media accounts. Set your security settings so that only your friends can view your profile.

Be smart. Think twice before posting. If you wouldn’t want your parents, coaches or future employer to see your post, don’t post it.

Be respectful. Remember that you are representing the Club and the sport of figure skating, even when you participate in social media. Follow the Golden Rule. Do not say anything negative about any of your fellow skaters, coaches, competitors or judges.

Be in the right state of mind. Don’t post when you’re angry or upset. If you have to think twice about whether or not you should post something, do not post it!

Be aware. Information published online is essentially on the internet permanently, even if you try to delete a comment or post once it has been posted.

Be kind. Treat social media conversations like you would treat an in-person conversation. Incorporate a positive and considerate approach in each interaction you have.

Be cautious. Never post your email, home address, telephone number(s), number, social security number or any other personal information as it could lead to unwanted attention, stalking, identity theft, etc. Never share bank account information or information about medical conditions. Remember, information you post online is essentially permanent.

If a skater should encounter a situation while using social media that threatens to become antagonistic, the skater should disengage from the dialogue in a polite manner and seek the advice of parent, coach or Safe

Sport Representative.

LETTERING POLICY

To be eligible to receive a varsity chenille letter, student participant must meet the following criteria:

1. The skater must be in at least the 7th grade when applying for a lettering recognition.
2. The skater must skate a minimum of 96 hours (equivalent to 2 contracts per session), which must be skated on WFSC ice during the skating season.
3. The skater must attempt at least one US Figure Skating official test per skating season (June 1-May 31), except for a skater who has passed their Senior Moves in the Field and/or Free skating tests.
4. The skater must pass one of the following minimum threshold requirements to receive a letter:
 - a. Juvenile Moves in the Field
 - b. Pre-Silver Dances
5. The skater must participate in at least 3 “public” events per skating season.
 - a. One event must be a USFS or ISI sanctioned competition (individual or team).
 - b. One event must be the WFSC Ice Show.
 - c. The remaining event is the choice of the skater.
6. The WFSC Board Recognition representative will collect the appropriate information from the club Test Chair and Contract Coordinator by April board meeting of each year. The WFSC Board Recognition representative will verify that the participation has taken place and that the number of hours the skater has contracted during the skating season meets the lettering criteria. The Board representative will then propose to the Board the list of awardees for the season just completed at the April Board meeting prior to the annual WFSC Banquet. The Board will then approve the list proposed. The Board may also grant letters to skaters at its discretion if certain of the above criteria are not met due to special circumstances. We will make no attempt to define “special circumstances” in this policy. The WFSC Board will have the authority to determine what these are on a case by case basis.
7. Upon confirmation of the above information, the WFSC Board Recognition representative will purchase the appropriate varsity chenille letter and skate emblem for the skater using WFSC funds. The presentation of the letter will take place at the annual WFSC Banquet. Purchase of the letter jacket itself and the attachment of the letter and emblem are the financial responsibility of the skater and her/his family.

ACADEMIC AWARD POLICY

To be eligible to receive an academic award, the student participant must meet the following criteria:

- Must be in at least 7th grade.
- Must maintain A/B grade average to be confirmed by parent/guardian.
- Upon confirmation of the above information, the WFSC Board Recognition representative will purchase the appropriate award for the skater using Club funds. The presentation of the award will take place at the annual WFSC Banquet.

CLUB COMMUNICATION

All information regarding the club is available on the Woodbury FSC website www.skatewoodbury.org. It is each family's responsibility to stay up to date with club happenings and procedures by using the club website. Emails will also be sent to membership with information as appropriate.

VOLUNTEER POLICY

The Woodbury Figure Skating Club is run entirely by volunteers. Our club needs the support of our skating members and their parents to operate smoothly and successfully. Volunteer opportunities are available throughout the year and include rink monitoring, competition & ice show assistance, as well as, many other opportunities.

Home Club Member: A single Home Club Member is responsible for 18 hours of volunteer time which can be obtained throughout the year. A family with more than one skater is responsible for 30 hours of volunteer time.

Introductory Member: Responsible for 9 hours of volunteer time.

Collegiate Member: Not responsible for volunteer time.

Coach/Judge Member: Not responsible for volunteer time.

Post-Secondary Member: Not responsible for volunteer time.

Associate Member: Responsible for ½ of the volunteering time (9 hours) and ½ of the fundraising (\$87.50).

Failure to meet the volunteer requirement by May 31 will result in an automatic buy-out for hours not met. Volunteer hours = \$10 per hour.

ICE MONITOR REQUIREMENTS & RESPONSIBILITIES

Having all ice sessions monitored is extremely critical to the safety & financial health of the Woodbury Skating Club to ensure that all skaters are checked in and all skaters buying on are recorded. The ice monitor also saves valuable time for the coaches and skaters by playing program music.

It is required that each skater's parent/guardian rink monitor at least one ice session per registered contract during each contract season (fall, winter, spring, summer). The ice monitoring requirement is per *skater*, not per *family*. If you can monitor extra sessions it would really be appreciated.

FUNDRAISING POLICY

Each Woodbury FSC family is responsible for a fundraising contribution depending on type of membership.

- Home Club Member: Responsible for \$175.00 fundraising per family per year.
- Introductory Member: Responsible for \$87.50 fundraising per year.

- Collegiate Member: Not responsible for fundraising.
- Coach/Judge Member: Not responsible for fundraising.
- Post-Secondary Member: Not responsible for fundraising.
- Associate Member: Responsible for ½ of the fundraising (\$87.50).

