

## **New Members: Webpoint Registration Instructions**

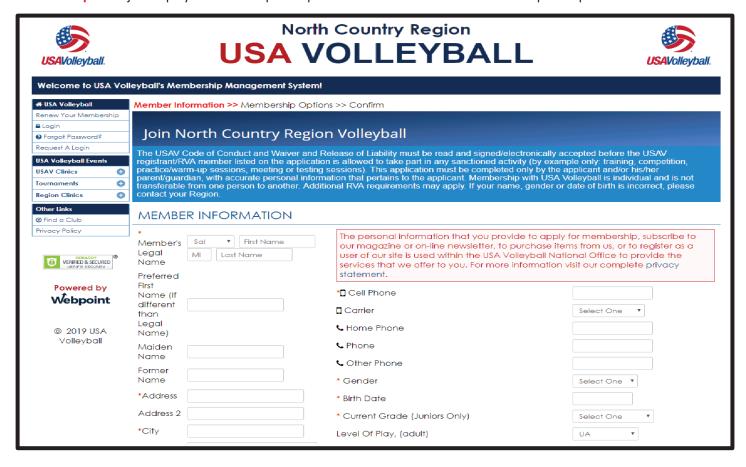
New members are individuals who have never had a USA Volleyball membership. (Never registered in North Country Region or any other Region.) First time registrants (new members)follow the instructions below to complete your USA Volleyball - North Country Region membership. Welcome to USA Volleyball and North Country Region! (Updated August 23, 2019)

Step 1: Click HERE to open the USA Volleyball Webpoint login screen

Step 2: Complete the "Membership Information" screen (see below)

- Required fields are marked with an \*
- •Use the person's information who will be a member when completing this form.(Not Parent Info)
- •Use a current email address as it will be used for membership confirmation and correspondance.
- Junior players (minor age athletes) must fill out the "Current Grade" section.
  - -(Junior players are 18 years and under or Grade 12 and younger)
- •Adults (officials, coaches, etc.) must fill out the "Level of Play" section (for default, select UA).
- Fill out username/password information for the athlete
- •Click "Continue" to proceed to the next screen.

Step 3: All junior player members please proceed to STEP 4. All adult members please proceed to STEP 10



## **Junior Player Section**

#### **Step 4:** Complete the "Membership Options" screen

- Verify membership information, click the edit button to change any information.
- Select UNDECIDED for your club. DO NOT SELECT A CLUB before committing to a club.
  - -Once committed to a club, the member can login and update this section. Once a club has been selected, it can not be changed without assistance from North Country Region.
- Please note USA Volleyball provides no refunds.
- Enter parent/guardian information, be sure to use a valid email address.
- Complete the "USAV Participant Information" section only if interested in coaching or officiating.
- •Click Submit to proceed to the "Confirm" screen.

#### Step 5: Verify "Membership Information"

- •Click "edit" to make changes to a membership type, dates, or price.
- Check the "High Performance Donation" box to make a donation to the program.

#### **Step 6:** Verify "Membership Information" and "Parent/Guardian" information

- •Click "edit" to make changes to member information or parent/guardian information.
- Note that the parent/guardian MUST read and accept terms on behalf of the minor.

#### **Step 7:** Complete the "Correspondance Information" section

# North Country Region RECOMMENDS opting in for communications to stay up to date with USA Volleyball and Region News. Check the box for USA Volleyball and Region.

- •These communications include: emails and newsletters from USA Volleyball, USA Volleyball's
  - "On Court" Digital Magazine and updates from North Country Region.
- Uncheck communications to opt out of receiving. Opting out includes communications from USA Volleyball and the On Court Digital Magazine, North Country Region, and 3rd Parties.

#### Step 8: Complete the "Payment Info," "USAV Waiver Info" and "User Agreement" sections

- •Select a payment method and fill in appropriate blanks.
  - -To finalize membership immediately, use a credit card for payment.
- •Click and read the USAV Waiver & Release of Liability and check box to agree to terms.
  - -Open link, checking the box is the electronic signature for this document.
- Click and read the USAV Participant Code of Conduct and check box to agree to the terms.
  - -Open link, checking the box is the electronic signature for this document.
- Read the "User Agreement" portion (in red) and check the box to agree to the terms.
  - -If the member is a minor, use the parent/guardian's information.
  - -Checking box is the electronic signature for this document.
- •Click "Confirm" to finalize registration.
- •Enter Driver's License or last four digits of Social Security Number.

**Step 9:** Click "OK" in the pop-up dialogue box to submit application.



## Coaches, Officials, Chaperones, Club Directors, Admin Section

Step 10: Complete the "Member Information" and "Membership Type" sections

- •Click "edit" to make changes to membership information.
- Select UNDECIDED for your club. DO NOT SELECT CLUB unless working for a USA Volleyball active club.
  - -Once selected to a club, login and update this section. Once a club has been selected, it can not be changed without assistance from North Country Region.
- Choose a membership type from a list of available adult membership options.
  - -Please note, USA Volleyball provides no refunds.

**Step 11:** Complete the "USAV Participant Information" section by checking all that apply.

- •If coaching or working with junior athletes, check the appropriate junior program role(s).
  - -When selecting a junior program role, there may be a requirement to submit a background screening authorization if USA Volleyball background screen is not current or will expire during the season.
- For adult players or coaches, check the appropriate adult team role.
  - -When selecting an adult team role there will be NO interaction with junior players.
- •Officials select the appropriate unaffiliated individual role.
  - -To officiate junior events, a background screening authorization is required.
- Tournament directors select the appropriate unaffiliated individual role
  - -To direct junior tournaments, a background screening authorization is required.
- PAVO officials select the PAVO official box.
- Team Chaperones and "Other Adult Roles" check the unaffilliated adult box.
- •Click "submit" once completed with selecting appropriate team roles.

Step 12: Verify "Membership Information."

- •Click "edit" to make changes to a membership type, dates, or price.
- •Check the "High Performance Donation" box ito donate to the program.

**Step 13:** Verify "Member Information" or click "edit" to make changes.

**Step 14:** Complete the "Correspondence Information" section.

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- •Uncheck communications to opt out of receiving. Opting out includes communications from USA Volleyball and the On Court Digital Magazine, North Country Region, and 3rd Parties.

Step 15 & Step 16 on NEXT PAGE



Step 15: Complete the "Payment Info," "USAV Waiver Info" and "User Agreement" sections

- •Select a payment method and fill in appropriate blanks.
  - -To finalize membership immediately, use a credit card for payment.
- •Click and read the USAV Waiver & Release of Liability and check box to agree to terms.
  - -Open link, checking the box is the electronic signature for this document.
- •Click and read the USAV Participant Code of Conduct and check box to agree to the terms.
  - -Open link, checking the box is the electronic signature for this document.
- •Read the "User Agreement" portion (in red) and check the box to agree to the terms.
  - -Checking box is the electronic signature for this document.
- •Enter Driver's License or last four digits of Social Security Number.
  - -If the member is a minor, use the parent/guardian's information.
- •Click "Confirm" to finalize registration.

**Step 16:** Click "Ok" in the pop-up dialogue box to submit application.

