

## Data Submission Process Summary

There are two ways of submitting data as required by the Title IX Athletic Equity Act of 2015. The following diagram summarizes each submission process.

### RECOMMENDED

Submission Option 1  
Receive data submission assistance from DCSAA.



Complete DCSAA Title IX Training in order to gain access to the online Data Submission Portal.



Log in to the DCSAA website at DCSAAsports.org and click on the Data Submission tab under the Title IX Tab



Complete data submission forms, along with a Data Sharing Agreement, according to instructions.



Receive proportionality and equity determinations from DCSAA based on your submitted data within two weeks after submission of the last form.



Complete action plans if necessary.



Submit Statment of Compliance and/or Assurance of Compliance document(s) via the Data Submission Portal by August 1st.



Receive conformation from DCSAA that your data submission is complete.

Submission Option 2  
Interpret the Title IX Athletic Equity Act and submit required data and accompanying documents independently.



Complete DCSAA Title IX Training in order to gain access to the online Data Submission Portal.



Compile all required athletic program data as described in the Title IX Athletic Equity Act of 2015.



Independently determine if school athletic program data shows disproportion or inequity.



If school athletic program data shows disproportion, create an action plan including an explanation of the disproportion, action steps to remedy the disproportion, and a timeline for implementing changes.



Download, sign, and submit Satement of Compliance and/or Assurance of compliance document(s) via the Data Submission Portal.



Submit data, action plans, and compliance forms in ONE document via the Data Submission Portal by August 1st.



Receive conformation from DCSAA that your data submission is complete.