Each family will have the opportunity to meet these requirements by participating in optional fundraisers throughout the year. **Failure to meet the fundraising requirements by May 31 will result in an automatic buy-out.**

Family optional fundraisers include:

- SCRIP (year-round)
- Summer fundraiser (TBA) (in place of coupon cards)
- Car Wash (July)
- Woodbury Days Trash Pick Up (August)
- Wreaths (October/November)
- Butter Braids or similar (March)
- Optional fundraisers and timing may change due participation levels, new ideas, etc.

The Woodbury Figure Skating Club will also sponsor one CLUB fundraiser. Funds raised by these events will go directly to the club to offset ice costs and the general operating expenses of the club. Members will be able to earn volunteer hours during these fundraisers but will not earn dollars towards their individual fundraising minimums.

Silent Auction & Social - All member families are **required** to:

- Donate a silent auction item valued at \$25+ **OR**
- Provide \$25 gift card **OR**
- Agree to an automatic buyout of \$25 (you will be billed \$25 and then the planning committee will handle purchasing auction items and/or gift cards).

FINANCIAL LATE PAYMENT POLICY

Payments 30 days late: Skater will not be allowed on club ice, to participate in any competition or test session.

Payments 60 days late: Skater will be removed from the club roster and registered as a member not in good standing with US Figure Skating. To be reinstated, you will need to resubmit your membership packet with a \$125 reinstatement fee.

MEDICAL LEAVE

In the event of a physician-documented injury or illness that prohibits participation in ALL on- ice activities for at least 21 days, a skater may submit a credit request, to the Board of Directors, for contracted sessions missed.

All medical leaves must be requested within 28 days from the date of first treatment. Credit, if given, shall be from the date of first treatment and will be applied on the next contract. All credits for medical leaves, require approval of the Board of Directors.

Members are responsible for fulfilling all fundraising, volunteering and ice-monitoring requirements during an approved medial leave.

PARENT CODE OF CONDUCT

Woodbury Figure Skating Club is committed to creating a safe and positive environment for members' physical, emotional and social development and ensuring that it promotes an environment free of misconduct. Parent Code of Conduct is as follows:

1. I will encourage good sportsmanship by my actions, demonstrating positive support for all skaters, coaches, and officials at every practice, competition and test session.
2. I will place the emotional and physical well-being of my child and others ahead of my desire to win.
3. I will encourage my child to skate in a safe and healthy environment by maintaining a respectful and courteous attitude to others.
4. I will promptly inform my child's coach of any physical/mental disability or challenge affecting my child that may affect the safety of my child or others.
5. I will teach my child that doing his/her best is more important than winning.
6. I will do my best not to ridicule, bully, blame, or yell at my child or other skaters, coaches, officials or volunteers in response to a poor performance or for any other reason.
7. I will do my best to make skating fun at all times and will remember that my child participates in sports for his/her own enjoyment and satisfaction.
8. I will teach my child to treat other skaters, coaches, fans, volunteers, officials, and rink staff with respect, regardless of race, creed, color, sexual orientation or ability. I will also take action and report any acts of bullying, harassment or abuse to the appropriate authorities.
9. I will applaud any effort in both victory and defeat emphasizing positive accomplishments and learning from mistakes.
10. I will teach my child to resolve conflicts calmly and peacefully without resorting to hostility or violence.
11. I will be a positive role model for my child and others.
12. I will demand a figure skating environment for my child that is free of drug or alcohol abuse and agree that I will not use or provide to a third-party any illegal drug prohibited by applicable federal, state, or municipal law.
13. I will not assist or condone any athlete's use of a banned substance as described by the International Olympic Committee, International Skating Union, United States Olympic Committee, or U.S. Figure Skating, or, in case of athletes, to use such drugs or refuse to submit to properly conducted drug tests administered by one of these organizations.
14. I will expect my child's coach to be in compliance with all requirements of U.S. Figure Skating and the Professional Skaters Association, to continue their education and training through programs offered by U.S. Figure Skating, the Professional Skaters Association and other accredited organizations.
15. I will respect my child's coach and refrain from "side line" coaching my child or other skaters.
16. I agree to educate myself regarding the proper procedures to follow when establishing or terminating a coaching relationship.
17. I will respect the decisions of officials, their authority and decisions during competitions and test sessions and teach my child to do the same.
18. I will show appreciation and recognize the importance of volunteers and club officials. I will fulfill my responsibility to help my club with membership, special projects, competitions and test sessions.
19. I will become familiar with the rules of the U.S. Figure Skating and teach my child accordingly.
20. I will support and respect all skaters and their right to participate.

CLUB SKATING APPAREL

Skaters can wear skating dresses, skating pants, close fitting shorts, tights, skating skirts, leggings, vests, mittens, gloves, close fitting sweaters or jackets. No jeans or hooded sweatshirts. Clothing should allow for ease of movement.

Club wear is ordered couple times per year, usually in May and November. The type of club wear that is ordered varies from year to year. The items available for order can be seen on the Woodbury Figure Skating Club's website: www.skatewoodbury.org.

ANNUAL BANQUET

A banquet is held every spring for skaters and their families. A video and slide show to music reminisces on the events of the past year and features skaters in the Club. Skaters are recognized for the tests they have passed, as well as, academic achievements. Graduating seniors are honored.

ANNUAL MEETING

Each spring the club will hold an annual meeting. All home club members and sustaining home club members are invited to attend. At this meeting, the WFSC will elect board members, vote on changes to the by-laws (if needed), review the club's previous years' achievements and disclose financial information. The by-laws for the WFSC can be found on the Woodbury Figure Skating Club's website: www.skatewoodbury.org

